Planning & Development

2021-22 Budget

Tuesday March 23rd, 2021

José Giner
What We Do

- Review plans, issue permits and inspect all construction activities
- Project management, development, and design
- Plan and document review
- Right of way permitting
- Flood and stormwater management
- IWWC and GIS administration and support
- Grant solicitations
- Administer the land use permitting and enforcement process including staffing the Town Plan and Zoning Commission, Zoning Board of Appeals, Design Review Board and Inland Wetlands and Watercourses Commission.
- Staff the Economic Development Commission and advise the Town Council on Economic Development matters.
- Staff the Conservation, Energy and Environment Committee
How Budget Supports Function

- Provides online permit software for efficiency of the department and convenience to the permit applicant.

- Maintains State of CT licensed inspectors to maintain permit application review and issuance; performance of plan reviews; conducting inspections.

- Provides staff; technical supplies and safety gear; technical training; consultants for miscellaneous surveys, investigations, or designs.

- Provides for continued economic development activities in conjunction with the economic development consultant.

- Provides support for the required ten year update to the Bloomfield Plan of Conservation and Development.
## Budget Drivers

<table>
<thead>
<tr>
<th>Department</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Budgeted</th>
<th>FY 2022 Proposed</th>
<th>Difference</th>
<th>$</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$1,223,205</td>
<td>$1,583,590</td>
<td>$1,601,196</td>
<td>$17,606</td>
<td>1.11%</td>
<td></td>
</tr>
</tbody>
</table>

### Major Variances by Object Type

<table>
<thead>
<tr>
<th>Major Variance by Object Type</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Budgeted</th>
<th>FY 2022 Proposed</th>
<th>Difference</th>
<th>$</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part Time</td>
<td>$44,043</td>
<td>$64,274</td>
<td>$70,872</td>
<td>$6,598</td>
<td>10.27%</td>
<td></td>
</tr>
<tr>
<td>Medical Insurance</td>
<td>$0</td>
<td>$173,535</td>
<td>$193,400</td>
<td>$19,865</td>
<td>11.45%</td>
<td></td>
</tr>
<tr>
<td>OPEB Retiree Medical</td>
<td>$0</td>
<td>$26,580</td>
<td>$31,840</td>
<td>$5,260</td>
<td>19.79%</td>
<td></td>
</tr>
<tr>
<td>Education/Training</td>
<td>$3,418</td>
<td>$4,725</td>
<td>$7,910</td>
<td>$3,185</td>
<td>67.41%</td>
<td></td>
</tr>
<tr>
<td>Technical Supplies</td>
<td>$2,933</td>
<td>$6,900</td>
<td>$7,800</td>
<td>$900</td>
<td>13.04%</td>
<td></td>
</tr>
</tbody>
</table>
Vision and Challenges

**Vision**

The vision of the Land Use Department is to promote the orderly development of the Town and to maintain the quality of the residential neighborhoods and business districts.

**Challenges**

- The large number of Committees, Subcommittees, Boards and Commissions that are being staffed.
- Keeping projects and tasks progressing with various constraints.
- Hours of the Building Department do not coordinate with the construction industry working hours.
- Responding to post COVID methods of customer service delivery.
- Lack of project management technology for planning and zoning (including enforcement).
- Finding qualified candidates for Town Volunteer Boards and Commissions.