There was a meeting of the above referenced committee on Thursday, March 11, 2021 at 5:30 pm. The meeting was held via video conferencing.

Committee members present were: Barry Berson, Daisy Chavez, Robert Ike, Gail Nolan, Jeff Powell.

Also present: Dan Carter, DPW Director, Nancy Haynes, Purchasing & Risk Manager, John Comeau and Jeff Alberti from Weston & Sampson, Scott Brace of PDS Engineering & Construction, Rick Davidow of STV/DPM (OPM).

Absent: Abe Ford and Joslyn Chance

The meeting was called to order at 5:31 p.m.

Old Business: None

New Business:

A. **Project Update (PDS)**
   Scott Brace from PDS reported they had essentially finished the last 3 rooms, had been inspected by fire marshal and were awaiting Building Official inspection. There were some hardware items to change out. W & S had back checked the punch list. Still remaining is the removal of USTs, potential contaminated soil and site work. Signage is on order.

B. **Project Update (W & S)**
   Weston & Sampson reported that they have checked the punch list. Substantial completion certificate has been submitted. They are waiting to hear any Building Office issues. There is a plan for investigatory sampling to determine contaminated soil. The 2 10,000 USTs scheduled to be removed in April.

C. **Project Update (STV)**
   Rick Davidow from STV reported about the proposal for W & S to do testing so PDS can do both soil and tank removal at same time. The purpose of the W & S testing to try to find out the extent of possible soil contamination. There may be a possibility that the project would have to go to the Town Council for funds on 4/12/21.

D. **Approval of Change Events**
   - Change Event #115 (changes to door hardware for $1,829.29) was presented for approval. After noting that the change event does not include door frames, on a motion by R. Ike, as seconded by D. Chavez, the motion was unanimously approved.

E. **Payment of Invoices**
- On a motion by J. Powell, as seconded by R. Ike, invoice # 351798 to Supreme Corp in the amount of $95 was unanimously approved.
- On a motion by R. Ike, as seconded by J. Powell, Application for Payment # 29 in the amount of $10,859.20 to PDS Engineering & Construction Inc. was unanimously approved.

At 5:52 p.m., it was moved by R. Ike, and seconded by D. Chavez, to adjourn the meeting. The motion passed unanimously.