TOWN COUNCIL SUBCOMMITTEES

ADMINISTRATION/EDUCATION
Rickford R. Kirton, Chair  Patrick A. DeLorenzo Jr.
Suzette DeBeatham-Brown  David M. Mann

COMMITTEE ON COMMITTEES
Stephanie Calhoun, Chair  Charles Francis Politis II
Suzette DeBeatham-Brown

COMMUNITY SERVICES
Danielle Cecil Wong, Chair  Suzette DeBeatham-Brown
Stephanie Calhoun  Charles Francis Politis II

FINANCE
Rickford R. Kirton, Chair  Patrick A. DeLorenzo Jr.
Suzette DeBeatham-Brown  Charles Francis Politis II

GOLF
Patrick A. DeLorezo J., Chair  Rickford R. Kirton
George Kevin Gough

LAND USE & ECONOMIC DEVELOPMENT
David M. Mann, Chair  Rickford R. Kirton
Patrick A. DeLorenzo Jr.  Danielle Cecil Wong

PUBLIC SAFETY
George Kevin Gough, Chair  Joseph P. Merritt
Stephanie Calhoun  Danielle Cecil Wong
David M. Mann

Staff Support
Sharron Howe
Marguerite Phillips
Camilla Hillian
Dave Melesko
Yvette Huyghue-Pannell
Keri Rowley

Revised 12/11/2019
COMMITTEE ON COMMITTEES

Operating Procedures

Purpose: This subcommittee is responsible for making recommendations to the full Town Council for appointments to Boards and Commissions. This is done by first reaching out to the Chairman of each Board and Commission asking who wants to continue to serve on these Boards and Commissions when all terms expire and asking them if they have any recommendations to fill vacancies. Reaching out to the Democratic and Republican Party for their recommendations would be traditionally the next step. It is important to recognize the importance of promoting community volunteerism and participation as well as being sure that the person recommended is the right fit for the Board or Commission they are appointed to.

Elected Positions: Vacancies occurring on elected commissions, boards, or committees must be filled by people from the same political party as the vacating member. The party’s Town Committee, thru the Chair, should be asked for nominee recommendation to replace the vacating member. The Town Charter does not specifically require the nominee to come specifically from the Town Committee; therefore other individuals with the same party affiliation may apply and be considered.

Appointed Positions: Most appointed positions carry the requirement for minority party representation, so that neither Democrats nor Republicans can be the sole occupants of any board. Normally, candidates from the dominant party in town will create a majority on these boards. Again, the Chairs of the two political town committees will be asked to refer names to the Committee on Committees for consideration.

Advertising: Our goal is to expand upon the level of interest and participation from residents in Town government. Therefore the Committee on Committees will periodically notice vacancies and solicit interest in the various organs of communication within the town. Residents from any political party or unaffiliated citizens may apply. Names will be kept on file pending a vacancy for which said resident might be best suited.

Procedures for Appointment: All candidates must fill out a standard form expressing their interests and qualifications for the position(s) in which they are interested. The Committee on Committees will review all applications and have the option to interview applicants before a recommendation is made to Council for appointment. The Committee on Committees will request nominations from the Town Committee Chairs to fill any appointment/vacancy in elected and appointed office. The Town Committee’s should provide to Committee on Committee’s all applications they have received for the open positions. To give every opportunity for more people to serve on Bloomfield’s Boards and Commissions the Committee on Committees strongly recommends those who live in the same household do not serve on the same committee together.
Procedures for Resignations: When the Town Clerk receives a resignation it shall be emailed to the Town Manager, Mayor, Committee on Committee members, Party Chair, Assistant to the Town Manager and Clerk to the Council. The Clerk to the Council will post the vacancy on the Committee on Committees web page under News and Announcements and ask all interested volunteers to fill out an interest form and submit it to the Town Clerk's Office ASAP. The Town Clerk will share all interest forms with Committee on Committee Members and the Party Chairs.
BLOOMFIELD TOWN COUNCIL
COMMITTEE ON COMMITTEES

BOARDS AND COMMISSIONS – INTEREST FORM

DATE: ___________________________

NAME: ___________________________

ADDRESS: _____________________________________________

HOME PHONE NUMBER: ___________________ CELL NUMBER: ___________________

E-MAIL ADDRESS: _____________________________________________

BOARD OR COMMISSION FOR WHICH YOU WOULD LIKE TO BE CONSIDERED:

__________________________________________________________________________

Are you currently a member of this board? ______________

COMMUNITY SERVICE/VOLUNTEER ACTIVITIES/EXPERIENCE

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PLEASE PROVIDE A BRIEF STATEMENT ABOUT YOURSELF AND YOUR INTEREST IN SERVING ON THIS BOARD OR COMMISSION.

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