WHAT IF I:

TRANSFERRED PLATES:
If you transferred your plates to a new vehicle, you are not entitled to an adjustment. In essence, the adjustment follows the license plate. The original bill for the old vehicle should be paid. A supplemental list will generate a bill for the new vehicle with a credit (exemption) for the period that the old vehicle was no longer owned.

Supplemental bills are mailed mid-December.

REGISTERED MY CAR AFTER OCTOBER 1, 2018?
Vehicles registered after October 1st 2018 will be on the supplemental motor vehicle list, as described below. Supplemental bills are mailed mid-December and are due January 1st, 2020.

SUPPLEMENTAL MOTOR VEHICLE TAX BILLS
Supplemental motor vehicle bills cover motor vehicles registered after October 1st 2018 and before August 1st 2019. Motor vehicle taxes are prorated from the month registered through September at the following percentages of assessed value:

<table>
<thead>
<tr>
<th>Month Acquired</th>
<th>New License Plate Code</th>
<th>Transfer License Plate Code</th>
<th>% of Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>A</td>
<td>N</td>
<td>100%</td>
</tr>
<tr>
<td>November</td>
<td>B</td>
<td>O</td>
<td>91.7%</td>
</tr>
<tr>
<td>December</td>
<td>C</td>
<td>P</td>
<td>83.3%</td>
</tr>
<tr>
<td>January</td>
<td>D</td>
<td>Q</td>
<td>75.0%</td>
</tr>
<tr>
<td>February</td>
<td>E</td>
<td>R</td>
<td>66.7%</td>
</tr>
<tr>
<td>March</td>
<td>F</td>
<td>S</td>
<td>58.3%</td>
</tr>
<tr>
<td>April</td>
<td>G</td>
<td>T</td>
<td>50.0%</td>
</tr>
<tr>
<td>May</td>
<td>H</td>
<td>U</td>
<td>41.7%</td>
</tr>
<tr>
<td>June</td>
<td>I</td>
<td>V</td>
<td>33.3%</td>
</tr>
<tr>
<td>July</td>
<td>J</td>
<td>W</td>
<td>25.0%</td>
</tr>
</tbody>
</table>

ADJUSTMENTS TO MOTOR VEHICLE BILLS
From the category which best describes your situation entitled “What If My Vehicle Was?” Forward the appropriate forms of proof to:

Assessment Office
Bloomfield Town Hall
P.O. Box 337
Bloomfield, CT 06002
Phone: (860) 769-3530 Fax: (860) 243-4302

Copies of CT Department of Motor Vehicles cancellation of plate receipt may be requested from CT Department of Motor Vehicles [Copy Records Division] at (860) 263-5154 or at www.dmvct.org.

A Motor Vehicle cancellation plate receipt must be supplied in order to remove a motor vehicle from the list in addition to one of the following documents:

What If My Vehicle Was?

SOLD:
1. A copy of the bill of sale with the year, make, model & Vehicle Identification # of the vehicle as well as buyer’s signature.
2. A copy of the new owner’s registration or the new owner’s title with the issue date, year, make, model & Vehicle Identification # of the vehicle.
3. A copy of your title showing transfer.
4. From CT DMV registration form, bill of sale section at bottom of form.
5. Reverse side of registration renewal form – transfer of ownership form.

TOTALED / JUNKED:
1. A letter from your insurance agent or company stating that the vehicle was totaled, the date of the accident and the year, make, model & Vehicle Identification # of the vehicle.
2. Dated receipt from junk dealer to whom the vehicle was sold and the year, make, model & Vehicle Identification # of the vehicle.

REGISTERED OUT OF STATE:
1. A copy of the original out of state registration OR title showing the issue date, year, make, model & Vehicle Identification# of the vehicle. Proof of out-of-state residency – contact Assessment Office for acceptable forms of proof.

STOLEN:
1. A statement from your insurance agent or company stating that vehicle was stolen and not recovered, date of theft and the year, make, model & Vehicle Identification # of the vehicle.

TAXED IN WRONG TOWN:
If you lived in a different Connecticut town on October 1st, 2018 please provide:

1. Proof of residency prior to October 1 in form of:
   Field Card, Voter identification card OR lease
   OR
2. Written correction from the Department of Motor Vehicles.
REPOSSESSED:
1. Letter from the finance company stating the date vehicle was taken and that it was not redeemed by you and the year, make, model & Vehicle Identification # of the vehicle.
2. Copy of bill of sale or auction papers that shows the year, make, model & Vehicle Identification # of the vehicle and date of sale.

DONATED
1. A copy of CT Department of Motor Vehicles cancellation of plate receipt and an affidavit stating how vehicle was disposed of and signed by owner.
2. Letter from charitable organization on the organization’s letterhead, stating that the vehicle was donated, the date of the donation and the year, make, model & Vehicle Identification # of the vehicle.

*All acceptable information must identify the vehicle by make, year and ID number.

**If you moved within Connecticut after October 1, you will be liable to the Town of Bloomfield for the entire year. Subsequent years will be billed to your new town provided you changed your address with the Motor Vehicle Department.

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**DEADLINE FOR PRESENTATION OF PROOF FOR ADJUSTMENT**

CT Department of Motor Vehicles does not inform towns when plates are returned nor when vehicles are sold, registered out of state or otherwise disposed of. **It is the taxpayer’s responsibility to provide the required documentation within the time limits as provided under applicable CT law.**

<table>
<thead>
<tr>
<th>Assessment Date</th>
<th>Deadline for Presentation of Proof</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1, 2018</td>
<td>December 31, 2020</td>
</tr>
<tr>
<td>October 1, 2017</td>
<td>December 31, 2019</td>
</tr>
<tr>
<td>October 1, 2016</td>
<td>December 31, 2018</td>
</tr>
</tbody>
</table>

The proof for adjustments (“prorates”) of motor vehicle list must be presented within 27 months of the assessment date. Example: The owner of a vehicle with a bill with an assessment date of October 1, 2016 has until December 31, 2018 to present all proofs of disposal.

Taxpayer failure to provide all forms of proof for adjustment within the 27 months of the assessment date forfeits the right to an adjustment of the bill by CT law (12-71c.)

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**APPEAL PROCESS**
Appeals for Motor Vehicles will be held in September immediately following date tax bill is due. Questions regarding the appeals process should be directed to the Assessor’s Office at 769-3530.

**CLAIMED EXEMPT DUE TO ACTIVE MILITARY SERVICE**
Out of state resident based in CT must file Soldiers & Sailors Civil Relief Act form annually with the Assessment Office.
Residents of CT based out of state must file Active Duty form annually with the Assessor’s Office.
Forms are available in Assessor’s Office.

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**WHAT IF MY VEHICLE WAS...**

SOLD?

TOTALED?

REGISTERED OUT OF STATE?

STOLEN?

TAXED IN WRONG TOWN?

REPOSSESSED?

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800 Bloomfield Avenue
P.O. Box 337
Bloomfield, CT 06002
PHONE (860)769-3530
FAX (860)243-4302
Office Hours
9:00 – 5:00 M-F