



**TOWN OF BLOOMFIELD  
Board of Assessment Appeals**

800 Bloomfield Ave  
Bloomfield CT 06002  
Tel. 860.769.3530  
Fax 860.243.4302

**APPLICATION**

***ALL SECTIONS MUST BE COMPLETED IN ORDER TO BE GIVEN A HEARING.***

Appeal of Assessment Valuation for October 1, \_\_\_\_\_ / Supplemental Grand List October 1, \_\_\_\_\_

Property Owner: _____ Name of Property Owner	Appellant(if other than owner) _____ Name of Owner's Agent
Property Location _____ Mailing Address	Mailing Address _____ City, State, Zip
Mailing Address _____ City, State, Zip	
Phone Number _____	

Appellant's Capacity  Owner  Owner's Agent

(If Agent, attach a copy of Agency Agreement or Power of Attorney. Original agency document must be submitted at hearing.)

\_\_\_\_\_  
Print applicant name and date

\_\_\_\_\_  
Applicant signature

Fill out ONLY the section for the property type under appeal.

Motor Vehicle: Year \_\_\_\_\_ Make/Model: \_\_\_\_\_ Plate# \_\_\_\_\_ Mileage \_\_\_\_\_

Real Estate \_\_\_\_\_  
(Address and/or Assessor's Map/Block/Lot/Unit Number)

Personal Property: Unigue ID: \_\_\_\_\_ DBA: \_\_\_\_\_

**If you are submitting an appraisal or other similar evidence, you must submit a copy along with your application.**

What MARKET VALUE does the applicant place on the property? : \$ \_\_\_\_\_

Briefly state the basis of the Appeal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

DO NOT WRITE BELOW THIS LINE-BAA USE ONLY

***I hereby solemnly swear that the testimony I am about to give is true and accurate to the best of my knowledge and belief.***

Signature(s) of  
Owner(s) or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Motion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Voting Record Initials**  
Bill Ortiz \_\_\_\_\_  
Harriette Howard \_\_\_\_\_  
Quentin Johnson \_\_\_\_\_

# Appeals to the Bloomfield Board of Assessment Appeals

## General Instructions

**Anyone claiming to be aggrieved by the actions of the assessor has the right to an appeal before the Board of Assessment Appeals.**

Appeals must be presented to the Board of Assessment Appeals (BAA) at one of its March or September meetings. The BAA meets in September each year to hear **ONLY** Motor Vehicle Appeals. All other matters must be taken up at meetings held during the month of March.

**September Meetings:** The BAA will advertise the date of its September meeting in a local newspaper. The September meeting is for Motor Vehicles Only. Taxpayers should appear with their vehicle and/or any evidence or documentation to support their claim. Appeals are handled on a first-come, first-serve basis.

**March Meetings:** In order to be heard by the BAA at its March Session, you must file a written application no later than February 20th. The BAA will receive all applications and schedule their meetings accordingly. **If you are submitting an appraisal or other similar evidence, you must submit a copy along with your application.** Once you have made application to the BAA, you will be notified in writing where and when to appear for your hearing.

## APPEALS PROCEDURE

- ✓ Appear at the time and place prescribed by the BAA – (Please be on time)
- ✓ You **MUST** complete a separate form for each property you wish to appeal
- ✓ If you cannot or do not wish to appear, have your attorney or agent appear as your representative - (Written authorization is required)
- ✓ The BAA may reschedule an appointment for good cause if another time is available
- ✓ **NOTE:** Unless you receive written confirmation of a rescheduled appointment, you or your agent must appear at the time and place first prescribed by the BAA
- ✓ **FAILURE TO APPEAR MAY RESULT IN A DEFAULT - Denial of your claim**
- ✓ You will be sworn under oath to be truthful in answering questions concerning your property
- ✓ You will have the opportunity to present evidence (appraisals, photographs, reports, etc.)
- ✓ Remember - It is your responsibility to prove your claim
- ✓ An appraisal by a qualified Appraiser is not required, but is recommended
- ✓ You must pay your taxes as they come due or interest and penalties will be applied
- ✓ Consult with the Tax Collector for payment instructions while your appeal is pending
- ✓ Notice of the Board's Decision will be mailed to the **property owner** unless otherwise requested in writing by appellant

For further information you may wish to review the Connecticut General Statutes, as amended, relative to appeal rights. Below is a list of just some of those laws for your convenience. **NOTE: We do not provide legal advice, however we want you to be well informed of your appeal rights.** For a complete listing of applicable laws and competent, proper legal advice, we urge you to consult with an attorney.

## Connecticut General Statutes

### Section

12-110 Sessions of the board of assessment appeals.

12-111 Appeals to the board of assessment appeals.

12-112 Limit of time for appeals.

12-113 (as amended) When board of assessment appeals may reduce lists.

12-114 (as amended) Board of assessment appeals to impose a penalty if reducing the assessment of A taxpayer who did not file a personal property declaration.

12-115 (as amended) Board of assessment appeals may make supplemental additions to grand lists.

12-117a Appeals from boards of tax review or boards of assessment appeals.

12-119 Remedy when property wrongfully assessed.