BLOOMFIELD TOWN COUNCIL

COMMITTEE ON COMMITTEES SUBCOMMITTEE

There was a special meeting of the above referenced subcommittee held on Wednesday, January 16, 2019 at 6:00 p.m. in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Committee members present were: Councilors David Mann, Kevin Gough and Patrick DeLorenzo and Mayor Suzette DeBeatham-Brown, Deputy Mayor Rickford Kirton

Also present were: Marguerite Phillips, Town Clerk and India Rodgers, Clerk of Council

Absent was: Councilor Elizabeth Waterhouse

The meeting was called to order at 6:00 p.m.

Status Update regarding Boards & Commissions
Consider and Take Action regarding Appointments to Boards and Commissions (Monthly Report)

Ms. Marguerite Phillips, Town Clerk gave a status update and monthly report on the current vacancies and recommendations of appointments to the following Boards & Commissions:

Central Regional Tourism District

This board is in need of a Bloomfield representative to serve. The mission of the District is to promote leisure, business, group and corporate travel to the region in keeping with the values of the individual communities served. This board meets four times a year (February, May, September and November) at 12 noon. The term will end November 2019 and no disclosure is required.

Ms. Phillips will contact party chairs to inquire about recommendations to fill this vacancy.

Commission on Aging

It was moved by Councilor DeLorenzo, seconded by Mayor DeBeatham-Brown and voted unanimously to recommend to the Full Council the appointment of Patricia A. Miller, 74 Scott Drive to fill the Democratic vacancy on Commission on Aging, with term ending November 2019, no disclosure required.

Youth Adult Council

Ms. Phillips will contact Camilla Hillian, Director of Social & Youth Services for any recommendation to fill this vacancy.

Parks and Recreation

Ms. Phillips received two interest forms from Lynette Easmon and Keith Temple. The Parks and Recreation Committee would like to recommend for consideration Lynette Easmon, 8 Jackson Road. Mrs. Easmon is also a member of the Golf Committee. Mr. Keith Temple, 91 East Burnham Street is a Democrat who has submitted an interest form.
The subcommittee discussed the selection of Mr. Temple rather than the Parks and Recreation recommendation of Mrs. Easmon. It was noted that Mr. Temple has not previously served on any committee and should be given the opportunity to do. Mrs. Easmon is a member of several committees and including the Golf Subcommittee.

It was moved by Mayor DeBeatham-Brown, seconded by Councilor DeLorenzo and voted unanimously to recommend to the full Council the appointment of Keith Temple, 91 East Burnham Street to the Parks and Recreation Committee.

**Conservation Energy and Environment Committee**

There is a Republican vacancy for this Committee. The Republican Town Committee has been notified. The term ends November 2019 and disclosure is required.

**Metropolitan District Commission Representative**

The term for this appointment ended on December 31, 2018 and needs to be reappointed. This is a 6 year term ending December 31, 2024, no disclosure required. The Town Clerk received two interest forms from Mr. Byron R. Lester, 15 Spice Bush Lane and Mr. Kevin Hussein. Mr. Hussein decided to withdraw his interest form. Mr. Lester submitted a detailed written statement expressing his interest to continue as the MDC Representative for the Town of Bloomfield.

There ensued a discussion regarding reporting requirements for the MDC Representative to the Town Council. During this discussion, it was noted that if reporting requirements are established for one board, then it should be a policy created for compliance among all boards and commissions.

Deputy Mayor Kirton made a recommendation to develop roles and responsibilities for reporting guidelines as a framework for boards and commissions.

It was moved by Mayor DeBeatham-Brown, seconded by Councilor DeLorenzo and voted unanimously to recommend reappointment of Byron Lester, 15 Spice Bush Lane as the Metropolitan District Commission Representative, with a term ending December 31, 2024, no disclosure required. In addition, it was also recommended that guidelines for reporting requirements will be discussed at the next Administration & Education Subcommittee for review.

**Absenteeism**

There ensued a discussion on addressing chronic absences on boards and commissions. The subcommittee requested meeting attendance records for all boards and commissions. Ms. Phillips will send a letter to all Chairs of boards and commissions requesting attendance records.

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF MINUTES**

It was moved by Councilor Gough, seconded by Mayor DeBeatham-Brown and voted unanimously to approve the minutes of October 2, 2018 with minor corrections.
ADJOURNMENT
It was moved by Councilor Gough, seconded by Councilor DeLorenzo and voted unanimously to adjourn the meeting at 7:00 p.m.