TOWN OF BLOOMFIELD
DPW FACILITY BUILDING COMMITTEE MEETING

There was a meeting of the above referenced committee on Thursday, April 9, 2020 at 5:30 pm. The meeting was held via video conferencing.

Committee members present were: Daisy Chavez, Robert Ike, Gail Nolan, Jeff Powell, Gus Walek.

Also present: Nancy Haynes, Purchasing & Risk Manager, Dan Carter, DPW Operations Manager, Mike Scacco, DPW Fleet Manager, Jeff Alberti and John Comeau from Weston & Sampson, Jeff Niland of PDS Engineering & Construction, Rick Davidow of STV/DPM (OPM).

Absent: Barry Berson, Abe Ford, Joslyn Chance

The meeting was called to order at 5:37 p.m.

Old Business: On a motion to approve by R. Ike, seconded by D Chavez, the minutes of 3/12/20 were unanimously approved.

New Business:
A. Project Update (CM):
Jeff Niland reported COVID 19 steps that PDS has taken. They are social distancing, health screening people as they come on site and established a 2nd shift. EMU framing should be done in 3-4 days. The Sprinkler rough in is complete. Demo is complete in the old maintenance bay, and they have started to hang light fixtures. Sprinkler piping in the vehicle storage area is complete. On 4/13 or 4/14 they will due a pressure test on the bladder tank. The schedule calls for project completion the 1st week of June.

B. Approval of Change Events
- Change Event #26 (column base plate conflict $9,426) was presented for approval. D. Chavez made a motion to approve, which was seconded by J. Powell. Change event #26 was unanimously approved.
- Change Event #64 (re-pipe existing roof drain for $1,842) was presented for approval. D. Chavez made a motion to approve, which was seconded by R. Ike. Change event #64 was unanimously approved.
- Change Event #65 (remove unforeseen metals in admin ceiling that are in conflict for $1,331) was presented for approval. R. Ike made a motion to approve, which was seconded by D. Chavez. Change event #65 was unanimously approved.
- Change Event #67 (connect water feed to parts washer for $1,031) was presented for approval. D. Chavez made a motion to approve, which was seconded by R. Ike. Change event #67 was unanimously approved.

C. Project Update (Architect)
John Comeau from Weston & Sampson reported that W & S has not been to the job site in 4 weeks due to travel restrictions related to COVID 19, which look like will be in place
or another month. They have been answering RFI’s and attending weekly job meetings electronically.

D. Project Update (OPM)
Rick Davidow reported that weekly meetings continue, all electronic. Rick has been going to the job site on off hours to comply with social distancing. The punch list has been put on hold due to social distancing strategy to keep staff and contractors separated. The turnover date is scheduled for June 5, 2020. There is an issue with a value engineering item worth $8,000; the mezzanine ladder/stair that was not going to be replaced to save $8,000 may not be approved by the Building Inspector. Rick raised the concern that the owner’s contingency, as documented on the budget distributed by Nancy Haynes, is low, currently at $23,191. He has had preliminary discussions with PDS about the possibility of removing items from the project that could be “bought back” at the end of the project if there are funds left over, but unless some action is taken, there could be a problem if an unanticipated event arises and there are not enough funds to cover it. Some items he suggested considering included painting and paving. D. Carter suggested fencing. On a motion made by G. Nolan, seconded by R. Ike, the Committee unanimously voted to add a special meeting at 5 pm on 4/23/20 for the purpose of reviewing and taking action on additional cost savings proposals recommended by the team of CM, Architect, OPM and staff.

E. Approval of Purchases
N. Haynes presented a request for an increase of $1,781 to CIRMA to extend the builder’s risk insurance coverage from April 1 to June 1, 2020. D. Chavez made a motion to authorize $1,781 for extension of builder’s risk coverage, which was seconded by R. Ike. It was unanimously approved.

F. Approval of Invoices.
• On a motion by D. Chavez as seconded by R. Ike, invoice 90016649 in the amount of $6,234.50 to STV/DPM was unanimously approved.
• On a motion by R. Ike as seconded by D. Chavez, invoice #7628198 in the amount of $2,727 to Williams Scotsman was unanimously approved.
• On a motion by D. Chavez as seconded by R. Ike, invoice #7564033 in the amount of $3,647.88 to William Scotsman was unanimously approved.
• On a motion by R. Ike as seconded by D. Chavez, invoice # 7495382 in the amount of $10,058.32 to Williams Scotsman was unanimously approved.
• On a motion by G. Nolan as seconded by D. Chavez, invoice # 18515 in the amount of $1,781 to CIRMA was unanimously approved.
• On a motion by R. Ike as seconded by D. Chavez, invoice # 1185315 in the amount of $11,000 to Environmental Systems Corp was unanimously approved.
• On a motion by D. Chavez as seconded by R. Ike, invoice # 1185316 in the amount of $1,000 to Environmental Systems Corp was unanimously approved.
• Application for payment # 19 in the amount of $353,028.34 to PDS Engineering and Construction Inc. was presented for payment. D. Chavez made a motion to approve, which was seconded by G. Nolan and unanimously approved.

At 6:27 p.m., it was moved by D. Chavez, and seconded by G Nolan, to adjourn the meeting. The motion passed unanimously.