TOWN OF BLOOMFIELD  
DPW FACILITY BUILDING COMMITTEE MEETING  
MINUTES

There was a meeting of the above referenced committee on Thursday, February 13, 2020 at 5:30 pm. in Conference Room #5 at Town Hall, located at 800 Bloomfield Avenue in Bloomfield, CT.

Committee members present were: Barry Berson, Joslyn Chance, Daisy Chavez, Abe Ford, Robert Ike, Gail Nolan, Jeff Powell, Gus Walek.

Also present: Nancy Haynes, Purchasing & Risk Manager, John Lawlor, DPW Director, John Comeau from Weston & Sampson, Jeff Niland of PDS Engineering & Construction, Rick Davidow of STV/DPM (OPM).

Absent: none

The meeting was called to order at 5:35 p.m.

Old Business: On a motion to approve by R. Ike, seconded by G. Walek, the minutes of 1/9/20 were unanimously approved.

New Business:
A. Project Update (CM):
Jeff Niland reported that move into both the new additions for maintenance and administration have occurred. The TCO for the maintenance addition was received on Friday February 7, 2020. The employees are using the trailer as the locker room and the rest of the existing building has been vacated and demolition is beginning. The foundation for the future fuel island is in. Demolition should be done within the next two weeks, after which supplemental steel is scheduled. The layout for the RTW will be next. With good weather, the floor slab in the receiving area can be poured.

B. Approval of Change Events
• Change Event # 39 (top of wall changes for $28,788) was presented for approval. There was discussion regarding the handwritten changes made to the subcontractor’s proposal, which J. Niland explained. Some Committee members thought that it looked unprofessional, others liked it and commented that it documented that the CM is doing their job. J. Niland explained that some other building committees like it that way. Eventually, the Building Committee determined that they want to see both the hand marked copy and a revised final proposal from the sub. No action was taken on CE # 39.
• Change Event # 56 (exit light change for $620) was presented for approval. R. Ike made a motion to approve, which was seconded by J. Powell. Change event #56 was unanimously approved.
• Change Event # 62 (connect and disconnect power to owner supplied trailer for $2,122) was presented for approval. R. Ike made a motion to approve, which was seconded by A. Ford. Change event #62 was unanimously approved.
C. Project Update (Architect)
John Comeau from Weston & Sampson reported that the soil for the foundation for the fuel island was inspected. W & S worked on TCO issues for the Building Official. There are very few submittals and RFI’s occurring right now.

D. Project Update (OPM)
Rick Davidow of STV updated the Building Committee. PDS has replaced the on-site project superintendent. He explained the issue with the trailer and why it had to be moved after the Fire Marshall’s inspection at a cost of $3,647.88 which was approved by Building Committee leadership. N. Haynes will make sure to notify the Building Committee of these approvals in the future.

E. Approval of Invoices.
- On a motion to approve by R. Ike as seconded by J. Powell, invoice #15105 in the amount of $200 to Advia Communications was unanimously approved.
- On a motion to approve by R. Ike as seconded by A. Ford, invoice #990015463 in the amount of $9,870 to STV/DPM was unanimously approved.
- On a motion by R. Ike as seconded by J. Powell, invoice 90016084 in the amount of $9,003.69 to STV/DPM was approved with abstentions by J. Chance and B. Berson.
- On a motion by R. Ike as seconded by J. Powell, invoice # 0000033289 in the amount of $2,715 to Anchor Engineering Services Inc. was unanimously approved.
- On a motion by R. Ike as seconded by J. Powell, invoice # 1200322 in the amount of $4,300 to Weston & Sampson was unanimously approved.
- On a motion by R. Ike as seconded by J. Chance, invoice # 329432 in the amount of $95 to Supreme Corp was unanimously approved.
- On a motion by A. Ford as seconded by R. Ike, invoice #330983 in the amount of $95 to Supreme Corp was unanimously approved.
- Application for payment # 17 in the amount of $160,149.27 to PDS Engineering and Construction Inc. was presented for payment. R. Ike made a motion to approve, which was seconded by J. Chance and unanimously approved.

F. Additional Items
N. Haynes distributed an update on the project budget showing $62,076 remaining in owner’s contingency. R. Davidow supplemented it with an updated change order log. Questions were asked and responded to regarding project finances and change orders.

At 6:26 p.m., it was moved by R. Ike, and seconded by J. Powell, to adjourn the meeting. The motion passed unanimously.