MINUTES

There was a special meeting of the above referenced committee on Tuesday, November 26, 2019 at 5:00 pm. in Conference Room #5 at Town Hall, located at 800 Bloomfield Avenue in Bloomfield, CT.

Committee members present were: Barry Berson, Joslyn Chance, Daisy Chavez, Abe Ford, Robert Ike.

Also present: Nancy Haynes, Purchasing & Risk Manager, John Comeau from Weston & Sampson, Jeff Niland of PDS Engineering & Construction, Rick Davidow and Scott Pinckney of STV/DPM (OPM).

Absent: Gus Walek, Gail Nolan, Jeff Powell, John Lawlor

The meeting was called to order at 5:18 p.m.

Old Business: On a motion to approve by R. Ike, seconded by D. Chavez, the minutes of 10/10/19 were unanimously approved.

New Business:

A. Project Update (CM):
Jeff Niland reported that permanent power is scheduled to be supplied on 11/27/19. There was a preliminary walk through with the Building Official and Fire Marshall on 11/25/19. He reported that paving had been done, striping was scheduled for the day after Thanksgiving and curbing on 11/26/19. On the inside, the bathroom is complete and painting is ongoing. On the maintenance addition, there is a temporary overhead door. The boilers have been started up. The TRU will be started once there is permanent power. The schedule for startup is Monday 12/2/19. Flooring was acclimating on 11/26/19 and 11/27/19 with installation to follow. Temporary Certificate of Occupancy is scheduled for 12/5/19 with admin move on 12/6/19 with maintenance move the following week.

B. Approval of Change Events
- Change Event # 38 (top of exterior wall changes for the office addition in the amount of $25,468) was presented for approval. R. Ike made a motion to approve, which was seconded by J. Chance. Change event # 38 was unanimously approved.
- Change Event # 41 (changes to underground piping in the mechanical room in the amount of $18,721) was presented for approval. R. Ike made a motion to approve, which was seconded by D. Chavez. Change event # 41 was unanimously approved.
- Change Event # 45(conduit and wiring to the “Butler Building for security and fire alarm in the amount of $11,802) was presented for approval. R. Ike made a motion to approve, which was seconded by J. Chance. Change event # 45 was unanimously approved.
• Change event # 51 (additional wiring for wireless access points in the amount of $1,546) was presented for approval. R. Ike made a motion to approve, which was seconded by D. Chavez. Change event # 51 was unanimously approved.

• Change event # 54 (to add sprinkler heads in mechanical room as required by Fire Marshal in the amount of $1,133) was presented for approval. R. Ike made a motion to approved, which was seconded by J. Chance. Change event #54 was unanimously approved.

C. Approval of Meeting Schedule
N. Haynes presented the proposed 2020 meeting schedule. A motion to approve the schedule was made by R. Ike, and seconded by D, Chavez. The motions was unanimously approved.

D. Project Update (Architect)
John Comeau from Weston & Sampson reported that W & S had their landscape architect inspect plants the previous week. They have also developed a preliminary punch list. They have inspected reclaimed asphalt and were present for the first paving. Submittals are largely done. Question was addressed regarding the thickness of reclaimed asphalt.

E. Project Update (OPM)
Rick Davidow and Scott Pinckney of STV updated the Building Committee. Weekly Owner meetings are ongoing. The walk through with the building official and fire marshal went well and sprinkler heads were requested (change even on agenda for this meeting). The plantings did not come on 11/26/19 and are scheduled to come 11/27/19. They held a move meeting with staff and provided moving crates.

F. Approval of Purchase
• N. Haynes presented a proposal CIRMA in the amount of $4,149 for the additional premium to extend the Builder’s Risk insurance to 4/1/20 as a result of the project delays. On a motion made by R. Ike as seconded by A. Ford, the purchase was unanimously approved.

• N. Haynes presented a proposal from CDW-G in the amount of $4,592.12 for a UPS, obtained by the Town’s IT Director. R. Ike made a motion to approve, which was seconded by D. Chavez, and the purchase was unanimously approved.

• R. Davidow presented a proposal from Williams Scotsman for the rental of a handicap accessible mobile office trailer with a restroom in the amount of $16,151.72. This will replace the previously approved toilet trailer rental and will provide changing facilities for DPW staff as well as toilet. R. Ike made a motion to approve, which was seconded by A. Ford, and the purchase was unanimously approved.

G. Approval of Invoices.
• On a motion to approve by R. Ike as seconded by J. Chance, invoice #90015663 in the amount of $4,935 to STV/DPM was unanimously approved.

• On a motion to approve by R. Ike as seconded by D. Chavez, invoice #498344 in the amount of $4,000 to Weston & Sampson was unanimously approved.

• On a motion to approve by R. Ike as seconded by J. Chance, invoice #499304 in the amount of $4,000 to Weston & Sampson was unanimously approved.
- On a motion to approve by R. Ike as seconded by D. Chavez, invoice #15022 in the amount of $1,097.93 to Advia Communications was unanimously approved.
- On a motion to approve by R. Ike as seconded by D. Chavez, invoice #14995 to Advia Communications in the amount of $5,695.25 was unanimously approved.
- On a motion to approve by R. Ike as seconded by J. Chance, invoice #324716 to Supreme Store Trailer in the amount of $95.00 was unanimously approved.
- On a motion to approve by R. Ike, as seconded by A. Ford, invoice #326354 to Supreme Storage Trailer in the amount of $95.00 was unanimously approved.
- On a motion to approve by R. Ike, as seconded by D. Chavez, invoice #6798 to Atlantic Computing in the amount of $14,275.50 was unanimously approved after questions about Chinese components.
- On a motion to approve by R. Ike, as seconded by A. Ford, invoice #17713 to CIRMA in the amount of $4,149 was unanimously approved.
- STV recommended payment of the application for payment to PDS at a reduced amount, without general conditions and CO #3. On a motion to approve by D. Chavez, as seconded by J. Chance, application for payment #13 to PDS Engineering & Construction in the amount of $1,053,316.59 was approved by a 4-1 vote, with R. Ike voting no. There was discussion of the cost of general conditions, as the project was due to be complete in November 2019 and is now incurring additional general conditions as a result of the new estimated completion in April 2020.

At 6:12 p.m., it was moved by R. Ike, and seconded by D. Chavez, to adjourn the meeting. The motion passed unanimously.