TOWN OF BLOOMFIELD
DPW FACILITY BUILDING COMMITTEE MEETING

MINUTES

There was a meeting of the above referenced committee on Tuesday, January 9, 2020 at 5:30 pm. in Conference Room #5 at Town Hall, located at 800 Bloomfield Avenue in Bloomfield, CT.

Committee members present were: Barry Berson, Joslyn Chance, Daisy Chavez, Abe Ford, Robert Ike, Gail Nolan, Jeff Powell, Gus Walek.

Also present: Nancy Haynes, Purchasing & Risk Manager, John Lawlor, DPW Director, John Comeau from Weston & Sampson, Jeff Niland of PDS Engineering & Construction, Rick Davidow and Scott Pinckney of STV/DPM (OPM).

Absent: none

The meeting was called to order at 5:30 p.m.

Old Business: On a motion to approve by R. Ike, seconded by D. Chavez, the minutes of 11/26/19 were unanimously approved with G. Nolan abstaining.

New Business:
A. Project Update (CM):
   Jeff Niland reported that the 5th “flush” of flushing the pipes resulted in the MDC approving the water quality. As a result, fire and domestic water service has been turned on. The surge tank submittal has been released and PDS is waiting to hear about a fabrication date. A week ago the Fire Marshall and Building Official did a walk-through of the new administration addition. The fire alarm system couldn’t be tested at the time, but was approved on 1/7/20. Final cleaning is being done, and the Building Inspector is returning on 1/10/20 for the final TCO inspection. The administrative move is scheduled for 1/14/20 with the mechanic move to follow a week later.

B. Approval of Change Events
   - Change Event # 49 (furnish and install speaker wire, $6,373) was presented for approval. R. Ike made a motion to approve, which was seconded by A. Ford. Change event # 49 was unanimously approved.
   - Change Event # 58 (install security devices, cameras, contacts and card readers for $9,193) was presented for approval. R. Ike made a motion to approve, which was seconded by J. Chance. Change event #58 was unanimously approved.
   - Change Event # 59 was presented for approval. This change event extends the time for substantial completion of the project to May 15, 2020 and authorizes a reduced general condition rate of $862 a day. The cost of the additional time will be borne by the CM contingency and is contained in the GMP. R. Ike made a motion to approve, which was seconded by A. Ford. Change event #59 was unanimously approved.

C. Project Update (Architect)
John Comeau from Weston & Sampson reported that a punch list on the administrative wing is in the works and will do the maintenance addition punch list in a week. Site inspections have revealed some pavement is failing. W & S are processing change events, RFI's mad Change orders.

D. Project Update (OPM)
Rick Davidow and Scott Pinckney of STV updated the Building Committee. The new move date is 1/14/20. General conditions related to delays have been resolved (see Change event # 59). The toilet and locker room trailer is schedule to be installed the week of 1/17/20. STV has been looking at ways to make things go smoother for phase 2, including putting additional Building Committee meetings on the schedule to move things along if there isn’t time between meetings to address items that arise. Hazardous material monitoring is in place when asbestos removal is scheduled. Plantings that were unable to be placed in the ground in the fall have been moved to one location for spring planting.

E. Approval of Purchase
- N. Haynes presented a proposal from Acoustical Solutions in the amount of $4,500 for a compressor enclosure. Since this was not part of the project, and because the plan to improve things for the 2nd phase of the project include limiting (among other things) owner requested items and due to 70% of the contingency already spent before renovation work has begun, N. Haynes requested tentative approval to move ahead with the purchase if the entire owner’s team concurs with the purchase. On a motion made by R. Ike as seconded by D. Chavez, the tentative purchase was unanimously approved.

F. Approval of Invoices.
- On a motion to approve by R. Ike as seconded by A. Ford, invoice #4034-V in the amount of $250 to IMTL was unanimously approved. In the future, the Building Committee would like to see the reports that invoices reference when considering approval.
- On a motion to approve by R. Ike as seconded by J. Chance, invoice #90015863 in the amount of $21,700 to STV/DPM was unanimously approved. R. Ike asked what would happen when there was no money left in the purchase order. There was a lengthy discussion about contingency, STV services and need to keep project on schedule.
- Application for payment #15 in the amount of $280,953.56 to PDS Engineering and Construction Inc. was presented for payment. J. Powell made a motion to approve, which was seconded by R. Ike and unanimously approved.
- Application for payment #16 in the amount of $116,938.78 to PDS Engineering and Construction Inc. was presented for payment. R. Ike made a motion to approve, which was seconded by J. Powell and unanimously approved.

G. Additional Meetings
Additional meetings, if necessary will take place on 1/27/20 and 2/27/20. Building Committee members will be notified 2 days in advance if a meeting is needed.

At 6:42 p.m., it was moved by R. Ike, and seconded by A. Ford, to adjourn the meeting. The motion passed unanimously.