

October 20, 2021

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Town of Bloomfield, CT
Bloomfield Public Library Facilities
Prosser Library
P. Faith McMahon Winterbury Library

Subject: Downes Construction Managers Progress Report

1. Project Update

A. Project Financial Summary - TBD

B. Schedule Update

a. Preconstruction Schedule Development

- i. In the coming weeks we will develop a detailed preconstruction schedule
 - 1. All Phases of the Design Process – Schematic Design, Design Development, Construction Documents
 - a. Review of Early Bid Packages, ie Demolition, Sitework, Concrete, and Structural Steel.
 - 2. Estimating Activities for each of the Design Phases noted Above
 - 3. Site Logistics Development
 - 4. Local and State Approvals
 - a. STC – State Traffic Commission
 - b. Planning and Zoning
 - c. Wetlands
 - d. DEEP – Department of Energy and Environmental Protection (if applicable)
 - e. Leed
 - f. Building Permit
 - 5. Important Milestone Activities related to the Library Grant Process
 - 6. Bidding Procedures Requirements of the Grant Process
 - 7. Public Outreach Activities for Bidding Participation
 - 8. Good Neighbor Meetings

C. Critical Items / Items for Discussion

a. Downes Contract

- i. Draft Contract to be Submitted within the next 2 weeks

D. Action Items – Currently No Action Item

a. PCO Approvals.

- i. Currently no items for approval

b. Order of Magnitude/Pending Revisions

- i. Currently no items for approval

c. October Requisition Approvals

- i. Currently no items for approval