

**BLOOMFIELD BUILDING DEPARTMENT AND FIRE MARSHAL'S OFFICE
EVENT INFORMATION SHEET**

Dates of the Event: _____

Person in Charge: _____
(include phone # and title)

Location: _____

Type of Event: _____

Description: _____

How many people will be attending? _____

Will tents be erected? **YES NO** If yes, please provide a flame resistance certificate for each tent.

If yes, how many tents will be erected? _____ List the size of each tent. _____

Will there be cooking? **YES NO**
If yes, please describe the facilities and equipment to be used. _____

A permit from the West Hartford-Bloomfield Health District may be necessary.

Will propane tanks be used? **YES NO**
If yes, please list the amounts, tank sizes and locations (or supply a map). _____

The propane contractor must obtain a building permit from the Building Department and have the tank locations approved by the Fire Marshal.

Will the event require the use of temporary electrical equipment? **YES NO**
Please provide the name, license number, and phone number of the CT licensed electrical contractor.

The electrical contractor must obtain an electrical permit from the Building Department.

Please provide an accurate, detailed site map of the event.

Applicant's Name and Phone # (please print clearly): _____

Full Address and Zip Code: _____

Applicant's Signature and Date: _____

NOTIFICATIONS:

Building Department _____
(860-769-3516)
Bloomfield Fire Marshal _____
(860-242-5131)
Blue Hills Fire Marshal _____
(860-243-8949)

Police Department _____
(860-242-5501)
Zoning Department _____
(860-769-3515)
Town Manager's Office _____
(860-769-3504)

W-B Health District _____
(860-561-7900)
Leisure Services _____
(860-243-2923)
Public Works _____
(860-769-4300)