

TOWN OF BLOOMFIELD, CONNECTICUT

STATE SINGLE AUDIT REPORT

YEAR ENDED JUNE 30, 2023



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TOWN OF BLOOMFIELD, CONNECTICUT
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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE COMPLIANCE, AND REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

Town Council
Town of Bloomfield, Connecticut

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited the Town of Bloomfield, Connecticut's compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of Bloomfield, Connecticut's major state programs for the year ended June 30, 2023. The Town of Bloomfield, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town of Bloomfield, Connecticut complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town of Bloomfield, Connecticut and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the Town of Bloomfield, Connecticut's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town of Bloomfield, Connecticut's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town of Bloomfield, Connecticut's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town of Bloomfield, Connecticut's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town of Bloomfield, Connecticut's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Town of Bloomfield, Connecticut's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bloomfield, Connecticut, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Bloomfield, Connecticut's basic financial statements. We have issued our report thereon dated June 26, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
June 26, 2024

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023

| State Grantor/Pass-Through Grantor/ Program Title | State Grant Program Core-CT Number | Passed Through to Subrecipients | Expenditures |
|--|---------------------------------------|---------------------------------------|--------------|
| Department of Social Services | | | |
| Medicaid | 11000-DSS60000-16020 | \$ - | \$ 70,217 |
| Total | | - | 70,217 |
| Department of Education | | | |
| Sheff Settlement | 11000-SDE64370-12457 | \$ 60,000 | |
| Sheff Settlement | 11000-SDE64370-12457 | 20,956 | |
| | | | 80,956 |
| Sheff Transportation | 11000-SDE64370-12610 | | 20,000 |
| Family Resource Centers | 11000-SDE64370-16110 | | 101,725 |
| Child Nutrition State Match | 11000-SDE64370-16211 | | 12,857 |
| Health Foods Initiative | 11000-SDE64370-16212 | | 24,444 |
| Vocational Agriculture | 11000-SDE64370-17017 | | 520,415 |
| Adult Education | 11000-SDE64370-17030 | | 21,160 |
| Health & Welfare - Private School Pupils | 11000-SDE64370-17034 | | 54,423 |
| Alliance District | 11000-SDE64370-17041-82164 | | 1,600,484 |
| School Breakfast Program | 11000-SDE64370-17046 | | 18,634 |
| Magnet Schools | 11000-SDE64370-17057 | | 4,913,235 |
| After School Programs | 11000-SDE64370-17084 | - | 161,878 |
| Total Department of Education | | - | 7,530,211 |
| Connecticut State Library | | | |
| Connecticard Payments | 11000-CSL66051-17010 | | 160 |
| Historic Document Preservation | 12060-CSL66094-35150 | - | 7,500 |
| Total Connecticut State Library | | - | 7,660 |
| Department of Children and Families | | | |
| Community Based Prevent Program | 11000-DCF91141-16092 | | 7,299 |
| Youth Service Bureaus | 11000-DCF91141-17052 | | 15,653 |
| Youth Service Bureau Enhancement | 11000-DCF91141-17107 | | 10,754 |
| Board & Care Foster | 11000-DCF91178-16135 | - | 48,769 |
| Total Department of Children and Families | | - | 82,475 |

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
YEAR ENDED JUNE 30, 2023

| State Grantor/Pass-Through Grantor/ Program Title | State Grant Program Core-CT Number | Passed Through to Subrecipients | Expenditures |
|--|---------------------------------------|---------------------------------------|-------------------|
| Department of Housing | | | |
| Bond Fund Consolidation Receipts | 12039-DOH46920-40233 | \$ - | \$ 15,000 |
| Total Department of Housing | | - | 15,000 |
| Department of Transportation | | | |
| Bus Operations | 12001-DOT57931-12175 | | 23,522 |
| Town Aid Road Grants-Municipal | 12052-DOT57131-43455 | | 170,680 |
| Town Aid Road-STO | 13033-DOT57131-43459 | - | 170,680 |
| Total Department of Transportation | | - | 364,882 |
| Office of Early Childhood | | | |
| Early Care and Education | 11000-OEC64841-16274 | 312,639 | 312,639 |
| Child Care Quality Enhancement | 11000-OEC64845-16158 | | 8,035 |
| Early Care and Education | 11000-OEC64845-16274 | 1,320,997 | 1,320,997 |
| Total Office of Early Childhood | | 1,633,636 | 1,641,671 |
| Office of Policy and Management | | | |
| Reimbursement Property Tax - Disability Exemption | 11000-OPM20600-17011 | | 1,173 |
| Distressed Municipalities | 11000-OPM20600-17016 | | 3,218 |
| Property Tax Relief For Veterans | 11000-OPM20600-17024 | | 6,800 |
| Tiered PILOT | 11000-OPM20600-17111 | | 403,718 |
| Municipal Purposes & Projects | 12052-OPM20600-43587 | | 2,294,038 |
| Distressed Municipalities | 12052-OPM20600-43750 | | 11,398 |
| Municipal Revenue Sharing | 12060-OPM20600-35458 | | 441,156 |
| MRSA- Tiered PILOT | 12060-OPM20600-35691 | - | 109,094 |
| Total Office of Policy and Management | | - | 3,270,595 |
| Total State Financial Assistance Before Exempt Programs | | 1,633,636 | 12,982,711 |
| Exempt Programs | | | |
| Department of Education | | | |
| Education Cost Sharing | 11000-SDE64370-17041-82010 | | 5,392,004 |
| Excess Cost - Student Based | 11000-SDE64370-17047 | \$ 281,429 | |
| Excess Cost - Student Based | 11000-SDE64370-17047 | 485,092 | |
| | | - | 766,521 |
| Total Department of Education | | - | 6,158,525 |

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
YEAR ENDED JUNE 30, 2023

| State Grantor/Pass-Through Grantor/ Program Title | State Grant Program Core-CT Number | Passed Through to Subrecipients | Expenditures |
|--|---------------------------------------|---------------------------------------|----------------------|
| Office of Policy and Management | | | |
| Municipal Transition | 11000-OPM20600-17103 | | \$ 582,018 |
| Municipal Stabilization Grant | 11000-OPM20600-17104 | | 291,027 |
| Mashantucket Pequot and Mohegan Fund Grant | 12009-OPM20600-17005-13045 | \$ - | 94,314 |
| Total Office of Policy and Management | | - | 967,359 |
| Total Exempt Programs | | - | 7,125,884 |
| Total State Financial Assistance | | \$ 1,633,636 | \$ 20,108,595 |

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

TOWN OF BLOOMFIELD, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
JUNE 30, 2023

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the Town of Bloomfield, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2023. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the Town of Bloomfield, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Town of Bloomfield, Connecticut.

Basis of Accounting

The accounting policies of the Town of Bloomfield, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Town Council
Town of Bloomfield, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bloomfield, Connecticut, as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise the Town of Bloomfield's basic financial statements, and have issued our report thereon dated June 26, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Bloomfield, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2023-001 that we consider to be a material weakness.

Town Council
Town of Bloomfield, Connecticut

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Bloomfield, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Bloomfield, Connecticut's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Town of Bloomfield, Connecticut's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Town of Bloomfield, Connecticut's response was not subjected to the other auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Bloomfield, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
June 26, 2024

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2023

Section I – Summary of Auditors' Results

Financial Statements

| | | | | |
|--|-------------------------------------|-----|-------------------------------------|---------------|
| 1. Type of auditors' report issued: | Unmodified | | | |
| 2. Internal control over financial reporting: | | | | |
| • Material weakness(es) identified? | <input checked="" type="checkbox"/> | yes | <input type="checkbox"/> | no |
| • Significant deficiency(ies) identified? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> | none reported |
| 3. Noncompliance material to financial statements noted? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> | no |

State Financial Assistance

| | | | | |
|--|--------------------------|-----|-------------------------------------|---------------|
| 1. Internal control over major programs: | | | | |
| • Material weakness(es) identified? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> | no |
| • Significant deficiency(ies) identified? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> | none reported |
| 2. Type of auditors' report issued on compliance for major programs: | Unmodified | | | |
| 3. Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? | <input type="checkbox"/> | yes | <input checked="" type="checkbox"/> | no |

The following schedule reflects the major programs included in the audit:

| <u>State Grantor and Program</u> | <u>State Core-CT Number</u> | <u>Expenditures</u> |
|--|-----------------------------|---------------------|
| Department of Education: | | |
| Magnet Schools | 11000-SDE64370-17057 | \$4,913,235 |
| Vocational Agriculture | 11000-SDE64370-17017 | 520,415 |
| Office of Policy and Management | | |
| Municipal Grants in Aid | 12052-OPM20600-43587 | 2,294,038 |
| Department of Transportation: | | |
| Town Aid Road Grants-Municipal | 12052-DOT57131-43455 | 170,680 |
| Town Aid Road-STO | 13033-DOT57131-43459 | 170,680 |
| Dollar threshold used to distinguish between Type A and Type B programs: | \$ <u>259,654</u> | |

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023

Section II – Financial Statement Findings

Finding No. 2023-001

Financial Statement Close

Material Weakness in Internal Control Over Financial Reporting

Condition: Internal controls should be in place to provide reasonable assurance that the financial statements are prepared in accordance with U.S. GAAP in a timely manner.

Criteria: The Town had significant delays with the year-end financial close process for the year ended June 30, 2023. Timely, complete year end close is necessary for the Town to ensure that the financial statements are material correct and prepared in a timely manner in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). Specifically, we noted the following significant items and adjustments that held up the audit timeline.

- The Other Employment Benefit Trust Fund had significant back and forth between us and the Town, resulting in adjustments to the fund and a revised actuarial report.
- The Employee Health Insurance Internal Service Fund had significant back and forth between us and the town, resulting in a material reduction in liabilities and expenses.
- The Wintonbury Hills Golf Course Enterprise Fund required significant entries to correct the balances of capital assets, accumulated depreciation, accrued liabilities and noncurrent liabilities.
- The Town's Capital Assets required significant work by the Town, and revisions to create a footnote that tied to the Town's underlying records.

Effect: The lack of controls in place over financial reporting increases the risk of misstatements, fraud, or errors occurring and not being detected and corrected in a timely manner, and the Town's financial statements would not be materially accurate without the above corrections.

Cause: The Town's finance department went through significant personnel changes during the year, which necessitated the Town reviewing and adjusting the general ledger long after year end.

Repeat finding: The finding is a repeat finding of #2022-001 from the prior year, updated with current year facts.

Recommendation: We recommend that the Town review its formal policies to ensure that they cover the year end closing process and ensure that the Town can adjust and close out the general ledger timely, despite personnel changes.

Views of responsible officials: Management agrees with the finding.

TOWN OF BLOOMFIELD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023

Section III – Findings and Questioned Costs – State Financial Assistance

Our audit did not disclose any matters required to be reported in accordance with the State Single Audit Act.



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