



Demolition Requirements Checklist

In accordance with Section CGS §29-406 of the Connecticut General Statutes, no person shall demolish a building or structure without a permit from the Building Department. The following is list of requirements for the demolition/removal of structures in the Town of Bloomfield. To submit an application for demolition permit you will need the following:

- ☐ **Notice to abutting property owners:** The owner/authorized agent is to notify abutting property owner(s) of the intent to demolish the structure by either registered or certified mail. A copy of the notification letter along with proof of delivery of the registered or certified mail must be provided in the form of return receipt cards to the Building Division prior to the issuance of a demolition permit. CGS §29-407.
- ☐ **Utility disconnection certificate:** The applicants must provide written notice in the form of a “certificate of notice” for all public utilities having service connections within the premises proposed to be demolished, stating that such utilities have severed such connections and service. CGS §29-406
- ☐ **State of Connecticut Department of Public Health Asbestos Abatement Notification Form:** The owner/authorized agent shall provide **notice of inspection and removal of asbestos** containing materials from the structure. The Building Division requires a copy of this completed [form](#). CGS §19a-332a
- ☐ **State of Connecticut Department of Public Health Demolition Notification Form:** The applicant shall complete a **demolition notification form** and send to the state. The Building Division requires a copy of this [form](#).
- ☐ **Demolition Contractor:** The Demolition contractor must be “licensed” through the CT Department of Administrative Services as either a Class “A” or Class “B” contractor depending on the proposed demolition. The contractor must provide to the Building Division: contractor’s name, address and license information prior to the issuance of a demolition permit. CGS 29-402(b) unless exempted by State Statute. CGS §29-402(c)(1 -4) or be the owner of the property in the case of a single-family dwelling or outbuildings. The owner of the single-family dwelling may only be the applicant when the structure being demolished does not exceed thirty feet in height, and the owner must be present on the site while demolition work is in progress. CGS §29-402(c)(5)(A) &(B).
- ☐ **Save Harmless declaration:** Per the Office of the State Building Inspector, a separate declaration from the contractor, on company letterhead signed by an officer of the company, with the following Save Harmless Statement:
 - *In accordance with Connecticut General Statute 29-406, we [CONTRACTOR] hereby agree to save harmless the Town of Bloomfield and it’s agents from any claim or claims arising out of the negligence of the applicant or his agents or employees in the course of the demolition operations associated with [PROJECT TITLE, AND ADDRESS]*
- ☐ **Certificate of Insurance:** The applicant must provide a *Certificate of Insurance* naming the *Town of Bloomfield* as the insured, providing liability coverages for bodily injury of at least \$100,000 per person with an aggregate of at least \$300,000 and property damage of \$50,000 per accident with an aggregate of \$100,000.
- ☐ **Inspection prior to demolition:** The building official may require a pre-demolition inspection of the structure and site prior to the commencement of demolition.

- ☐ **Safety Measures Provided:** Provide to the Building Division a demolition plan stating specifically the type of demolition, showing safety precautions being utilized including pedestrian protection provided (fencing, sidewalk, sheds, etc.). C.G.S 29-408, C.G.S 29-409, I.B.C Section 3306
- ☐ **Demo Permit:** The demolition permit application must be signed by the building owner **AND** the demolition contractor. C.G.S 29-406
 - *We the undersigned agree to comply with all the restrictions and regulations set forth in sections 29-401 through 29-415 of the Connecticut General Statutes entitled "State Demolition Code."*
 - Signature of owner _____ Date _____
 - Signature of demo contractor _____ Date _____
- ☐ Basements, cellars or other holes must be immediately filled to grade. CGS §29-413
- ☐ All debris or demolished materials must be removed from the site immediately. CGS §29-412

Any person who violates any provision of the State Demolition Code shall be fined not more than \$500 or imprisoned not more than one year or both.

Please Note: A demolition permit application will not be accepted unless all items above are provided along with all applicable fees.