

**TOWN OF BLOOMFIELD, CONNECTICUT**

**STATE SINGLE AUDIT REPORT**

**JUNE 30, 2011**

**TOWN OF BLOOMFIELD, CONNECTICUT**

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**Independent Auditors' Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program, on Internal Control over Compliance in Accordance with the State Single Audit Act and on the Schedule of Expenditures of State Financial Assistance**

To the Members of Town Council  
Town of Bloomfield, Connecticut

**Compliance**

We have audited the Town of Bloomfield, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of Bloomfield, Connecticut's major state programs for the year ended June 30, 2011. The Town of Bloomfield, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major state programs is the responsibility of the Town of Bloomfield, Connecticut's management. Our responsibility is to express an opinion on the Town of Bloomfield, Connecticut's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Bloomfield, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Bloomfield, Connecticut's compliance with those requirements.

In our opinion, the Town of Bloomfield, Connecticut, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2011.

## **Internal Control over Compliance**

Management of the Town of Bloomfield, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to state programs. In planning and performing our audit, we considered the Town of Bloomfield, Connecticut's internal control over compliance with the requirements that could have a direct and material effect on a major state program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

## **Schedule of Expenditures of State Financial Assistance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bloomfield, Connecticut, as of and for the year ended June 30, 2011 and have issued our report thereon dated December 15, 2011. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bloomfield, Connecticut's basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, the Town Council, others within the Town, the Office of Policy and Management and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Blum, Shapiro & Company, P.C.*

December 15, 2011

**TOWN OF BLOOMFIELD, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2011**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Expenditures</u>
<b>Department of Children and Families</b>		
Community Preventative Services	11000-DCF91110-16092	\$ 9,144
Board and Care for Children - Foster	11000-DCF91110-16135	12,192
Board and Care for Children - Foster	11000-DCF91178-16135	<u>36,577</u>
Total Department of Children and Families		<u>57,913</u>
<b>Office of the State Comptroller</b>		
Payment in Lieu of Taxes (PILOT) on State-Owned Property	11000-OSC15910-17004	117,252
Payment in Lieu of Taxes (PILOT) on Private Colleges and General Hospitals	11000-OSC15910-17006	<u>150,557</u>
Total Office of the State Comptroller		<u>267,809</u>
<b>Department of Economic and Community Development</b>		
Tax Abatement Program	11000-ECD46400-17008-038	<u>49,834</u>
<b>Department of Education</b>		
Healthy Foods Initiative	11000-SDE64370-16212	25,982
Child Nutrition Program - (School Lunch State Match)	11000-SDE64370-16211	11,921
Family Resource Centers	11000-SDE64000-16110	97,000
Youth Services Bureau - Enhancement	11000-SDE84000-16201	6,250
Vocational Agriculture	11000-SDE64000-17017	134,630
Adult Education	11000-SDE64000-17030	81,526
Health Services	11000-SDE64000-17034	49,385
Priority School Districts	11000-SDE64370-17043	529,399

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**TOWN OF BLOOMFIELD, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE  
FINANCIAL ASSISTANCE (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2011**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Expenditures</u>
School Breakfast	11000-SDE64000-17046	\$ 17,992
Youth Services Bureau	11000-SDE64000-17052	15,975
Magnet Schools	11000-SDE64000-17057	2,008,680
School Readiness Quality Enhancement	12060-SDE64000-90242	<u>9,626</u>
Total Department of Education		<u>2,988,366</u>
<b>Department of Environmental Protection</b>		
Boating Account	12060-DEP44434-34907	4,444
Environmental Quality Fees	11000-DEP43970-12501	<u>145</u>
Total Department of Environmental Protection		<u>4,589</u>
<b>Judicial Branch</b>		
Treasurer Disbursements (Motor Vehicle Violation Surcharge)	34001-JUD95162-40001	11,943
Criminal Injuries Compensation	12014-JUD95810-12047	<u>614</u>
Total Judicial Branch		<u>12,557</u>
<b>Connecticut State Library</b>		
Grants to Public Libraries	11000-CSL66051-17003	2,355
ConnectiCard Payments	11000-CSL66051-17010	16,731
Historic Documents Preservation Grants	12060-CSL66094-35150	<u>3,000</u>
Total Connecticut State Library		<u>22,086</u>

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**TOWN OF BLOOMFIELD, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE  
FINANCIAL ASSISTANCE (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2011**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Expenditures</u>
<b>Office of Policy and Management</b>		
Reimbursement of Property Taxes - Disability Exemption	11000-OPM20600-17011	\$ 1,374
Payment in Lieu of Taxes (PILOT) on Exempt Property of Manufacturing Facilities in Distressed Municipalities	11000-OPM20600-17016	38,834
Property Tax Relief for Elderly and Totally Disabled Homeowners	11000-OPM20600-17018	138,192
Property Tax Relief for Elderly Homeowners - Freeze Program	11000-OPM20600-17021	2,000
Property Tax Relief for Veterans	11000-OPM20600-17024	9,973
Property Tax Relief for Manufacturing Machinery and Equipment and Commercial Vehicles	11000-OPM20600-17031	1,440,606
Local Capital Improvement Program	12050-OPM20600-40254	164,067
Municipal Video Competition Trust	12060-OPM20600-35362	<u>7,032</u>
Total Office of Policy and Management		<u>1,802,078</u>
<b>Department of Public Safety</b>		
Telecommunications Fund	12060-DPS32740-35190	4,263
State Assets Forfeiture Revolving Fund	12060-DPS32155-35142	<u>4,466</u>
Total Department of Public Safety		<u>8,729</u>
<b>Department of Social Services</b>		
Child Day Care (CDC)	11000-DSS60794-17022	<u>223,259</u>

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**TOWN OF BLOOMFIELD, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE  
FINANCIAL ASSISTANCE (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2011**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Expenditures</u>
<b>Department of Transportation</b>		
Town Aid Road Grants - Municipal	12052-DOT57000-43455	\$ 54,860
Town Aid Road - STO	13033-DOT57000-43459	77,696
Highway and Bridge Renewal	12001-DOT57124-12293	<u>6,500</u>
Total Department of Transportation		<u>139,056</u>
<b>Total State Financial Assistance Before Exempt Programs</b>		<u>5,576,276</u>
<b>Exempt Programs</b>		
<b>Office of the State Comptroller</b>		
Mashantucket Pequot/Mohegan Fund	12009-OSC15910-17005	<u>155,903</u>
<b>Department of Education</b>		
Public School Transportation	11000-SDE64000-17027	118,043
Educational Cost Sharing	11000-SDE64000-17041	4,627,774
Excess Costs Student Based and Equity	11000-SDE64000-17047	507,946
School Construction Grants	13010-SDE64000-40901	<u>5,959,528</u>
Total Department of Education		<u>11,213,291</u>
Total Exempt Programs		<u>11,369,194</u>
<b>Total State Financial Assistance</b>		<u>\$ 16,945,470</u>

**TOWN OF BLOOMFIELD, CONNECTICUT  
NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2011**

Various departments and agencies of the State of Connecticut have provided financial assistance to the Town of Bloomfield, Connecticut, through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. The financial assistance programs fund several programs including education, human services, transportation and government activities.

**NOTE - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Bloomfield, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to government entities. The following is a summary of the more significant policies relating to the aforementioned grant programs.

**Basis of Accounting** - The financial statements contained in the Town of Bloomfield, Connecticut's annual audit report are prepared on the modified accrual basis of accounting. The following is a summary of such basis:

Revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, if measurable.

The schedule of expenditures of state financial assistance, contained in this report, is prepared based on regulations established by the State of Connecticut Office of Policy and Management. In accordance with these regulations (Section 4-236-22), certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the schedule of expenditures of state financial assistance.



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**Independent Auditors' Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Members of Town Council  
Town of Bloomfield, Connecticut

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bloomfield, Connecticut, as of and for the year ended June 30, 2011, which collectively comprise the Town of Bloomfield, Connecticut's basic financial statements, and have issued our report thereon dated December 15, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Town of Bloomfield, Connecticut's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Bloomfield, Connecticut's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Bloomfield, Connecticut's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Town of Bloomfield, Connecticut, in a separate letter dated December 15, 2011.

This report is intended solely for the information and use of management, the Town Council, others within the Town, the Office of Policy and Management and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Blum, Shapiro & Company, P.C.*

December 15, 2011

**TOWN OF BLOOMFIELD, CONNECTICUT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2011**

**I. SUMMARY OF AUDITORS' RESULTS**

**Financial Statements**

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes        X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes        X   none reported
- Noncompliance material to financial statements noted? \_\_\_\_\_ yes        X   no

**State Financial Assistance**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ yes        X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes        X   none reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? \_\_\_\_\_ yes        X   no

- The following schedule reflects the major programs included in the audit:

<u>State Grantor and Program</u>	<u>State Core-CT Number</u>	<u>Expenditures</u>
Office of Policy and Management:		
Property Tax Relief for Manufacturing Machinery and Equipment and Commercial Vehicles	11000-OPM20600-17031	\$ 1,440,606
Department of Education:		
Magnet Schools	11000-SDE64000-17057	2,008,680
Department of Social Services		
Child Day Care (CDC)	11000-DSS60794-17022	223,259

- Dollar threshold used to distinguish between type A and type B programs \$ 200,000

**II. FINANCIAL STATEMENT FINDINGS**

No matters were reported.

### **III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS**

No matters were reported.

### **IV. STATUS OF PRIOR YEAR FINDINGS**

- 2010-2** The Town now has a procedure to ensure that reports issued are timely and all inclusive.
- 2010-1** The Town has implemented a corrective action regarding the fees charged to participants and ensuring they are being charged correctly.
- 2009-2** The Town has developed procedures to correctly and accurately calculate the fees earned regarding the submission of Program Status Report (PSR) to the State.