

# Draft

## The Bloomfield Housing Authority

C/o 156 Bloomfield Avenue

Windsor, CT 06095

March 3, 2014

Minutes of Regular Meeting

The Commissioners of the Housing Authority of the Town of Bloomfield met in a Regular Meeting March 3, 2014 at Bloomfield Town Hall in Conference Room 2.

Present: Chairman Ward, Commissioner MacDonald,  
Commissioner Fernandez

Absent: Commissioner Giles, Commissioner Schulman

Managing Agent Present: Linda Miller, Jennifer Schumsky, Shelly McDougall

1. Call to Order: Chairman Ward called the meeting to order at 7:00 p.m.
2. Public Communications: None

#### Minute Approval:

The Minutes for the Regular Meeting of January 6, 2014 were reviewed. Chairman Ward made a motion to accept the minutes. Commissioner MacDonald seconded, the motion passed unanimously.

3. Financial Reports: December 2013 and January 2014

Rental Register & Balance Sheet.

Profit & Loss Cash Flows were reviewed by the Commissioners.

Chairman Ward made a motion to accept the report.

Commissioner Fernandez seconded; the motion was passed unanimously.

3. Consultant's Report:

- REAC inspection scheduled for April 15, 2014 – HUD representative will inspect the 16 units. Chairman Ward will be present during the inspection.
- Proposals presented to have doors installed at 10-12 & 14 Taft  
Proposal presented to Commissioners to approve Kitchen upgrade at 1192 Blue Hills Avenue. Proposals presented to have doors installed at 10-12 & 14 Taft. The contracts were signed, and the work will start immediately.
- Strategic planning was discussed, Executive Director will contact Simsbury Housing Authority, as they had assisted Windsor Housing Authority with setting up a plan of action.
- Executive Director will look into Bloomfield Chamber of Commerce membership for 2014 and will provide information at the next meeting in April.

4. Old Business:

Relative to 1196 Blue Hills, a letter has been received from HUD that the disposition of dwelling building and a detached garage on .13 acre was approved to be put up for sale.

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Execute Director had reached out to a party that was interested, but had not heard back from them to date. A realtor will be contacted about what options we have pertaining to the sale of the parcel.

7 New Business: None

A motion was made by Commissioner MacDonald to renew the upcoming Management Agreement with the Town of Windsor Authority Housing Authority with no changes in cost or services. This will be effective July 1, 2014 to June 30, 2015.

There will be no increase in the management fee. This was seconded by Chairman Ward, the motion was passed unanimously

8 Adjournment

Chairman Ward made a motion to adjourn the Bloomfield Housing Authority meeting at 8:00 p.m., Commissioner Fernandez seconded and the meeting was adjourned.

Respectfully Submitted,



Linda Miller

Draft Minutes 3/4/2014