

BLOOMFIELD TOWN COUNCIL
Monday, November 28, 2016
Council Chambers – 7:30 p.m.

Joan Gamble, Mayor
Sydney T. Schulman, Deputy Mayor
Patrick A. DeLorenzo Wayne Hypolite
Joseph P. Merritt Joel J. Neuwirth
E. Leon Rivers Derrick A. Seldon
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
 - A. Presentation of Recognition Certificate to Geissler's Supermarket
 - B. Presentation of Recognition Certificate to Maple Hill Farms
 - C. Presentation of the Beautification Awards, Bloomfield Beautification Committee, Jane Low
 - D. Presentation by Butler Construction Regarding Requested Tax Incentives
- IV. Citizens' Statements and Petitions
Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than five (5) minutes, unless permitted by the Mayor or councilor presiding.
- V. Report from Council Subcommittees
 - A. Community Services – Councilor Derrick Seldon
 - B. Administration & Education – Councilor Leon Rivers
 - C. Golf – Councilor Leon Rivers
 - D. Finance – Councilor Wayne Hypolite
 - E. Public Safety – Councilor Joe Washington
 - F. Committee on Committees – Councilor Joe Washington
 - G. Land Use & Economic Development – Deputy Mayor Syd Schulman
- VI. Council Business
 - Old Business
 - FY 16/17-13: Consider and Take Action Regarding Adoption of Policy 141.04 – General Fund – Fund Balance

New Business

FY 16/17-25: Considering and Take Action Regarding Cancellation of December 26, 2016 Town Council Meeting

FY 16/17-26: Consider and Take Action Regarding Reappointment to the Central Region Tourism District

- VII. Report from Mayor and Town Manager
- VIII. Financial Report
- IX. Approval of Minutes
 - A. November 14, 2016
- X. Council Comments
- XI. Adjournment

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: November 23, 2016
RE: FY 16/17-13: POLICY 141.04 – GENERAL FUND – FUND BALANCE

This item was referred to the Finance Subcommittee on October 24, 2016. The subcommittee met on November 21st and referred this item back to the full Council for approval.

Should Council wish to move forward, the following motion would be in order:

Move to approve Policy 141.04 0 General Fund – Fund Balance

Department of Finance
INTER-DEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager

From: Jim Wren, Director of Finance

Date: November 22, 2016

Re: Fund Balance Policy



At its meeting on November 21, 2016, the Finance Sub-Committee voted to refer the Fund Balance Policy to the full Town Council for approval at its meeting on November 28th.

As discussed, for the most part, this policy codifies existing practice and Government Accounting Standards Board ("GASB") requirements. However, during our recent rating review by Standard and Poor's, it became evident that having certain formal codified policies may help the Town to improve its bond rating in the future. The Fund Balance Policy is the first of these policies that I have completed. The policy was drafted based on my review of the GASB standards as well as sample policies from a number of other towns.

Please include approval of this policy on the November 28, 2016 Town Council agenda. I recommend its approval.

TOWN OF BLOOMFIELD

POLICY MEMORANDUM

SUBJECT: GENERAL FUND - FUND BALANCE

NO: Policy # 141.04

DATE: 11/28/2016

AMENDED:

DISTRIBUTION: Town Council

BY: Jim Wren

Finance Director

APPROVED: _____

I. PURPOSE

The Town of Bloomfield has a successful history of responsible fiscal management. The purpose of this policy is to document the Town's practice with respect to the management of General Fund – Fund Balance (and, in particular the Unassigned portion of such balance) in accordance with professional standards set by the Government Accounting Standards Board (“GASB”) and the following goals:

- Unassigned Fund Balance is essential to preserve the credit-worthiness of the Town and meet the standards and expectations of rating agencies.
- Fund Balance reserves provide financial resources in the event of unexpected emergency situations such as natural disasters, economic uncertainty, or other similar condition in which additional reserves are needed to ensure continuity of operations, emergency response and/or mill rate stability.

This policy is also intended to codify the Town's compliance with GASB Pronouncement #54 which defines the components of Fund Balance as follows:

- **Non-spendable:** Amounts that cannot be spent either because they are not in spendable form (e.g. long-term receivables, prepaid expenses, inventory) or because they are legally required to be maintained intact (e.g. endowment fund).
- **Restricted:** Amounts that have legally enforceable constraints placed on their use by external parties or laws and regulations.
- **Committed:** Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority (i.e. Town Council).
- **Assigned:** Amounts intended to be used for specific purposes but are neither restricted nor committed.
- **Unassigned:** Amounts that do not fall within any other classification.

II. RESPONSIBILITY

Town Council
Town Manager
Finance Director

III. FORMS

None.

IV. PROCEDURE

- The Town will strive to maintain a minimum level of General Fund Unassigned Fund Balance as of June 30th of each fiscal year equal to between 15-20% of the subsequent year's budgeted operating revenues.
- The Unassigned Fund Balance may be appropriated as authorized by the Town Council, as recommended by the Finance Subcommittee of the Town Council and subject to the provisions of the Town Charter regarding non-budgeted appropriations.
- The use of General Fund Unassigned Fund Balance will generally be limited to one-time, non-recurring purposes such as land acquisition, capital projects, transfer to Capital Projects Fund, emergency/storm response (as defined in Section 309 of the Town Charter) and other one-time, non-recurring uses determined to be in the best financial interest of the Town of Bloomfield and in accordance with this policy and the Town Charter.
- The receipt of one-time, non-recurring revenues will not be used to finance ongoing operating expenditures, programs and activities.
- To avoid creating a revenue gap in subsequent budget years, funds in excess of the 15% minimum will not be allocated to ongoing operations. Exceptions to this standard include fund balance assigned through the normal budgetary process to alleviate a mill rate increase and situations in which operating revenues significantly exceed budgeted levels; in these latter situations, the Town Council may allocate these excess revenues to a specific item in the subsequent year's budget (such as debt service mitigation, capital projects, and addressing long-term liabilities such as those for pension or retiree health care.)
- In the event that using Unassigned Fund Balance to provide temporary funding for an unforeseen emergency causes the Unassigned Fund Balance to fall below the minimum threshold of 15%, the Town Manager will develop a plan to replenish the Unassigned Fund Balance as part of the subsequent year's budget proposal. This plan will seek to restore Unassigned Fund Balance to the minimum 15% level within two years following the year in which the emergency event occurred.

TO: Town Councilors

FROM: Philip K. Schenck, Jr., Town Manager 

DATE: November 23, 2016

RE: FY 16/17-25: CANCELLATION OF DECEMBER 26, 2016 TOWN COUNCIL MEETING

Traditionally Council cancels the second meeting in December with the understanding that a special meeting can be called should there be a need. If you wish to do this, the following motion would be in order.

Move that the regular meeting of the Bloomfield Town Council scheduled for December 26, 2016 be cancelled

TO: Town Councilors

FROM: Philip K. Schenck, Jr., Town Manager 

DATE: November 23, 2016

RE: FY 16/17-26: REAPPOINTMENT TO THE CENTRAL REGION TOURISM DISTRICT

The Committee on Committees met on Monday, November 21st at which time it was voted unanimously to reappoint Mr. Hugh Freeney of 5 Spy Glass Circle to the Central Region Tourism District with a one-year term ending November 2017.

Should Council wish to move forward, the following motion would be in order:

Move to reappoint Mr. Hugh Freeney to the Central Region Tourism District with a one-year term ending November 2017.

Department of Finance
INTER-DEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: Jim Wren, Director of Finance 
Date: November 10, 2016
Re: October Monthly Financial Report 2016-17

Attached is a statement of Revenue and Expenditures thru the month of October.

Revenue

- The tax collection rate through October 31st continues to run slightly behind last year and is at 62.61% as compared to 62.89% for the same period in fiscal 15-16.
- In October, the Town received the first installment of Education Cost Sharing grant funding; this amount is consistent with one-quarter of the total annual budget. Other grant revenue projections have been adjusted as discussed in previous months' reports.
- Building/Demolitions Permit revenue is at 86.6% of budget as of October 31st. This was primarily driven by a payment of \$315,000 related to the Center Apartments. As mentioned last month, the permit revenue projection has been increased by \$400,000 to \$1.2 million, as we are still anticipating several other large permits before the end of the fiscal year.
- Dog License and Background Check Revenue are showing negative balances this month. This is related to a timing difference between collections and the annual payment to the State of Connecticut for their portion of these fees. This will correct itself in later months and does not require a change in the projection.
- Inland Wetlands Permit Revenue continues to come in at higher-than-anticipated levels. This projection was previously increased from \$2,500 to \$35,000 and may be adjusted upward again in future months.
- As of right now, the positive changes in revenue projections outweigh the reduction in projections on state grant revenues. Although this is good news, this is contingent on the fact that the State pays us all of the rest of the funds that we are due and that my favorable projections for permit revenue are on target.

Expenditures

- At this point in the fiscal year, expenditures should be about 33 1/3% of budget in most cases. However, as I mentioned in earlier reports, several expenditure items exceed this rate because annual contractual fees are paid in full at the beginning of the fiscal year.
- Taking into consideration the items mentioned in the above bullet, I do not believe that there are any major variations of expenditures from budget at this point in the year and, therefore, I am not recommending any expenditure projection revisions at this time.

TOWN OF BLOOMFIELD
STATUS OF 2016-17 REVENUES, BY DETAIL
AS OF OCTOBER 31, 2016

ACCOUNT	DESCRIPTION	ADOPTED	Received	Projected	Variance
		Budget 2016-17	10/31/2016	6/30/2017	
TAXES & ASSESSMENTS					
41010	Current Levy	72,372,997	46,310,173	72,827,997	455,000
41020	Interest & Liens	450,000	141,441	450,000	-
41030	Prior Year Tax Levies	650,000	87,018	650,000	-
41040	Supplemental Motor Vehicle	472,000	-	472,000	-
TOTAL TAXES & ASSESSMENTS		73,944,997	46,538,632	74,399,997	455,000
STATE EDUCATION GRANTS					
42212	Education Cost Sharing Grant	5,410,345	1,352,586	5,410,345	-
42250	School Transportation	105,250	-	0	(105,250)
42275	Non Public School Hlth Service	42,300	-	42,300	-
TOTAL STATE EDUCATION GRANTS		5,557,895	1,352,586	5,452,645	(105,250)
STATE GRANTS /PROPERTY TAX RELIEF					
43310	State-Owned Property PILOT	14,178	14,068	14,068	(110)
43312	Mash Pequot Grant	150,930	-	150,544	(386)
43315	PILOT Elderly Taxes	127,650	-	127,650	-
43325	Disabled Exemption	1,200	-	1,200	-
43330	Colleges and Hospitals-PILOT	192,100	190,614	190,614	(1,486)
43355	Telephone Line Tax	66,000	-	66,000	-
43365	Veterans Exemption PILOT	11,000	-	11,000	-
43366	Motor Vehicle Tax Grant	455,000	-	-	(455,000)
43375	Town Retail Sales Tax	630,000	438,458	438,458	(191,542)
TOTAL STATE GRANTS /PROPERTY TAX		1,648,058	643,140	999,534	(648,524)
OTHER STATE GRANTS					
44405	State Grants Town	0	-	0	-
44407	Distressed Municipalities	0	-	0	-
44450	Town Road Aid	335,425	168,315	335,425	-
44460	Town Clerk Recording Grant	12,000	2,844	12,000	-
44522	Police Grants	90,000	50,357	90,000	-
44485	Dial -A-Ride	17,840	4,371	17,840	-
TOTAL OTHER STATE GRANTS		455,265	225,887	455,265	-
USE OF ASSETS					
45520	Interest on Investments	65,000	31,536	65,000	-
45542	Tower Rent	68,082	21,732	68,082	-
45543	Lisa Lane	3,000	500	3,000	-
45546	Premium from Bond Sale	-	-	-	-
TOTAL USE OF ASSETS		136,082	53,768	136,082	-
MISCELLANEOUS RECEIPTS					
46610	Miscellaneous Income	135,000	120,644	135,000	-
TOTAL MISCELLANEOUS RECEIPTS		135,000	120,644	135,000	-
LICENSES & PERMITS					
47710	Police Permits	8,600	2,401	8,600	-
47715	Right of Way Permits	900	630	900	-
47716	Blueprints	450	52	450	-
47735	Building/Demolition Permits	800,000	692,751	1,200,000	400,000
47740	Dog Licenses	1,500	(2,608)	1,500	-
47745	Hunting/Fishing Licenses	350	202	350	-
47750	Inland/Wetland Permits	2,500	29,240	35,000	32,500
47755	Zoning Commission	8,000	3,500	8,000	-
47760	Zoning Board of Appeals	900	-	900	-
TOTAL LICENSES & PERMITS		823,200	726,168	1,255,700	432,500

TOWN OF BLOOMFIELD
STATUS OF 2016-17 REVENUES, BY DETAIL
AS OF OCTOBER 31, 2016

ACCOUNT	DESCRIPTION	ADOPTED			Variance
		Budget 2016-17	Received 10/31/2016	Projected 6/30/2017	
FEES & SERVICE CHARGES					
48806	Background checks	900	(198)	900	-
48810	Police Extra Duty	125,000	0	125,000	-
48812	Ambulance Service	430,000	122,251	430,000	-
48820	Library Receipts	17,000	4,317	17,000	-
48830	Town Clerk Fees	110,000	36,574	110,000	-
48835	Real Estate Trans. Tax	335,000	133,440	335,000	-
48840	Summer Program	9,500	9,840	18,000	8,500
48845	School Year	4,500	840	4,500	-
48850	Swimming Pool	15,000	9,900	15,000	-
48865	Mini Bus Passes	8,000	2,995	8,000	-
48870	Accident Reports	5,200	1,430	5,200	-
48880	Zoning Violation	1,500	400	1,500	-
48888	Postcard/Sticker Revenue	100	20	100	-
48895	Parking Fines	15,000	5,301	15,000	-
48899	Animal Control	1,200	848	1,500	300
TOTAL FEES & SERVICE CHARGES		1,077,900	327,958	1,086,700	8,800
TOTAL GENERAL FUND REVENUES		83,778,397	49,988,783	83,920,923	142,526

Town of Bloomfield
Status of Revenues and Expenditures
As of 10/31/16

REVENUES	ADOPTED 2016-17	Year to Date As of 10/31/16	Projected As of 6/30/2017	Variance (under)
Taxes and Assessments	73,944,997	46,538,632	74,399,997	455,000
State Education Grants	5,557,895	1,352,586	5,452,645	(105,250)
St. Grants-Property Tax Relief	1,648,058	643,140	999,534	(648,524)
Other State & Federal Grants	455,265	225,887	455,265	-
Use of Assets	136,082	53,768	136,082	-
Miscellaneous Revenue	135,000	120,644	135,000	-
Licenses and Permits	823,200	726,168	1,255,700	432,500
Fees and Service Charges	1,077,900	327,958	1,086,700	8,800
TOTAL REVENUES	\$ 83,778,397	\$ 49,988,783	\$ 83,920,923	\$ 142,526

FUNCTION & ACTIVITY	ADOPTED 2015-16	Year to Date As of 10/31/16	Projected As of 6/30/2017	Variance (over)
EXPENDITURES				
Town Administration	3,309,819	1,132,029	3,309,819	-
Boards & Agencies	197,031	44,672	197,031	-
Planning and Development	974,823	349,146	974,823	-
Public Safety	7,898,052	2,606,719	7,898,052	-
Public Works	3,195,347	1,146,589	3,195,347	-
Leisure Services	759,439	303,573	759,439	-
Public Library	1,589,426	519,273	1,589,426	-
Human Services	1,532,837	478,143	1,532,837	-
Facilities Services	1,697,029	427,469	1,697,029	-
Fixed Charges	16,075,570	8,006,607	16,075,570	-
Miscellaneous Charges	366,000	26,733	366,000	-
Debt Service	6,087,820	4,187,056	6,087,820	-
Board of Education	40,244,204	10,023,451	40,244,204	-
Operating Transfers Out	1,251,000	-	1,251,000	-
TOTAL TOWN BUDGET	85,178,397	29,251,460	85,178,397	-
Variance	\$ (1,400,000)	\$ 20,737,323	\$ (1,257,474)	\$ 142,526

Estimated, Unassigned Fund Balance June 30, 2017

Unassigned Fund Balance June 30, 2016 (unaudited)	\$ 16,600,069
Add: Additional Revenue 2016-17	\$ 142,526
Less: Special Appropriations 2016-17	\$ -
Estimated, Unassigned Fund Balance June 30, 2017	\$ 16,742,595

TOWN OF BLOOMFIELD

REVENUE OCT 2016

FOR 2017 04



	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
016002 TAXES & ASSESSMENTS						
41010 CURRENT LEVY	-67,837,272	-67,837,272	-46,310,172.65	-546,960.11	-21,527,099.35	68.3%
41020 INTEREST AND LIENS	-450,000	-450,000	-141,441.24	-39,339.51	-308,558.76	31.4%
41030 PRIOR YEARS' COLLECTIONS	-650,000	-650,000	-87,017.63	120,217.53	-562,982.37	13.4%
41040 SUPPLEMENTAL MOTOR VEHICLE	-472,000	-472,000	.00	.00	-472,000.00	.0%
41041 MOTOR VEHICLE TAX CAP	-4,535,725	-4,535,725	.00	.00	-4,535,725.00	.0%
TOTAL TAXES & ASSESSMENTS	-73,944,997	-73,944,997	-46,538,631.52	-466,082.09	-27,406,365.48	62.9%
TOTAL REVENUES	-73,944,997	-73,944,997	-46,538,631.52	-466,082.09	-27,406,365.48	
016003 STATE EDUCATION GRANTS						
42212 EDUCATION COST SHARING	-5,410,345	-5,410,345	-1,352,586.00	-1,352,586.00	-4,057,759.00	25.0%
42250 SCHOOL TRANSPORTATION	-105,250	-105,250	.00	.00	-105,250.00	.0%
42275 NON PUBLIC SCHOOL HEALTH SERV	-42,300	-42,300	.00	.00	-42,300.00	.0%
TOTAL STATE EDUCATION GRANTS	-5,557,895	-5,557,895	-1,352,586.00	-1,352,586.00	-4,205,309.00	24.3%
TOTAL REVENUES	-5,557,895	-5,557,895	-1,352,586.00	-1,352,586.00	-4,205,309.00	
016004 STATE GRTS/PROPERTY TAX RELIEF						
43310 PILOT: STATE PROPERTIES	-14,178	-14,178	-14,068.00	.00	-110.00	99.2%
43312 MASH PEQUOT FUND GRANT	-150,930	-150,930	.00	.00	-150,930.00	.0%
43315 PILOT: ELDERLY TAXES	-127,650	-127,650	.00	.00	-127,650.00	.0%
43325 TAX RELIEF-DISABLED	-1,200	-1,200	.00	.00	-1,200.00	.0%
43330 PILOT: COLLEGES & HOSPITALS	-192,100	-192,100	-190,614.00	.00	-1,486.00	99.2%
43355 TELEPHONE LINE TAX	-66,000	-66,000	.00	.00	-66,000.00	.0%
43365 PILOT: VETERAN'S EXEMPTION	-11,000	-11,000	.00	.00	-11,000.00	.0%
43366 MOTOR VEHICLE TAX GRANT	-455,000	-455,000	.00	.00	-455,000.00	.0%
43375 TOWN RETAIL SALES TAX	-630,000	-630,000	-438,458.00	.00	-191,542.00	69.6%
TOTAL STATE GRTS/PROPERTY TAX REL	-1,648,058	-1,648,058	-643,140.00	.00	-1,004,918.00	39.0%
TOTAL REVENUES	-1,648,058	-1,648,058	-643,140.00	.00	-1,004,918.00	
016005 OTHER STATE GRANTS						

TOWN OF BLOOMFIELD

REVENUE OCT 2016

FOR 2017 04



	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
44450 TOWN ROAD AID	-335,425	-335,425	-168,315.44	.00	-167,109.56	50.2%
44465 TOWN CLERK RECORDING GRANT	-12,000	-12,000	-2,844.00	-603.00	-9,156.00	23.7%
44485 DIAL-A-RIDE	-17,840	-17,840	-4,371.00	.00	-13,469.00	24.5%
44522 POLICE GRANTS	-90,000	-90,000	-50,357.00	-25,178.50	-39,643.00	56.0%
TOTAL OTHER STATE GRANTS	-455,265	-455,265	-225,887.44	-25,781.50	-229,377.56	49.6%
TOTAL REVENUES	-455,265	-455,265	-225,887.44	-25,781.50	-229,377.56	
016006 USE OF ASSETS						
45520 INTEREST ON INVESTMENTS	-65,000	-65,000	-31,535.82	.00	-33,464.18	48.5%
45542 TOWER RENT	-68,082	-68,082	-21,731.86	-6,692.30	-46,350.14	31.9%
45543 10 LISA LANE RENT	-3,000	-3,000	-500.00	.00	-2,500.00	16.7%
TOTAL USE OF ASSETS	-136,082	-136,082	-53,767.68	-6,692.30	-82,314.32	39.5%
TOTAL REVENUES	-136,082	-136,082	-53,767.68	-6,692.30	-82,314.32	
016007 MISCELLANEOUS RECEIPTS						
46610 MISCELLANEOUS INCOME	-135,000	-135,000	-120,644.21	-6,408.00	-14,355.79	89.4%
TOTAL MISCELLANEOUS RECEIPTS	-135,000	-135,000	-120,644.21	-6,408.00	-14,355.79	89.4%
TOTAL REVENUES	-135,000	-135,000	-120,644.21	-6,408.00	-14,355.79	
016009 LICENSES & PERMITS						
47710 POLICE PERMITS	-8,600	-8,600	-2,401.00	-719.00	-6,199.00	27.9%
47715 RIGHT OF WAY PERMITS	-900	-900	-630.00	-110.00	-270.00	70.0%
47716 BLUEPRINTS	-450	-450	-52.00	-5.00	-398.00	11.6%
47735 BUILDING/DEMOLITION PERMITS	-800,000	-800,000	-692,750.76	-82,081.34	-107,249.24	86.6%
47740 DOG LICENSES	-1,500	-1,500	2,608.00	-91.00	-4,108.00	-173.9%
47745 HUNTING/FISHING LICENSES	-350	-350	-202.00	-158.00	-148.00	57.7%
47750 INLAND/WETLAND PERMITS	-2,500	-2,500	-29,240.00	-10,400.00	26,740.00	1169.6%
47755 ZONING COMMISSION	-8,000	-8,000	-3,500.00	-1,520.00	-4,500.00	43.8%
47760 ZONING BOARD OF APPEALS	-900	-900	.00	.00	-900.00	.0%
TOTAL LICENSES & PERMITS	-823,200	-823,200	-726,167.76	-95,084.34	-97,032.24	88.2%
TOTAL REVENUES	-823,200	-823,200	-726,167.76	-95,084.34	-97,032.24	
016010 FEES & SERVICE CHARGES						

TOWN OF BLOOMFIELD

REVENUE OCT 2016

FOR 2017 04



	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
48806 STATE/FBI BACKGROUND CHECKS	-900	-900	198.00	850.00	-1,098.00	-22.0%
48810 POLICE X-DUTY	-125,000	-125,000	.00	.00	-125,000.00	.0%
48812 AMBULANCE SERVICE	-430,000	-430,000	.00	3,294.87	-307,749.17	28.4%
48820 LIBRARY RECEIPTS	-17,000	-17,000	-4,316.61	-1,154.12	-12,683.39	25.4%
48830 TOWN CLERK FEES	-110,000	-110,000	-36,574.02	-8,258.02	-73,425.98	33.2%
48835 REAL ESTATE TRANS. TAX	-335,000	-335,000	-133,439.85	-7,611.50	-201,560.15	39.8%
48840 SUMMER PROGRAM	-9,500	-9,500	-9,840.00	.00	340.00	103.6%
48845 SCHOOL YEAR	-4,500	-4,500	-840.00	-590.00	-3,660.00	18.7%
48850 SWIMMING POOL	-15,000	-15,000	-9,900.00	-17.00	-5,100.00	66.0%
48865 MINI BUS PASSES	-8,000	-8,000	-2,995.00	-770.00	-5,005.00	37.4%
48870 ACCIDENT REPORTS	-5,200	-5,200	-1,429.50	-509.00	-3,770.50	27.5%
48880 ZONING VIOLATION	-1,500	-1,500	-400.00	.00	-1,100.00	26.7%
48888 POSTCARDS/STICKERS	-100	-100	-20.00	.00	-80.00	20.0%
48895 PARKING FINES	-15,000	-15,000	-5,300.50	-2,280.00	-9,699.50	35.3%
48899 ANIMAL CONTROL	-1,200	-1,200	-847.72	-110.00	-352.28	70.6%
TOTAL FEES & SERVICE CHARGES	-1,077,900	-1,077,900	-327,956.03	-17,154.77	-749,943.97	30.4%
TOTAL REVENUES	-1,077,900	-1,077,900	-327,956.03	-17,154.77	-749,943.97	
GRAND TOTAL	-83,778,397	-83,778,397	-49,988,780.64	-1,969,789.00	-33,789,616.36	59.7%

** END OF REPORT - Generated by James Wren **

TOWN OF BLOOMFIELD

EXPENDITURES OCT 2016

FOR 2017 04



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0110 TOWN COUNCIL	187,840	187,840	128,114.35	24,921.35	15,000.00	44,725.69	76.2%
0120 TOWN MANAGER	385,589	385,589	115,462.37	27,203.14	.00	270,126.63	29.9%
0130 TOWN CLERK	369,528	369,528	96,735.89	29,555.72	36,148.49	236,643.62	36.0%
0141 FINANCE/ADMINISTRATION	139,330	139,330	41,697.54	10,132.36	.00	97,632.46	29.9%
0142 FINANCE/ASSESSOR	343,845	343,845	78,893.82	23,860.80	.00	264,951.18	22.9%
0143 FINANCE/TAX COLLECTOR	277,110	277,110	82,826.73	29,081.16	6,830.37	187,452.90	32.4%
0144 FINANCE/CENTRAL OFFICE	57,325	57,325	22,053.83	7,499.36	2,491.92	32,779.25	42.8%
0145 HUMAN RESOURCES	498,819	498,819	129,277.90	33,735.91	5,000.00	364,540.90	26.9%
0146 FINANCE/INFO. SYS.	565,225	565,225	193,285.64	33,760.38	52,243.55	319,695.81	43.4%
0147 FINANCE/ACCOUNTING	269,296	269,296	76,550.65	20,221.12	.00	192,745.35	28.4%
0160 TOWN ATTORNEY	205,212	205,212	46,301.37	18,234.50	.00	158,910.63	22.6%
0170 TOWN TREASURER	10,700	10,700	3,114.27	825.80	.00	7,585.73	29.1%
0210 TOWN PLAN & ZONING	7,173	7,173	795.45	291.62	.00	6,377.55	11.1%
0220 ZONING BOARD OF APPEALS	2,992	2,992	.00	.00	.00	2,992.00	.0%
0230 BOARD OF TAX REVIEW	4,506	4,506	.00	.00	.00	4,506.00	.0%
0240 REGISTRAR OF VOTERS	129,685	129,685	24,070.14	5,599.92	.00	105,614.86	18.6%
0241 ELECTIONS	31,100	31,100	991.52	247.88	17,000.00	13,108.48	57.9%
0250 INLAND WETLANDS & WATER COURS	4,815	4,815	75.00	75.00	.00	4,740.00	1.6%
0260 ECONOMIC DEVELOPMENT COMM	2,070	2,070	475.27	.00	.00	1,594.73	23.0%
0275 COMMISSION ON AGING	3,390	3,390	.00	.00	.00	3,390.00	.0%
0281 YOUTH ADULT COUNCIL	3,000	3,000	.00	.00	.00	3,000.00	.0%
0290 ADVISORY COMM ON HANDICAPPED	1,000	1,000	.00	.00	.00	1,000.00	.0%
0294 CONSERV. ENERGY & ENVRMNT COM	2,400	2,400	125.00	.00	.00	2,275.00	5.2%
0295 BEAUTIFICATION COMMITTEE	3,400	3,400	1,140.00	1,140.00	.00	2,260.00	33.5%
0296 FAIR RENT COMMISSION	1,000	1,000	.00	.00	.00	1,000.00	.0%
0297 ETHICS COMMISSION	500	500	.00	.00	.00	500.00	.0%
0301 PLANNING & DEVELOPMENT	974,823	974,823	259,145.72	63,889.28	90,000.00	625,676.81	35.8%
0311 POLICE	7,898,052	7,898,052	2,083,352.37	469,538.41	523,367.22	5,291,332.36	33.0%
0401 PUBLIC WORKS	3,195,347	3,195,347	825,374.05	280,310.88	321,214.87	2,048,758.08	35.9%
0510 LEISURE SERVICES	759,439	759,439	271,011.50	38,666.65	32,561.01	455,866.57	40.0%
0610 PUBLIC LIBRARIES	1,589,426	1,588,426	488,416.79	122,089.97	30,856.21	1,070,153.49	32.7%
0711 HEALTH	196,290	196,290	99,211.50	49,605.75	.00	97,078.50	50.5%
0721 SOCIAL SERVICES	616,138	616,138	174,107.67	42,271.04	7,078.63	434,951.87	29.4%
0751 SENIOR SERVICES	720,409	720,409	183,170.12	50,576.76	14,573.61	522,665.54	27.4%
0805 FACILITIES MAINTENANCE	1,697,029	1,697,029	364,641.56	95,530.68	62,827.02	1,269,560.42	25.2%
0910 FIXED CHARGES	16,075,570	16,075,570	6,384,474.45	1,061,805.20	1,622,132.52	8,068,963.03	49.8%
0950 MISCELLANEOUS CHARGES	366,000	366,000	26,732.98	4,199.95	.00	339,267.02	7.3%
0970 DEBT SERVICE	6,087,820	6,087,820	4,187,036.25	3,247,212.50	.00	1,900,763.75	68.8%
1200 BOARD OF EDUCATION	40,244,204	40,244,204	9,917,738.75	3,504,657.12	.00	30,326,465.25	24.6%
1201 BOE-PRIOR YEAR	0	0	105,711.95	19,117.52	.00	-105,711.95	100.0%
7180 OPERATING TRANSFERS OUT	1,251,000	1,251,000	.00	.00	.00	1,251,000.00	.0%
GRAND TOTAL	85,178,397	85,178,397	26,412,132.40	9,308,877.73	2,839,325.42	55,926,939.51	34.3%

** END OF REPORT - Generated by James Wren **

DRAFT

BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Monday, November 14, 2016 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Joan Gamble, Deputy Mayor Schulman, Councilors Wayne Hypolite, Patrick DeLorenzo, Joseph Merritt, Joel Neuwirth, Derrick Seldon, Leon Rivers and Joseph Washington

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager, James Wren, Director of Finance, Marc Needelman, Town Attorney, Jonathan Thiesse, Town Engineer and India M. Rodgers, Clerk of Council

Guest were: Al Taylor and Byron Lester, MDC Commissioners, John Zinzarella, Chief Financial Officer at MDC, Chris Ferrero – V.P. at Fuss & O'Neill

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance to the flag.

ANNOUNCEMENTS & PRESENTATIONS

Mayor Gamble announced the appointments to the Public Works Building Committee:

- Gus Walek, 35 Sharon Road
- Barry Berson, 2 Butternut Drive
- Jeff Powell, 8 Downing Circle
- Robert Ike, 90 Darby Street
- Daisy Chavis, 547 Simsbury Road
- Gail Nolan, 157 Duncaster Road
- Abraham Ford, Jr., 4 Musket Trail

Presentation by Mr. Al Taylor and Mr. Byron Lester – MDC Budget Presentation

Mr. Al Taylor is the Legislative Pro Temp Senate appointee to the MDC and Mr. Byron Lester is the Town of Bloomfield appointee to the MDC. Mr. Taylor and Mr. Lester presented an update regarding financial woes with the City of Hartford payments to the MDC. The seven member

towns (Bloomfield, East Hartford, Newington, Rocky Hill, West Hartford, Wethersfield, Windsor) connected with the MDC were noticed about the potential payment default by the City of Hartford for the upcoming budget year.

The City of Hartford financial woes have contributed to MDC strategizing contingency plans for alternative funding to cover the shortfall, if any. The City of Hartford has stated that they are current and are not behind as of yet in their contribution to the MDC. The short term plan presented to other member towns include reserving additional funds in an escrow account if needed. Due to the uncertainty with the City of Hartford, bond rating agencies have downgraded the MDC rating.

Mr. Taylor gave a brief background regarding the MDC ability to not utilize capital based borrowing to cover short term financial issues.

Mr. Lester presented information relative to the residents of Bloomfield and the additional requested amount needed to support the MDC contingency plan.

The Town of Bloomfield property ad valorem tax is \$3,067,100. This is a \$131,000 increase over 2016 budget. The City of Hartford currently owes the MDC \$10,963,200, which is 26% of total MDC ad valorem tax. The total tax collected by the MDC is \$ 41,670,300.

The maximum payment from Bloomfield is \$1,095,000, if Hartford defaults of their payments. This payment is the lower than other member towns. The first payment is \$801,550 and the second payment is \$293,450. This could impact households by \$100.00 on their sewage budget.

Deputy Mayor Schulman agree to contingency plans made by towns. However, he urged the MDC to reduce their budget and review alternative options, such as eliminating any capital expenditures proposed in their budget or bond this portion. In addition, provide a guarantee from the City of Hartford for refund of funds given. Deputy Mayor Schulman also suggested a plan to figure out potential bankruptcy with Hartford (involuntary).

Mr. Taylor also explained that management and supervisory staff will receive salary increases. Approximately 35 positions have been eliminated and 19 positions are on hold. There may be a potential refunding of 2010 bonds. The MDC currently has 473 employees and are trying to be cost conscious.

Councilor Hypolite thanked both Commissioners for addressing the public and Council regarding these issues. He inquired about the recourse if the town were obligated by statutory requirements to bail Hartford and expressed concerns with paying for future years.

Councilor Hypolite also requested clarification of the ad valorem tax based on grand list. It was noted that growth vs. consumption figures show proportional assurances that MDC can give to Bloomfield about additional financial obligations.

Mr. John Zinzarella, CFO of the Metropolitan District Commission (MDC) explained the ad valorem tax in their charter and how it is calculated. This tax shields the residential homeowner, while commercial owners pay more. The water and sewer charges are separate. MDC cannot

utilize unassigned fund balance support this shortfall. Whether its short term or long term solutions, rating agencies expect the MDC to have a contingency plan.

Councilor Rivers asked if there would be any restrictions for Hartford if they default. It was noted that Hartford would have no restrictions imposed.

Councilor Merritt made a suggestion to raise water rates at MDC.

Councilor DeLorenzo inquired about how bankruptcy would invokes the reserve and contingency plan.

Mr. Taylor explained that this a short term fix, and all other member towns agreed to a contingency plan. Mr. Zinzarella stated that the best option is the short term option at this time

Councilor Seldon inquired about possible repercussions if member towns don't agree to cooperate and make their budget payments.

Mr. Zinzarella also explained the budget process at the MDC.

Councilor Washington inquired about long term plan solutions for Hartford and other member towns.

Mr. Zinzarella outlined plans for savings with union concessions and position eliminations.

Deputy Mayor Schulman inquired about state financial assistance for the MDC and status update on the development of Brainard field. He stated his opposition to a short term solution with no consideration of a preliminary long term plan.

PRESENTATION OF CROSS TOWN GREENWAY TRAIL STUDY – FUSS & O'NEILL

Mr. Jonathan Thiesse, Town Engineer gave a brief background and overview of the greenway trail study from Day Hill Road to Tobey Road – Hartford town line.

Mr. Chris Ferrero, V.P. at Fuss & O'Neill presented an update on the process of this trail thus far. The project cost is approximately \$9 - \$12 million.

Mayor Gamble commented on the area of a trail on Goodman Street, plans with University of Hartford and development of a roadway to their campus.

Councilor Merritt admired adherence to the railroad track, stay in right of way in distance and diversion to Tyler Street or review light at Northwestern Drive

Councilor Washington inquired about the direction of Seneca Road. It was noted that a decision made because of narrow measures and building encroachment.

Councilor Hypolite inquired about the overall timeframe of this project.

Mayor Gamble is not in favor of the Tyler Street local right of way.

CITIZENS STATEMENTS & PETITIONS

1. **Donna Landerman, 6 Rundelane** extended an invitation to the Council and residents to attend the viewing of the movie “Tapped”. This movie will be shown on November 29, 2016 at Prosser Library referencing concerns about water bottling.

She also commented on issues with MDC concerns regarding discounts to Niagara. She recommended that the new Finance Director attend the public hearing at MDC to be held on November 16, 2016. The MDC utilize their own reserve. She inquired about the opening of Niagara, follow up about job creation for Bloomfield residents.

2. **Tollie Miller, 88 Kenmore Road** commented about the MDC discounts to changes in ordinances as super users such as Niagara Bottling due to the current drought status. She also commented on political affiliations and incidents based on the recent presidential election woes. There has been an increase in acts of biases in schools and neighborhoods, racial epithets within the community. Ms. Miller requested that the Council will not tolerate prejudices to town officials, police, fire and businesses.
3. **Mark Saunders, 13 Pent Road** – MDC concerns – ordinances proposed with ample water, no contract with Niagara. For profit companies should be charged more money for water from MDC. He requested that the Council support rescinding or modify the newly approved changed ordinance to give discounts to “super savers”.

Councilor Hypolite mentioned a part of the Council’s responsibility and stated that it would be an appropriate request to have Niagara to be present at a Council meeting for a status update. Council will direct the Town Manager to contact Niagara to attend a Council meeting.

4. **Kevin Gough, 5 Bear Ridge Drive**, commented on the Greenway presentation which was very good, however is requesting more input from the public. He also stated that he was disappointed that no trail has been built as of yet. The right a way issues on Tunxis Avenue, and trolley ride a way were good ideas.

Mr. Gough also commented on the MDC bond rating concerns. He inquired if these issues may decrease Bloomfield’s bond rating. He strongly stated that the MDC should rethink their business model to conservation pricing and introduce the repeal of discount ordinances with support of the Council.

Mr. Schenck, Jr., Town Manager gave a brief overview of Bloomfield's bond rating – AA2.

5. **Paula Jones, 5 Bear Ridge Drive** offered suggestions in analyzing the MDC ad valorem tax relative to the grand list vs. consumption and how tax abatement reflected in tax roles on the grand list. She urges the Council to consider action on tax abatements.
6. **Philip Dunlop, 178 Mountain Road, West Hartford, CT** expressed concerns about the state's severe drought. As a professional who studies geological science, this drought is expected to persist causing moderate economic impact. The reservoir limit threshold holds at 45%.

REPORT FROM COUNCIL SUBCOMMITTEES

Administration & Education – Councilor Rivers read a brief update of the last meeting held on November 7, 2016. Topics of discussion included several ordinances involving noise, overnight parking and block parties.

Golf – On November 26, 2016 and November 27, 2016, Wintonbury Hills Golf Course will have an outing in which golfers can donate a toy or non-perishable food items for the upcoming holidays.

Public Safety – Councilor Washington will give a detailed report at the next scheduled Council meeting to be held on Monday, November 28, 2016.

Finance – The next meeting of this subcommittee will be held on Monday, November 21, 2016 at 5:45 p.m. to discuss bond refunding status update, potential financial items to impact the upcoming budget and discussion on fund balance.

Land Use & Economic Development – The next meeting of this subcommittee will be held on Tuesday, November 15, 2016 at 7:00 p.m. to discuss tax abatement policy.

ADDITIONS TO THE AGENDA

It was moved by Councilor Merritt, seconded by Deputy Mayor Schulman and voted unanimously to add **Item FY 16/17-23: Presentation – Discussion and Possible Action regarding the Town of Bloomfield Summary of 401A Defined Contribution Plan and Retiree benefits for Non-Union employees.**

It was moved by Deputy Mayor Schulman, seconded by Councilor Washington and voted unanimously to add **Item FY 16/17-24: Presentation - Discussion and Possible Action regarding the Town of Bloomfield Defined Benefit Retirement Income Plan for Non-Union employees.**

COUNCIL BUSINESS

OLD BUSINESS

FY 16/17-14: Consider and Take Action Regarding Adoption of Policy 120.08 – Use of Employer Provided Vehicles

It was moved by Councilor Rivers, seconded by Councilor Hypolite and voted unanimously to adopt Policy 120.08 – Use of Employer Provided Vehicles.

NEW BUSINESS

FY 16/17-18: Consider and Take Action Regarding Adoption of Council Schedule for 2017

It was moved by Deputy Mayor Schulman, seconded by Councilor Washington and voted unanimously to adopt the following schedule of 2017 meetings for the Town Council, noting all meetings are at Town Hall, 800 Bloomfield Avenue, Bloomfield, CT unless otherwise noted. (See Attached)

FY 16/17-19: Consider and Take Action Regarding Adoption of Council Subcommittees Meeting Schedules for 2017

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to adopt the following schedules (See Attached):

Administration & Education Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

Community Services Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

Economic Development and Land Use Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

Finance Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

Golf Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

Public Safety Subcommittee, as presented at the Town Council meeting on November 14, 2016 be approved.

FY 16/17-20: Discussion and Possible Action Regarding Amending the Conservation, Energy and Environment Committee (CEEC) Membership Requirement

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to amend the requirement for membership to the CEEC regarding Inland Wetland and Water Courses Commission appointments.

FY 16/17-21: Consider and Take Action Regarding Tax Refunds

It was moved by Deputy Mayor Schulman, seconded by Councilor Seldon and voted unanimously to approve tax refunds in accordance with the memorandum dated November 4, 2016. (See Attached)

FY 16/17-22: Discussion and Possible Action Concerning Settlement of Pending Tax Appeals

This item was referred for discussion in Executive Session.

FY 16/17-23: Presentation – Discussion and Possible Action regarding the Town of Bloomfield Summary of 401A Defined Contribution Plan and Retiree benefits for Non-Union employees.

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to approve the Town of Bloomfield Summary of 401A Defined Contribution Plan and Retiree benefits for non-union employees. (Please refer to the Town Clerk's office for a copy of said document)

FY 16/17-24: Presentation - Discussion and Possible Action regarding the Town of Bloomfield Defined Benefit Retirement Income Plan for Non-Union employees.

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to approve the Town of Bloomfield Defined Benefit Retirement Income Plan for non-union employees. (Please refer to the Town Clerk's office for a copy of said document)

REPORT FROM THE MAYOR AND TOWN MANAGER

Mayor's Report

Mayor Gamble thanked all residents who voted on Election Day. She also thanked the Registrar of Voters for their professionalism and public service.

Mayor Gamble also expressed concerns about protesters at polling places, with their aggressive behaviors. Council has been and will continue to be careful to offer accurate and impartial information while campaigning.

Town Manager's Report

Mr. Philip K. Schenck, Jr., Town Manager reported the following updates to the Town Council:

- Bond refunding sale will occur on November 15, 2016, in the amount of \$21 million.
- The town's current bond rating was reaffirmed to AA+ with Standards and Poors. This rating will be re-evaluated in two years.
- Election Day was very successful. There was an 80% voter turnout.
- The Annual Thanksgiving Service will be held on November 20, 2016 at 7:00 p.m. at Sacred Heart Church.
- On November 22, 2016 at 2:00 p.m., a tree dedication will be held at Town Hall. The Town of Bloomfield was awarded a tree from the Connecticut Tree Warden Association.
- The Department of Public Works is currently working on their national accreditation status.

APPROVAL OF MINUTES

It was moved by Deputy Mayor Schulman, seconded by Councilor Washington and voted unanimously to approve the minutes of October 24, 2016.

COUNCIL COMMENTS

Councilor DeLorenzo and Neuwirth wished everyone a Happy Thanksgiving.

Councilor Merritt commented on the differences between subjective opinions and bullying.

Councilor Washington thanked residents for the high voter turnout. He also expressed excitement and gratitude for the successful passage of both referendum questions.

Councilor Hypolite echoed statements of post-elections emotional state. He noted the importance to by actions not words. Councilor Hypolite also commented on quantifying cost assessment for sewer tax and additional cost estimates.

Councilor Rivers expressed concerns regarding the post-election emotions. He also congratulated the Bloomfield High School soccer team for receiving a \$4500 award at an Open House for the newly renovated McDonald's restaurant.

Councilor Seldon thanked all voters for supporting both referendum questions. Both projects will be overall good for the town.

EXECUTIVE SESSION

At 10:37 p.m., it was moved by Deputy Mayor Schulman, seconded by Councilor Rivers to enter into Executive Session A. – Discussion Concerning Labor Negotiations with the Town Council, Town Manager, Assistant to the Town Manager, Town Attorney and Director of Human Resources.

At 10:48 p.m., motion to exit Executive Session A.

At 10:49 p.m., motion to enter into Executive Session C. – Discussion Concerning Pending Claims and Litigation.

At 10:53 p.m., motion to exit Executive Session C and enter into regular session.

At 10:55 p.m., motion to enter into Executive Session B. – Discussion Concerning Settlement of Pending Tax Appeals.

At 11:04 p.m., it was moved by Councilor Neuwirth, seconded by Councilor Washington and voted unanimously to exit Executive Session B and enter into regular session.

It was moved by Councilor Merritt, seconded by Councilor DeLorenzo and voted unanimously to authorize the Town Attorney to enter into settlement of the following tax appeals:

1. Manning (44 Tariffville Road) v. Town of Bloomfield
2. Tayts (51 Carnoustie) v. Town of Bloomfield
3. AMCAP (McDonald's) v. Town of Bloomfield

ADJOURNMENT

It was moved by Councilor Washington, seconded by Councilor Neuwirth and voted unanimously to adjourn the meeting at 11:08 p.m.

NOVEMBER 2016 REFUNDS

ABRAHMS MARC C	2015MV	\$433.16
BRICO LLC	2015MV	\$21.61
BURLEIGH CHRISTOPHER	2015MV	\$176.20
CAB EAST LLC	2014MVSUP	\$139.96
CHESSARI CHRISTOPHER	2015MV	\$19.05
CHRISTIE TOURE	2015MV	\$74.37
DAIMLER TRUST	2015MV	\$388.50
DAVIS PRESTON OR GLENYSS	2015MV	\$26.64
DAVIS EARL A JR	2014MV	\$84.47
	2015MV	\$8.28
DWORKIN MICHAEL	2015MV	\$11.25
FINANCIAL SERVICE VEH TRUST	2015MV	\$667.35
HARDY ARTHUR 3RD	2015MV	\$17.13
HONDA LEASE TRUST	2015MV	\$158.02
HYUNDAI LEASE TRUST	2014MV	\$56.02
JP MORGAN CHASE	2015MV	\$537.00
KENTUCKY BLUE LEASE	2015MV	\$28.26
LEE JAMES EST W/ LEE JAMES SR EXEC	2014MV	\$32.65
	2015MV	\$185.37
LERETA LLC 8 SOUTH RIDGE DR	2015RE	\$2,313.21
MARTIN TIMOTHY	2015MV	\$21.42
NISSAN INFINITI	2015MV	\$113.77
PARKER JESSIE	2015MV	\$111.00

NOVEMBER 2016 REFUNDS

PATRY BROOKE	2015MV	\$17.87
REDHAI YOUSEF	2015MV	\$28.42
ROSOW RICHARD	2015MV	\$30.52
RUSSELL BRENDADEEN	2015MV	\$13.25
SMITH LESTER	2015MV	\$13.28
TAPPER KATHLEEN	2015MV	\$118.62
TOYOTA LEASE TRUST	2015MV	\$586.69
TUCKER RICHARD	2015MV	\$15.29
US BANK HOME MORT 14 NEWPORT DR	2015RE	\$2,490.42
VW CREDIT LEASING	2015MV	\$138.60
WILLIAMS MARKIO	2015MV	\$48.92
WONG CECIL OR CARLENE	2014MV	\$27.34
Total refunds		\$9,153.91

**2017 Meeting Schedule of the
Bloomfield Town Council**

(2nd & 4th Monday of each month except where noted)

7:30 p.m., Council Chambers

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 9 & 23

February 13 & 27

March 13 & 27

April 10 & 24

May 8 & May 22

June 12 & 26

July 10 & 24

August 14 & 28

September 11 & September 25

October 10 (October 9, Columbus Day) & October 23

November 13 & 27

December 11 & 26 (December 25, Christmas Day)

**2017 Meeting Schedule of the
Bloomfield Town Council**

Administration & Education Subcommittee

Chair: Councilor Leon Rivers

Members: S. Schulman, W. Hypolite, P. DeLorenzo

(1st Monday of each month except where noted)

6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue Bloomfield,
CT 06002

January 3 (January 2, New Year's Day)

February 6

March 6

April 3

May 1

June 5

July 3

August 7

September 5 (Sept. 4, Labor Day)

October 2

November 6

December 4

**2017 Meeting Schedule of the
Bloomfield Town Council**

Committee on Committees Subcommittee

Chair: Councilor Joseph Washington

Members: S. Schulman and J. Neuwirth

(3rd Monday of each month except where noted)

6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue Bloomfield,
CT 06002

January 17 (January 16, Martin Luther King, Jr. Day)

February 21 (February 20, President's Day)

March 20

April 17

May 15

June 19

July 17

August 21

September 18

October 16

November 20

December 18

**2017 Meeting Schedule of the
Bloomfield Town Council**

Community Services Subcommittee

Chair: Councilor Derrick Seldon

Members: J. Neuwirth, J. Washington, J. Merritt

(1st Tuesday quarterly except where noted)

6:00 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

March 7

June 6

September 5

December 5

**2017 Meeting Schedule of the
Bloomfield Town Council**

Finance Subcommittee

Chair: Councilor Wayne Hypolite

Members: P. DeLorenzo, J. Merritt, S. Schulman, D. Seldon

(3rd Monday of each month except where noted)
5:45 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue Bloomfield,
CT 06002

January 17 (January 16, Martin Luther King, Jr. Day)

February 21 (February 20, President's Day)

March 20

April 17

May 15

June 19

July 17

August 21

September 18

October 16

November 20

December 18

**2017 Meeting Schedule of the
Bloomfield Town Council**

Golf Subcommittee

Chair: Councilor Leon Rivers

Members: J. Merritt, D. Seldon

Ad Hoc: B. Klein, J. Colman, B. Lester, A. Ford

(4th Monday of each month except where noted)

6:00 p.m., Council Chambers

Bloomfield Town Hall
800 Bloomfield Avenue Bloomfield,
CT 06002

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 28

September 25

October 23

November 27

December 26, (December 25 – Christmas Day)

**2017 Meeting Schedule of the
Bloomfield Town Council**

Economic Development and Land Use Subcommittee

Chair: Deputy Mayor Sydney Schulman

**Members: L. Rivers, J. Washington, J. Neuwirth, W. Hypolite,
P. DeLorenzo**

(3rd Tuesday of each month except where noted)

7:00 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 17

February 21

March 21

April 18

May 16

June 20

July 18

August 15

September 19

October 17

November 21

December 19

2017 Meeting Schedule of the
Bloomfield Town Council
Public Safety Subcommittee

Chair: J. Washington

Members: D. Seldon, J. Merritt, J. Neuwirth, L. Rivers

(2nd Monday of each month except where noted)
6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 9

February 13

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 10 (October 9, Columbus Day)

November 13

December 11