

BLOOMFIELD TOWN COUNCIL
COMMITTEE ON COMMITTEES

There was a regular meeting of the above-referenced subcommittee held at 5:30 p.m. on Thursday, March 22, 2012 in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Deputy Mayor Hypolite, Councilor Berman and Washington. Also present were: Marguerite Phillips, Town Clerk and India Rodgers, Clerk of Council

The meeting was called to order at 5:37 p.m.

Discussion regarding Board and Agencies

The committee discussed all vacancies within town Boards & Agencies. Deputy Mayor Hypolite noted that in the near future, Committee on Committees and Council need to consider the amount of boards and agencies due to the amount that are inactive.

Deputy Mayor Hypolite stated that the Town Clerk's Office will be the official record keeper as a baseline for records.

The discussion began with reference to a memorandum sent by Mrs. Marguerite Phillips, Town Clerk outlining the vacancies for each board and agency. All terms have expired within these entities, however most if not all boards are allowed to continue service until reappointments are made per town charter.

Mrs. Phillips clarified the Town Charter regarding party affiliation for appointments to Boards & Agencies. Council must have a bare majority for every Board. Councilor Berman also noted that there needs to be a Council liaison to every Advisory Board.

Councilor Berman suggested changing terms of office to 4 year terms where applicable effective July 1, 2012 – June 30, 2016. The new sitting Council elected in November, 2015 would have ample time to fill vacancies prior to term expiration.

The following Boards & Agencies are in need of filling vacant positions as well as reappointments:

- **CRCOG** – Mr. Jon Colman and Mr. Thom Hooper were appointed by previous sitting Council. However, their term has officially expired. Mayor Schulman will be asked to reappoint individuals to this committee.

- **National Park Service Committee on Wild and Scenic Planning** appointments serve on a larger committee nationally. The committee decided to place this committee on hold at this time. Councilor Berman will find research on their description and purpose.
- **Hartford Area Cable TV Council (HACTC)** – This agency will be exempt from a form letter and be issued notification tailored to specifics. Deputy Mayor Hypolite received detailed information for this agency regarding bylaws. It was noted that this agency served two year terms, however clarification is needed. This committee appointments 1 member from Board of Education and 2 members from Town Council. A form letter will be sent to the Board of Education Chair and Town Council Chair.
- **MDC Advisory Commission** – There are no bylaws for this committee. Council is responsible for these appointments. A form letter will be sent to Lois Hager, 8 Duncaster Road.
- **Special Constable for Town of Bloomfield** – This vacancy is a 1 year term from date of appointment. The Town Manager is responsible for making this appointment.
- **Citation Hearing Officer** – Town Manager appointment. 2 vacancies (1 democrat and 1 republican)
- **Parks & Recreation Committee** –Official Name: Bloomfield Recreation Committee. A form letter will be sent to David Melesko, Director of Leisure Services.
- **Youth Adult Council** – Council requested recommendations regarding any changes for new charges, if any. A form letter will be sent to Pat Maneggia, Youth Service Coordinator. Councilor Rivers will be the liaison for this board.
- **Conservation, Energy and Environment Committee (CEEC)** – This board is a 2 year term, expiring 2013. A form letter will be sent to Tollie Miller, Chair of CEEC with clarification of charges for this committee.
- **Service to People with Disabilities** – Chair: Sharon Dexler, Councilor Berman will act as a liaison to this committee.
- **Emergency Management Services (EMS)** – Chair: Lou Blumenfeld, 2 year term
- **Inlands/Wetlands and Watercourse Commission** – This board consists of 9 members, 2 – TPZ, 7 – TC, 2 of which should be from the Conservation, Energy and Environment Committee (CEEC). A form letter will be sent to Thom Hooper, Director of Planning, and Council. CEEC current members are David Mann and Kenneth Bennett
- **Beautification Committee** – A form letter will be sent to Chair: Jane Low

- **Economic Development Commission** – This appointment is set by the Town Manager and consists of 7 members for a 2 year term. The term will be July 1, 2012 – July 1, 2014.
- **Building Code – Board of Appeals** – The board has been inactive and the term is expired. This board is required per state statute.
- **Fair Rent Commission** - The board has been inactive and the term is expired. This board is required per state statute.
- **Filley Park Committee** – Current members need to be reappointed until November, 2013. Mr. David Cooney has requested to be switched from the Fundraising Committee to the regular planning committee. A form letter will be sent to Al Rechin.
- **Juvenile Review Board (JRB)** - A form letter will be sent to Pat Maneggia, Youth Service Coordinator.
- **Ad-Hoc Golf Committee** – This committee will be disbanded by Mayor Schulman. There is no longer a need for its existence.

ADJOURNMENT

It was moved by Councilor Berman, seconded by Councilor Washington and voted unanimously to adjourn the meeting at 6:25 p.m.