

BLOOMFIELD TOWN COUNCIL

ADMINISTRATION & EDUCATION SUBCOMMITTEE

There was a regular meeting for the above-referenced subcommittee held at 6:30 p.m. on Monday, February 4, 2013 in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Committee members present were: Councilor Rivers, Banks, Gamble and DeLorenzo

Also present were: Wayne Casper, Director of Facilities – Bloomfield Board of Education and India M. Rodgers, Clerk of Council

Absent: Deputy Mayor Hypolite, Louie Chapman, Jr., Barry Berson, Naomi Cohen

The meeting was called to order at 6:35 p.m.

Update on all School Building Committees

High School – Mr. Wayne Casper reported that the last change order work for the emergency generators was completed last week. Mr. Casper met with the contractor regarding replacement of the glass block. He also stated that he is exploring an opportunity with Capitol Region Council of Government – Job Order Contracting Program to compare bids for pricing the bathrooms.

Mr. Casper also reported that separate paperwork may be filed with the State Department of Education regarding asbestos abatement project.

Once these issues have been rectified, the plan is to move quickly to begin the closing process for this project.

Carmen Arace – Mr. Casper reported that a meeting with the building committee will be scheduled to handle invoices and allowance adjustments with subcontractors. Once this process is finalized, the Board can officially close the project with Newfield. The propane tank was never officially accepted. The building committee received a reconditioned unit and expressed concerns regarding its longevity and reliability.

Elementary Schools

Mr. Casper reported that there are currently 2 outstanding punch list items at Laurel, involving motorized changes and change order for fire alarm system. It was requested by the Fire Marshal to upgrade the panel to be fully addressable. This work may be completed during the Spring vacation in April, 2013.

The playground installation will be underway this Spring, 2013. Mr. Casper and the building committee are scheduled to meet with the State Department of Education on February 6, 2013 for final review and an approval letter to proceed with the project. The committee has interviewed 3 state vendors with designs and selected one contractor based on the needs and wants of the faculty, students and parents.

Mr. Casper informed this committee that the search for pricing generators for both elementary schools is still underway as well. These generators would supply power to the heating plants and kitchen/refrigeration units. Mr. Casper will concur with the state vendor list for turnkey installation providers.

The only issue with installation of generators is the location at Metacomet Elementary. The recommendation is to install on the roof over the boiler room. However, the roof may not support that amount of weight. Mr. Casper has contacted the structural engineer for an analysis proposal and/or design to determine the location.

Mr. Casper's goal is to have 2 out of 3 of the school renovation projects closed by mid to late summer.

Administrative Report from the Town Manager

Mr. Louie Chapman, Jr., Town Manager was absent to give an administrative report.

Adjournment

It was moved by Councilor Banks, seconded by Councilor DeLorenzo and voted unanimously to adjourn the meeting at 7:00 p.m.