

BLOOMFIELD TOWN COUNCIL

ADMINISTRATION & EDUCATION SUBCOMMITTEE

There was a regular meeting of the above referenced subcommittees held on Monday, October 5, 2015 at 6:30 p.m. in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Committee members present were: Mayor Schulman, Deputy Mayor Gamble, Councilors Rivers, Hypolite, Merritt and Neuwirth

Also present were: Philip K. Schenck, Town Manager, Sharron Howe, Assistant to the Town Manager, John Lawlor, Director of Public Works, Daniel Carter, Public Workers, Operations Manager, Bart Ritson, Public Works Foreman and India Rodgers, Clerk of Council

Guest: Jeff Alberti, Weston & Sampson Engineer

The meeting was called to order at 6:35p.m.

Old Business

Discussion regarding Council Agenda Item FY 15/16-11: FY 16/17 Budget: Capital Improvement Program Budget Presentation: Public Works Facility Improvements

Mr. Philip K. Schenck, Jr. mentioned issues with CIRMA. CIRMA will not cover exposure on the underground fuel tanks.

Mr. John Lawlor, Director of Public Works introduced Mr. Jeff Alberti from Weston & Sampson, environmental and infrastructure consultant firm presented the Public Works Facility Renovations/Code Improvements.

The existing facility was built in 1966 with no significant improvements. Since the 1990's to present, only a metal building and salt shed was added to the property.

Weston & Sampson were hired in 2014 to identify code, safety and occupational issues
Experience with improvements to more than 100 public works facilities.

The current department daily responsibilities have increased significantly, now 110 miles of road, 1200 acres of land, 20,000+ population, however they only comprise of 5.9% of the town budget versus 50 years ago at 11.1%.

There was an ensued discussion among committee members and consultants regarding specific details of the Public Works renovations plan. (Please see the attached PowerPoint presentation for details)

It was noted that the tentative timeline for completion is 18 months.

Councilor Hypolite – phase in approach, over several fiscal years to finance, handle violations that are pertinent

Councilor Rivers – enough space to renovate the facility, 30 Southwood Drive – hoping to obtain – currently under condemnation.

Councilor Neuwirth – would like to begin on the project as soon as possible, shameful on previous councils and is in favor of having community conversations

Deputy Mayor Gamble would like to aim for next November 2016 for a bond referendum

Councilor Merritt – comparable square footage – surrounding communities, priorities of renovations (exposure to risk), increase in regular capital budget to cover costs.

Mayor Schulman would like a more detailed cost breakdown and total for Council consideration. Debt service will decrease in the next five years, need to see comparison total amount, phased in, and bonds to be sold – at that level

Town Manager's Goals FY 15/16 – Status Report

Mr. Philip K. Schenck, Jr., Town Manager gave a status update regarding his goals set for August 1, 2015 – July 31, 2016. (Please see attached details of goals)

The committee also reviewed a timeline for retaining an Affirmative Action consultant. An RFP has been issued and a consultant should commence services within the month.

Adjournment

It was moved by Deputy Mayor Gamble, seconded by Councilor Rivers and voted unanimously to adjourn the meeting at 8:25 p.m.