

BLOOMFIELD TOWN COUNCIL

ADMINISTRATION & EDUCATION SUBCOMMITTEE

There was a regular meeting of the above referenced subcommittee held on Monday, June 1, 2015 at 6:30 p.m. in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Committee members present were: Councilors Rivers, Hypolite, DeLorenzo and Washington

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager and India Rodgers, Clerk of Council

The meeting was called to order at 6:35p.m.

Old Business

Town Manager's Goals – Status Update (Council Agenda Item – 14/15:10)

Mr. Philip K. Schenck, Jr., Town Manager gave a brief status update on the following goals set from August 1, 2014 – July 31, 2015:

Awaiting for Council to complete an updated assessment of Town Manager's goals.

Communications

- The town newsletter is in publication and will be issued to all residents at the end of June 2015.
- Mr. Philip K. Schenck, Jr., Town Manager participated in the 6th BATV – Bloomfield Today Program.

Major Capital Projects

Filley Park - Phase I is scheduled for completion by June 1, 2015. The town will go out bid by next week. Phase II will include a design plans for dam removal and dredging.

East Coast Greenway – the town completed joint letter with the Town of Simsbury and the Department of Transportation regarding with right of way acquisition. There have been brief discussions with the City of Hartford about the length and border of right of way.

The Library, Public Works Garage and 330 Park Avenue renovation plans have been included in the budget for initial planning of assessment and analysis. The goal is to plan for November 2016 as a potential referendum date for consideration. There have been brief discussions for possible project management services from CREC.

Economic Development

Wintonbury Mall – the status update of this facility is status quo. The property is for sale and the town is interested in discussions with the new property owner.

Ms. Anne Hamilton is a writer for the Hartford Courant who is interested in publicity for Bloomfield businesses.

The town received notification from Goman & York – Economic Development consultants regarding a new business interested in coming to Bloomfield. Project Cougar is a distribution center that would like to build a facility of 750,000 sq. ft. distribution center on property of Griffin Land.

The Niagara Water Bottling Company is looking for space in Connecticut once again to expand their business in the Northeast corridor. A meeting is scheduled for later in June 2015.

Financial Management

The Finance Department is scheduled to complete year-end closeout and departmental transfers are underway.

Personnel Management

The following documents and/or projects are currently being updated for presentation from the Human Resources Department:

A staff meeting will be scheduled with Marcia Bonitto to review the newly approved Affirmative Action Plan.

The Police Department will continue recruiting throughout the summer for vacancies. Promotional panels were held for Sergeant and Detective.

Officer Alecia Aldrich was hired on May 18, 2015. She was previously a Public Safety Officer at Fairfield University.

Facilities Maintenance

Ameresco has been very active at Town Hall installation for energy conservation measures.

Ms. Marguerite Phillips, Town Clerk will continue to work on the third floor as the first phase of document restoration.

Public Works

Public Works is near completion with the street paving program for this season.

The State of Connecticut is considering taking over motor vehicle collection from municipalities.

Other Business

Councilor Rivers stated that he is awaiting to change the core of the town's website.

Deputy Mayor Gamble inquired about the closing of Park Avenue pizza.

Adjournment

It was moved by Deputy Mayor Gamble, seconded by Councilor DeLorenzo and voted unanimously to adjourn the meeting at 6:50 p.m.