

The Bloomfield Housing Authority
C/o 156 Bloomfield Avenue
Windsor, CT 06095
April 4, 2016

The Commissioners of the Housing Authority of the Town of Bloomfield met for a regular meeting on Monday, April 4, 2016, at Bloomfield Town Hall in Conference Room 2.

Present: Commissioner Berman, Commissioner Politis, Commissioner Colman, and Commissioner Fernandez

Absent: Commissioner Schulman

Excused: N/A

Managing Agent Present: Jermika Williams and Shelly McDougall

1. **Call to Order:** Commissioner Berman called the meeting to order at 7:10 p.m.
2. **Public Communications: N/A**
3. **Minute Approval:** March 7, 2016 Regular Meeting
 - a. Motion to approve November minutes by Commissioner Colman. Seconded by Commissioner Politis. Unanimous vote.
4. **Financial Reports:** February 2016 Unavailable
 - A. Check Register
 - B. Tenant Account Reports
 - C. Monthly Financial Statements
 - D. BHA Bank Accounts
 - E. Check Signing
 - F. **CD Expiring #3648 & #4492**
 - a. Motion to renew CD for 6 months by Commissioner Colman. Seconded by Commissioner Politis. Unanimous vote.
5. **Consultant's Report:** March 2016
 - Maintenance Issue: N/A
 - Financial Issues: N/A
 - Residents' Issues:
 - Thanks to Chairman Robert Berman, we have received all signed Equipment Agreements.
 - The price to purchase the six lawnmowers is \$2,219.94.
 - Bloomfield lost the bid for 1254 Blue Hills Ave. and currently is in pursuit of two other units.
 - All insurance payments for 3 Dale's waterline break in February 2016. The total cost was \$2,439-\$1,000 deductible=\$1,439. The Housing Authority had to pay \$1,000 due to resident negligence.
6. **Old Business:**
 - a. Capital projects procurement project
 - i. Jermika Williams received 2 bids and recommends using both companies.
 1. Motion to use both companies in their area of expertise by Commissioner Colman. Seconded by Commissioner Politis. Unanimous vote.
 - b. 1190 Blue Hills Fire

- i. Commissioner Berman will contact the Fire Department Chief and report to the board.
 - c. Administration Plan Template
 - i. The Nan McKay Admin Template has arrived. Jermika Williams suggested that the Board review two chapters to update the entire plan and annotate 2 chapters of recommendations for the next meeting. Jermika Williams also stated that the management team will provide their recommendations as well.
 - ii. Motion to note that letter was received from HUD and response was sent by Commissioner Colman. Seconded by Commissioner Politis. Unanimous vote.
 - d. Environmental clearance from HUD
 - i. The clearance has been approved by the Town of Bloomfield until 2017.
 - e. Homes to make offers on
 - i. All 4 homes were unavailable to purchase for different reasons.
 - ii. The realtor recommends finding 2 more homes.

7. New Business: N/A

8. Other

9. Adjournment:

Commissioner Colman made a motion to adjourn the Bloomfield Housing Authority meeting at 7:27 p.m., seconded by Commissioner Politis and the meeting was adjourned.

Respectfully Submitted,

Vanessia Wilkins
Recording Secretary