

BLOOMFIELD TOWN COUNCIL
Monday, November 24, 2014
Council Chambers – 7:30 p.m.

Sydney T. Schulman, Mayor
Joan Gamble, Deputy Mayor
Patrick A. DeLorenzo Wayne Hypolite
Joseph P. Merritt Joel J. Neuwirth
E. Leon Rivers Derrick A. Seldon
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
 - A. Bloomfield Beautification Committee Awards Presentation by Jane Low
- IV. Citizens' Statements and Petitions
Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than five (5) minutes, unless permitted by the Mayor or councilor presiding.
- V. Report from Council Subcommittees
 - A. Community Services – Councilor Derrick Seldon
 - B. Administration & Education – Councilor Leon Rivers
 - C. Golf – Councilor Leon Rivers
 - D. Public Safety – Councilor Joe Washington
 - E. Committee on Committees – Councilor Joe Washington
 - F. Finance – Councilor Wayne Hypolite
 - G. Land Use & Economic Development – Deputy Mayor Joan Gamble
- VI. Council Business
 - Old Business:
 - FY 14/15-15: Discussion and Possible Action Regarding 458 & 470 Cottage Grove Road
 - New Business:
 - FY 14/15-31: Consider and Take Action Regarding Adoption of Resolution (To Accept New Towns into the Capitol Region Council of Government (CRCOG) Metropolitan Planning Organization (MPO)
- VII. Report from Mayor and Town Manager

VIII. Approval of Minutes

A. November 10, 2014

IX. Council Comments

X. Adjournment

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager
DATE: November 21, 2014
RE: FY 14/15-15: 458 & 470 COTTAGE GROVE ROAD (VALCO BUILDINGS)

At the September 22nd Town Council meeting, Council voted to grant an additional 60 days to demolish the building or present concrete/factual proposals for the site to proceed with the development of the property.

Mr. Don Gershman will be in attendance to update Council.

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager
DATE: November 21, 2014
RE: FY 14/15-31: RESOLUTION (TO ACCEPT NEW TOWNS INTO THE
CAPITOL REGION COUNCIL OF GOVERNMENT (CRCOG)
METROPOLITAN PLANNING ORGANIZATION (MPO))

Please review the attached memorandum dated November 12th, from CRCOG's Executive Director Lyle Wray.

The attached resolution must be adopted by all member towns in order to accept the eight new towns (Berlin, Columbia, Coventry, Mansfield, New Britain, Plainville, Southington and Willington) and Stafford officially into the Metropolitan Planning Organization.

Should Council wish to move forward, the following motion would be in order:

Move to adopt the following resolution:

RESOLUTION

***WHEREAS**, the towns of Berlin, Columbia, Coventry, Mansfield, New Britain, Plainville, Southington, Stafford and Willington, have voted to join the Capitol Region Council of Governments (CRCOG) Metropolitan Planning Organization (MPO); and*

***WHEREAS**, the MPO for the Capitol Region will govern the allocation of federal transportation funding within the Region; and*

***WHEREAS**, the Federal 23 CFR 450.310, Metropolitan Planning Organization (MPO) Designation and Redesignation Process requires that units of general purpose local government vote in favor of MPO Redesignation in order for such redesignation to take effect; and*

***NOW THEREFORE, BE IT RESOLVED**, that the Bloomfield Town Council hereby votes to accept the towns of Berlin, Columbia, Coventry, Mansfield, New Britain, Plainville, Southington, Stafford and Willington, in part or in whole, into the CRCOG MPO.*

Dated at _____ this ___ day of _____ 2014

Date: November 12, 2014
To: CRCOG Policy Board
From: Lyle Wray, Executive Director
Subject: **Metropolitan Planning Organization (MPO) Update**

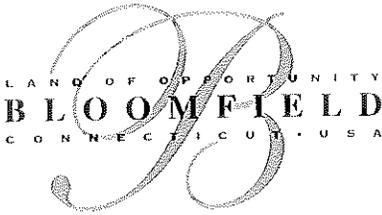
Updating the boundaries and functions of the new Metropolitan Planning Organization is a multi-faceted, multi-step process. CRCOG's goal is to smoothly transition all CRCOG members into the CRCOG MPO.

The steps are:

1. Towns and cities currently in an MPO (Plainville, New Britain, Southington and Berlin) must have their MPO vote and indicate what MPOs the towns would join. This was accomplished at the CCRPA meeting on October 14th.
2. Towns and cities joining the CRCOG MPO who were previously not in an MPO (Stafford, Willington, Coventry, Mansfield and Columbia) must pass a resolution to join the MPO. Currently, CRCOG has received resolutions from Mansfield, Coventry and Columbia.
3. A majority of CRCOG Towns, including the largest municipality and a representation of 75% of the total population must pass a resolution to accept the new towns into the CRCOG MPO.
4. Once the CRCOG MPO acceptance resolutions have been passed, the Governor must approve the change in the MPO and this completes the redesignation process.

CRCOG staff recommends that CRCOG towns begin the process to pass the acceptance resolutions in each of the towns. A model resolution has been provided and CRCOG staff recommends using the current wording in the resolution where possible, as this resolution has been approved by the Connecticut Department of Transportation and the Federal Highway Administration.

Please contact Pauline Yoder at (860) 522-2217, x245 or pyoder@crcog.org with any questions you might have regarding the process.



Office of the Mayor

TOWN OF BLOOMFIELD
800 BLOOMFIELD AVENUE
BLOOMFIELD
CONNECTICUT 06002
TEL 860.769.3500
FAX 860.769.3598

RESOLUTION TO ACCEPT NEW TOWNS INTO THE CAPITOL REGION COUNCIL OF GOVERNMENTS (CRCOG) METROPOLITAN PLANNING ORGANIZATION (MPO)

WHEREAS, the towns of Berlin, Columbia, Coventry, Mansfield, New Britain, Plainville, Southington, Stafford and Willington, have voted to join the Capitol Region Council of Governments (CRCOG) Metropolitan Planning Organization (MPO); and

WHEREAS, the MPO for the Capitol Region will govern the allocation of federal transportation funding within the Region; and

WHEREAS, the Federal 23 CFR 450.310, Metropolitan Planning Organization (MPO) Designation and Redesignation Process requires that units of general purpose local government vote in favor of MPO Redesignation in order for such redesignation to take effect; and

NOW THEREFORE, BE IT RESOLVED, that the Bloomfield Town Council hereby votes to accept the towns of Berlin, Columbia, Coventry, Mansfield, New Britain, Plainville, Southington, Stafford and Willington, in part or in whole, into the CRCOG MPO.

Dated at _____ this ___ day of _____ 2014

CERTIFICATION

I, **Marguerite Phillips**, Town/City Clerk of the Town of **Bloomfield** duly elected and qualified according to law and having custody of the seal of the Town of **Bloomfield**, hereby certify that the preceding is a true and correct copy of a resolution duly adopted at a **Town Council Meeting** held on **Monday, November 24, 2014**, and that said resolution has not been amended, rescinded, or revoked and remains in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Town of _____ this ___ day of _____, 2014.

(Town or City seal)

(signature)

Town Clerk, Town of Bloomfield

DRAFT

BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Monday, November 10, 2014 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Sydney Schulman, Deputy Mayor Joan Gamble, Councilors Derrick Seldon, Joel Neuwirth, Joseph Merritt, Joseph Washington and Patrick DeLorenzo, Leon Rivers and Wayne Hypolite

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager, John Lawlor, Director of Public Works, Cindy Coville, Director of Human Resources and India M. Rodgers, Clerk of Council.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance to the flag.

ANNOUNCEMENTS & PRESENTATIONS

Presentation by Ms. Marcia Bonitto on the Town of Bloomfield Affirmative Action Plan

Ms. Marcia Bonitto presented an in depth report on the Town of Bloomfield Affirmative Action Plan. The plan was designed to develop procedures for the Affirmative Action Plan, American Disabilities Act guidelines and Sexual Harassment Policy. The plan also outlined strategies and actions the town needs to diversify its workforce. This is a three year plan from July 1, 2014 – June 30, 2017 with goals to be reviewed on an annual basis.

There was an ensued discussion regarding the statistics, goals and plans to achieve the mission of Affirmative Action Plan for the Town of Bloomfield.

Councilor DeLorenzo thanked Ms. Bonitto for an in depth Affirmative Action report analysis. He also inquired about the strategies used for identified barriers of employment.

Councilor Washington requested clarification regarding reported percentages of municipal minority employees and the goal to diversify the town's workforce within a community of 55-60% minority population.

Ms. Bonitto explained the data in more detail referencing U.S. Census statistics, Department of Labor information, equal employment opportunity categories as well as identified goals to address deficiencies with municipal employment.

Councilor Hypolite also thanked Ms. Bonitto for this detailed plan to address the issues of Affirmative Action within the Town of Bloomfield. He inquired about the promotional and hiring processes in comparison with current disparities. Councilor Hypolite addressed concerns regarding the statistics on overutilization versus underutilization to show compliance as being affirmative by only adding one position per year.

Councilor Rivers stated that the town needs to develop a more robust model to address diversity goals.

Ms. Bonitto stated that none of the goals established are based on the Town of Bloomfield population. These statistics are based on Hartford County. The town could decide to establish diversity goals in addition to employment Affirmative Action goals.

Mayor Schulman will refer this document to the Administration & Education subcommittee for further discussion and review.

Councilor Seldon suggested that Human Resources should hire an Affirmative Action employee independent of the town to address issues of concern. He also inquired about job announcements should be in English and Spanish to further intensify diversity recruitment efforts.

Mayor Schulman commended Ms. Bonitto and the Human Resources department on a comprehensive and complete document. He stated that the Town Council and town administration is fully committed to ensure a diversifying the workforce within the Town of Bloomfield.

CITIZENS STATEMENT & PETITIONS

1. **Rayneil McMillian and Henry McMillian, 39 Banbury Lane,** thanked the Council and town administration for their support in advocating for gas line services on Banbury Lane. CNG has agreed to install a gas line on Banbury Lane. They especially thanked Councilor Washington for his support and follow up with residents in the area.

2. David Urquhart, 59 Maple Avenue, requested assistance from the Town Council regarding heavy duty traffic diverted to their street. They also inquired about streets signs for no thru truck traffic and a safe area for pedestrian and bike safety.
3. Laurie Julian, 43 Maple Avenue
4. Mary Murray, 14 Maple Avenue

Mr. Philip K. Schenck, Jr., Town Manager explained in detail the issues with placing regulatory traffic signs in the area. Mr. Schenck, Jr. also referenced the Uniform Traffic Control Devices Manual as the compliance guide for municipalities. It was further reported that there have been minimal heavy truck traffic violations in the area. However, the police department will continue to provide extensive traffic enforcement.

REPORT FROM COUNCIL SUBCOMMITTEES

Administration & Education – Councilor Rivers reported that there was an extensive discussion regarding snow removal on Kenmore Road. The committee decided to not plow any private roads for no fee.

Golf – The course is doing exceptionally well. They were very successful during the summer and continue to improve its quality of services for golfers and the public. The committee has begun preliminary discussions for the golf course budget, which may include some golf cart and leases and equipment needs.

Public Safety – Councilor Washington read a detailed report of the last committee meeting held on October 14, 2014.

Committee on Committees – This committee report will be deferred for discussion under Council business.

Land Use & Economic Development – The next scheduled meeting of this subcommittee will be held on November 18, 2014 at 7:00 p.m.

ADDITIONS TO THE AGENDA

It was moved by Councilor Washington, seconded by Deputy Mayor Gamble and voted unanimously to add Item FY14/15-29: Consider and Take Action Regarding Appointment to Zoning Boards of Appeal (ZBA).

It was moved by Councilor Rivers, seconded by Deputy Mayor Gamble and voted unanimously to add Item FY 14/15-30: Consider and Take Action Regarding Appointments to the Parks and Recreation Committee.

COUNCIL BUSINESS

FY 14/15-19: Consider and Take Action Regarding Adoption of Resolution – Town of Bloomfield Affirmative Action Plan

This item was referred to the Administration & Education Subcommittee for further discussion and review. A recommendation and committee report is due by the first Council Meeting in January 2015.

FY 14/15-20: Consider and Take Action Regarding Adoption of Resolution – Donation of Ambulance and the Purchase of a Power Load System

It was moved by Deputy Mayor Gamble, seconded by Councilor Washington and voted unanimously to adopt the following resolution:

WHEREAS, The Bloomfield Volunteer Ambulance Association (BVA) is a volunteer service that provides vital advance life support and emergency medical care to the Town of Bloomfield, Connecticut.

WHEREAS, The BVA fund has purchased a 2014 Ford E450 ambulance with an approximate value of \$158,300 and wishes to donate this vehicle to the Town of Bloomfield.

WHEREAS, the Bloomfield Town Council deems it in the best interest of the Town of Bloomfield, CT. to accept said vehicle and assign it to the Bloomfield Volunteer Ambulance for its use.

NOW THEREFORE, BE IT RESOLVED BY THE BLOOMFIELD TOWN COUNCIL

Section 1. The Bloomfield Town Council hereby accepts a 2014 E450 ambulance and assigns said vehicle to the Bloomfield Volunteer Ambulance for its use.

Section 2. That the Town Council authorizes the trade-in of an obsolete 2005 E350 ambulance to offset the cost of the new vehicle.

Section 3. That the Town Public Works Department Fleet Maintenance division is authorized to perform all necessary repairs and maintenance on this vehicle and that the Town include the vehicle on its ambulance insurance policy.

Section 4. That the vehicle be outfitted with a "Power Load" system from Specialty Vehicles, Inc. at a cost of \$24,978, the cost of which is to be equally shared by the BVA fund and the Town of Bloomfield.

Section 5. The Bloomfield Town Council graciously acknowledges the dedicated work and efforts of the Bloomfield BVA and the generosity of this donation.

FY 14/15-21: Consider and Take Action Regarding Adoption of Resolution - Master Municipal Agreement for Rights of Ways Projects

It was moved by Councilor Merritt, seconded by Councilor Washington and voted unanimously to adopt the following resolution:

RESOLUTION

Authorization for execution of Master Municipal Agreement for Rights of Way Projects with CTDOT:

WHEREAS, the Connecticut Department of Transportation (CTDOT) is the authorized entity responsible for distributing the state and federal government financial assistance with respect to certain municipal projects to construct improvements to locally maintained roadways, structures, and transportation enhancement facilities, which projects may include the acquisition of rights of way; and,

WHEREAS, The Town of Bloomfield from time to time participates in and receives such financial assistance for eligible projects; and,

WHEREAS, the CTDOT, in the interest of improving and streamlining the agreement process with municipalities as associated with projects that receive such financial assistance, has developed a Master Municipal Agreement for Rights of Way Projects to be consistent across all municipalities within the state that sets forth the various duties, rights, and obligations of the subject municipality and the CTDOT with respect to such projects; and,

WHEREAS, this Master Municipal Agreement for Rights of Way Projects will have a term of ten years and will cover both municipally administered rights of way acquisitions and acquisitions administered by the CTDOT on behalf of the municipality; and,

WHEREAS, execution of this Agreement is a prerequisite for the Town to participate in and receive such financial assistance;

Now, therefore, it is hereby resolved that:

The Town Council of the Town of Bloomfield authorizes the Town Manager, Philip K. Schenck, Jr., to execute said Master Municipal Agreement for Rights of Way Projects with the Connecticut Department of Transportation on behalf of the Town.

FY 14/15-22: Consider and Take Action Regarding Tax Refunds

It was moved by Councilor Merritt, seconded by Deputy Mayor Gamble and voted unanimously to approve the following tax refunds:

NOVEMBER REFUNDS

BRITTON DANIEL	2013MV	\$126.99
BRITTON NANCY	2013MV	\$112.22
DAIMLER TRUST	2013MV	\$502.87
GLANCY JOHN	2013MV	\$135.71
HONDA LEASE TRUST	2013MV	\$430.69
FEDERICO KATHRYN OR LOUIS	2013MV	\$74.51
JOHNSON ANNE	2013MV	\$81.52
JOHNSON EDWARD L JR	2013MV	\$245.53
JP MORGAN CHASE BANK	2013MV	\$455.47
LAHEY KAREN	2013MV	\$66.74
MCNELLY DONALD J	2013MV	\$67.91
ODOMS SUSAN	2012MV	\$25.61
	2013MV	\$71.48
SIMMONS KEVIN	2013MV	\$45.57
WINT YVONNE	2013MV	\$24.65
TOTAL REFUNDS		\$2,467.47

FY 14/15-23: Consider and Take Action Regarding Adoption of Resolution – Inter-town Capital Equipment Purchase Incentive Program

It was moved by Councilor Merritt, seconded by Councilor Seldon and voted unanimously to adopt the following resolution:

BLOOMFIELD TOWN COUNCIL
RESOLUTION

Support for the Town's Participation in the ICE Program

WHEREAS, The State of Connecticut, Office of Policy and Management (OPM) is accepting grant applications for Inter-town Capital Equipment (ICE) Purchase Incentive Program; and

WHEREAS, the ICE Program was established by CGS Sec. 4-66m and provides partial funding for any two or more municipalities for the acquisition of capital equipment that will be shared between the participating communities; and

WHEREAS, the Municipalities must provide the corresponding matching funds; and

WHEREAS, a formal Inter-Local Agreement(s) as approved by the Town Council will be executed by all participating municipalities prior to their receipt of grant funding;

NOW, THEREFORE, BE IT RESOLVED:

1. The Bloomfield Town Council supports the Bloomfield Public Works Department participation in the ICE Purchase Incentive Program for the filing of three separate grant requested with a maximum potential expense to the Town of \$14,375, subject to further consideration and action by the Town Council in the event that a grant is awarded to the Town; and
2. The Town Manager is hereby authorized to execute documents consistent with this Resolution.

FY 14/15-24: Consider and Take Action Regarding Cancellation of December 22, 2014 Town Council Meeting

It was moved by Councilor Merritt, seconded by Councilor Seldon and voted unanimously to cancel the regular meeting of the Bloomfield Town Council scheduled for Monday, December 22, 2014.

FY 14/15-25: Consider and Take Action Regarding Adoption of Town Council Meeting Schedule for 2015

It was moved by Councilor Neuwirth, seconded by Deputy Mayor Gamble and voted unanimously to adopt the 2015 meeting schedule of the Bloomfield Town Council. (See Attached)

FY 14/15-26: Consider and Take Action Regarding Adoption of Town Council Subcommittee Meeting Schedules for 2015

It was moved by Deputy Mayor Gamble, seconded by Councilor Merritt and voted unanimously to adopt the following Town Council Subcommittee meeting schedules for 2015 (See Attached):

Administration & Education Subcommittee
Community Services Subcommittee
Finance Subcommittee
Golf Subcommittee
Public Safety Subcommittee

Economic Development & Land Use Subcommittee
Deputy Mayor Gamble, Chair recommended the following changes:

For the months of January, February and March 2015 the meeting schedule will remain as noted on the 3rd Tuesday of the month, however for the remaining year April 2015 – December 2015, the committee will meet on 3rd Monday at 7:00 p.m.

FY 14/15-27: Consider and Take Action Concerning Sale of Tax Lien

Attorney Marc Needelman stated that the property located at 42 Harding Avenue was subject to a tax lien sale earlier in 2014. It was noted that there were some procedural irregularities that did not validate the sale. The successful bidder is willing to acquire the tax liens on the property. The town would assign the liens for the same amount previously agreed to be paid pursuant to the Tax Collector's sale. There would be no financial lost or negative impact to the town.

It was moved by Deputy Mayor Gamble, seconded by Councilor Washington and voted unanimously to adopt the following resolution:

RESOLUTION APPROVING THE SALE OF REAL PROPERTY TAX LIENS BY THE TOWN OF BLOOMFIELD

The Town of Bloomfield, a municipal corporation and political subdivision of the State of Connecticut, ("Town") acting pursuant to Section 12-195h of the Connecticut General Statutes, proposes to assign, for consideration, the municipal real property tax liens of the Grand Lists of October 1, 2005 – October 1, 2013 filed by the Tax Collector of the Town with respect to the real property located at 42 Harding Avenue, Bloomfield, CT ("The Property").

WHEREAS, taxes levied on the Grand List valuations for the years 2005-2013, became delinquent thirty days after each due date; and

WHEREAS, the taxpayer failed to pay all or a portion of the delinquent taxes ("Delinquent Taxes") due for the Property; and

WHEREAS, in accordance with the provisions of Chapter 205 of the Connecticut General Statutes, the tax collector of the Town has filed a continuation of liens for Delinquent Taxes against the Property assessed for such Delinquent Taxes; and

WHEREAS, pursuant to Section 12-195h of the Connecticut General Statutes, any Connecticut municipality may, by resolution of its legislative body, assign real property tax liens for consideration in accordance with terms and conditions acceptable to such municipalities; and

WHEREAS, the sound administration of government and preservation of the financial condition of the Town will be immediately enhanced if prompt payment is received by the Town for such Delinquent Taxes; and

WHEREAS, the Town will receive such prompt payment if it assigns the liens for Delinquent Taxes; and

WHEREAS, the Town desires to assign all filed tax liens for the Property, for consideration, to Hutton Holdings, LLC.

NOW, THEREFORE, the Town Council hereby RESOLVES:

Section 1

The Town hereby authorizes and directs the Town Manager, or his designee, to complete the assignment and sale of Filed Tax Liens for the Property on the Grand List of 2005-2013 to Hutton Holdings, LLC on or before November 30, 2014 for total consideration of Seven Thousand (\$7,000.00) Dollars.

Section 2

The Town Manager, Town Attorney, Tax Collector, Town Finance Director, Town Clerk, and any other necessary Town official are hereby authorized, empowered and directed to execute in the name and on behalf of the Town any and all documents necessary to effectuate and consummate the assignment sale to Hutton Holdings, LLC, including but not limited to, the Assignment of Tax Liens.

Section 3

Said assignment sale is absolute and irrevocable and the Town shall retain no interest in said tax lien certificates to be sold and assigned.

Section 4

This Resolution shall take effect immediately.

Dated at Bloomfield, Connecticut this 10th day of November, 2014

India Rodgers
Clerk of the Town Council

FY 14/15-28: Consider and Take Action Concerning Policy Related to Private Road Winter Maintenance

There was an ensued discussion of the Council, Town Attorney and Director of Public Works regarding the policy related to private road winter maintenance.

Mayor Schulman referenced the private road maintenance policy set by the Town Council on June 24, 1969. In reviewing the policy, it was noted that the Town of Bloomfield cannot maintain private roads that did not meet the minimum standards as indicated in the original policy. It was also noted that if private roads are in compliance with minimum standards, the Town Manager is authorized to negotiate an hourly rate for services. Mayor Schulman suggested the following options for consideration in resolving this issue:

- Continue to abide by the original policy as set in June 1969
- Rescind the original policy by resolution and have no policy in place
- Create a new policy and amend the previous one

Attorney Needelman stated that the town has inconsistently provided services to private roads and has not followed the original policy set in June 1969. He also stated that legally the Town of Bloomfield has no duty to provide this service to private roads and those residents are not entitled to reduced assessment or taxes. There are no town records indicating any negotiations with residents on residing on private roads for winter maintenance. The town did perform duties and services over the years, however that was not in compliance with the 1969 policy.

Attorney Needelman further stated that the residents of Kenmore Road Association were noticed by the Town Manager that they may not qualify for town services due to compliance issues with road standards. The association was also advised to seek other private contractual services to resolve this issue prior to winter snowfall.

Attorney Needelman recommended that the Council develop a clear policy that will define town services for private roads, if any. He also indicated that if the town decided to create a policy, these would be the issue of charges for services. The process could become complicated if discussing a service for a fee agreement. The current policy does not permanently bind the town, and Council can always revisit any approved policy.

Mr. John Lawlor, Director of Public Works presented information to substantiate that the Kenmore Road Association streets do not meet the prerequisites set forth in the policy that was authorized in 1969. Mr. Lawlor and Mr. Jonathan Thiesse, Town Engineer conducted measurements on Hillshire, Berkshire and Kenmore roads. They all have points where the road is narrower than 18

feet (approximately 16 to 17 feet), with dead ends and no adequate turn arounds. The request from Kenmore Association doesn't meet current policy standards and the town is not obligated to provide winter maintenance.

In addition, Mr. Lawlor also informed the Council about other road conditions to consider if the current policy is amended. The ditches on some sides of the roads have a dramatic drop off of 18 to 22 inches deep. It was also reported that accidents have occurred within the last five years.

Attorney Needelman addressed the Council regarding their legal and moral obligations. Legally, there is a policy in place; however the streets within the Kenmore Association don't qualify, and therefore the Town Manager is not authorized to enter into any negotiations. In terms of moral obligations, the Association has been put on notice, and was notified to take the necessary steps to protect the interest of their residents.

The Town Manager will issue a letter indicating that under the policy adopted in 1969 the Kenmore Association request for winter maintenance does not qualify for town services.

Councilor DeLorenzo stated that the Council should not establish a new policy at this time, Council can rely on the current policy set in 1969. He would like to obtain additional information prior to rescinding the original policy.

It was moved by Councilor Hypolite, seconded by Deputy Mayor Gamble that the Town of Bloomfield rescind the 1969 private road winter maintenance policy and establish a new policy to not plow private roads or provide winter maintenance for private roads.

**VOTE: AYE: S. Schulman, J. Gamble, W. Hypolite, J. Washington, L. Rivers,
 D. Seldon, J. Neuwirth
 NAY: P. DeLorenzo, J. Merritt
 ABSTAIN: None**

The motion passes (7-2).

FY 14/15-29: Consider and Take Action Regarding Appointment to the Zoning Board of Appeals (ZBA)

It was moved by Councilor Washington, seconded by Deputy Mayor Gamble and voted unanimously to appoint Mrs. Shirley Williams, 20 Jonathan Place as an alternate to the Zoning Board of Appeals with term ending November 9, 2015, disclosure required.

FY14/15-30: Consider and Take Action Regarding Appointments to the Parks and Recreation Committee

It was moved by Councilor Washington, seconded by Deputy Mayor Gamble and voted unanimously to appoint the entire board of the Parks & Recreation Committee, in addition to adding Ms. Donna Banks. This term ending is November 2015 with disclosure required.

- Clifton Cooper, 26 Joyce Street
- Errol Hosein, 102 Tunxis Avenue
- Louis Blumenfeld, 10 Stuart Drive
- Nate Cotton, 651 Bloomfield Avenue
- David Weaver (Chair), 3 Arthur Drive
- Donna Banks, 9 Diana Drive

REPORT FROM MAYOR AND TOWN MANAGER

Mayor's Report

On November 16, 2014 from 2:00 – 6:00 p.m., the Iron for Zion Grand Opening at 31 Tobey Road.

On November 19, 2014, the Bloomfield Lions Club will host a “Turkey Shoot” with solicitation from Geissler’s Supermarket.

On November 22, 2014 at 2:00 p.m., the Gethsemane Missionary Baptist Church is hosting a Senior Luncheon.

On November 23, 2014 at 6:00 p.m., the Bloomfield Interfaith Clergy Association will host their Annual Thanksgiving Service at the Church of Jesus Christ and the Latter - Day Saints at 1000 Mountain Avenue.

Town Manager's Report

Mr. Philip Schenck, Jr., Town Manager reported the following updates:

- Mr. Schenck, Jr. reported that Mr. John Lawlor, Director of Public Works will begin textile recycling agreement with the Capitol Region Council of Governments (CRCOG).

- Mr. Schenck, Jr. reminded Council members to attend the following subcommittee meetings:
 - On November 17, 2014, the Finance Subcommittee meeting will be held at 5:30 p.m. A status update of the town revaluation will be presented. Notices will be send in the next two weeks to residents.
 - On November 18, 2014, the Land Use & Economic Subcommittee meeting will be held at 7:00 p.m. Goman & York, Economic Development consultants will give a summary of pending projects thus far.
- On October 28, 2014, Mr. Schenck attended the Clean Energy Efficiency meeting sponsored by CL&P in Windsor. The town will receive a check in the amount of \$10,000 for complying with energy efficiencies and savings.
- On October 25, 2014 from 5:30 p.m. – 9:00 p.m., Habitat for Humanity will hosted their 25th Anniversary Volunteer Recognition Event at the Mark Twain House in Hartford.
- On November 5, 2014, the Bloomfield Chamber of Commerce, After Hours Event honored Mr. Thom Hooper, Director of Planning on his upcoming retirement from the Town of Bloomfield.
- Mr. Schenck, Jr. reported that Election Day was very successful in town. There were no issues to report.
- The leaf pick up period will begin on November 10, 2014 through December 5, 2014.
- On November 23, 2014 at 6:00 p.m., the Bloomfield Interfaith Services will take place at the Church of Jesus Christ and the Latter Day Saints, 1000 Mountain Road, Bloomfield.

APPROVAL OF MINUTES

It was moved by Deputy Mayor Gamble, seconded by Councilor Seldon and voted unanimously to approve the minutes of October 27, 2014 with noted corrections.

COUNCIL COMMENTS

Councilor DeLorenzo congratulated all veterans for Veteran's Day. He also encouraged residents to support the local Food Bank and donate non-perishable items.

Councilor Washington also congratulated all those who are veterans. He also stated that the town should consider hiring someone on a full time basis to address Affirmative Action concerns within the town.

Councilor Seldon attended the Urban League of Greater Hartford – 50th Anniversary Event at the Connecticut Convention Center.

Mayor Schulman commented on the Urban League of Greater Hartford event. Former Fire Chief John Stewart, first African American Chief in the City of Hartford. It was noted that he was also the original founder of the Civil Rights Movement in Hartford.

EXECUTIVE SESSION

At 11:10 p.m., it was moved by Deputy Mayor Gamble, seconded by Councilor DeLorenzo and voted unanimously to enter into Executive Session A. – Discussion Concerning Pending Litigation and Claims with the Town Council, Town Manager, Assistant to the Town Manager and Town Attorney.

At 11:15 p.m., it was moved by Deputy Mayor Gamble, seconded by Councilor Neuwirth and voted unanimously to exit Executive Session A.

ADJOURNMENT

At 11:16 p.m., it was moved by Deputy Mayor Gamble, seconded by Councilor Washington and voted unanimously to adjourn the meeting.

2015 Meeting Schedule of the
Bloomfield Town Council

(2nd & 4th Monday of each month except where noted)

7:30 p.m., Council Chambers

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 12 & 26

February 9 & 23

March 9 & 23

April 13 & 27

May 11 & May 26 *(May 25, Memorial Day)*

June 8 & 22

July 13 & 27

August 10 & 24

September 15 *(September 14, Rosh Hashanah)* & **September 28**

October 13 *(October 12, Columbus Day)* & **October 26**

November 9 & 23

December 14 & 28

**2015 Meeting Schedule of the
Bloomfield Town Council**

Finance Subcommittee
Chair: Councilor Wayne Hypolite

(3rd Monday of each month except where noted)
5:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 20 (*January 19, Martin Luther King, Jr. Day*)

February 17 (*February 16, President's Day*)

March 16

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21

**2015 Meeting Schedule of the
Bloomfield Town Council**

Administration & Education Subcommittee

Chair: Councilor Leon Rivers

(1st Monday of each month except where noted)
6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 5

February 2

March 2

April 6

May 4

June 1

July 6

August 3

September 8 (*Sept. 7, Labor Day*)

October 5

November 2

December 7

**2015 Meeting Schedule of the
Bloomfield Town Council**

Golf Subcommittee
Chair: Councilor Leon Rivers

(4th Monday of each month except where noted)
6:00 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 26

February 23

March 23

April 27

May 26 (May 25, Memorial Day)

June 22

July 27

August 24

September 28

October 26

November 23

December 28

**2015 Meeting Schedule of the
Bloomfield Town Council**

Public Safety Subcommittee
Chair: Councilor Joseph Washington

(2nd Monday of each month except where noted)
6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 12

February 9

March 9

April 13

May 11

June 8

July 13

August 10

September 15 *(September 14, Rosh Hashanah)*

October 13 *(October 12, Columbus Day)*

November 9

December 14

**2015 Meeting Schedule of the
Bloomfield Town Council**

Economic Development and Land Use Subcommittee

Chair: Deputy Mayor Joan Gamble

(3rd Tuesday of each month except where noted)

7:00 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 20

February 17

March 17

**The dates below will meet on the 3rd Monday of the month at 7:00 p.m.,
Conference Room #5:**

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21

**2015 Meeting Schedule of the
Bloomfield Town Council**

Community Services Subcommittee
Chair: Councilor Derrick Seldon

(1st Tuesday quarterly except where noted)
6:00 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

March 3

June 2

September 1

December 1

**2015 Meeting Schedule of the
Bloomfield Town Council**

Committee on Committees Subcommittee
Chair: Councilor Joseph Washington

(3rd Monday of each month except where noted)
6:30 p.m., Conference Room #5

Bloomfield Town Hall
800 Bloomfield Avenue
Bloomfield, CT 06002

January 20 (*January 19, Martin Luther King, Jr. Day*)

February 17 (*February 16, President's Day*)

March 16

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21