

**Public Hearing**

The Bloomfield Town Council will conduct a public hearing on **Monday, June 9, 2014** at **7:35 p.m.** for the following reason:

- Review and approval of the applications to the Neighborhood Assistance Act Program.

**BLOOMFIELD TOWN COUNCIL**

**Monday, June 9, 2014**

**Council Chambers – 7:30 p.m.**

Sydney T. Schulman, Mayor  
Joan Gamble, Deputy Mayor  
Patrick A. DeLorenzo      Wayne Hypolite  
Joseph P. Merritt      Joel J. Neuwirth  
E. Leon Rivers      Derrick A. Seldon  
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
  - A. Presentation on Alternative Energy by Professor Larry Gould
  - B. Recognition of the Bloomfield Senior Center Staff on their recent Re-Accreditation
- IV. Citizens' Statements and Petitions
- V. Report from Council Subcommittees
  - A. Community Services – Councilor Derrick Seldon
  - B. Administration & Education – Councilor Leon Rivers
  - C. Golf – Councilor Leon Rivers
  - D. Public Safety – Councilor Joe Washington
  - E. Committee on Committees – Councilor Joe Washington
  - F. Finance – Councilor Wayne Hypolite
  - G. Land Use & Economic Development – Deputy Mayor Joan Gamble
- VI. Council Business

**New Business**

- 13/14-92: Consider and Take Action Regarding Approval of Application(s) for the Neighborhood Assistance Act Program (following public hearing)
- 13/14-93: Discussion and Possible Action Regarding Policy on Tax Incentive Options

13/14-94: Consider and Take Action Regarding Tax Abatement for Interfaith Homes

13/14-95: Consider and Take Action Regarding Tax Refunds

13/14-96: Consider and Take Action Regarding Certificate of Authority for Town Manager Philip K. Schenck, Jr.

13/14-97: Consider and Take Action Regarding Cancellation of Meetings

**Old Business**

13/14-90: Consider and Take Action Regarding Eminent Domain Proceedings

VII. Report from Mayor and Town Manager

VIII. Financial Report

IX. Approval of Minutes

A. May 27, 2014

X. Council Comments

XI. Executive Sessions

A. Discussion Concerning Pending Claims and Litigation

XII. Adjournment

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: June 6, 2014  
RE: FY 13/14-92 – NEIGHBORHOOD ASSISTANCE ACT PROGRAM

Each year you are asked to approve the applications received from organizations who wish to participate in this State program. There is no cost to the Town; our only role is to serve as a conduit for the organizations.

If you wish to approve the applications, the following motion would be in order:

*Move that the applications for the Neighborhood Assistance Act Program, as received by the Town of Bloomfield, be approved.*

**Elliot D. Russman**  
Chief Executive Officer  
Executive Director

**Board of Directors**

G. Kenneth Bernhard, Esq., Vice Chairman  
Principal  
Cohen and Wolf, P.C.

Mark T. Bertolini  
Chairman, CEO and President  
Aetna

Edward H. Budd  
Chairman & CEO (Ret)  
The Travelers

Glynis Cassis, Secretary

Mary P. Craig, DVM, Treasurer

Louise C. England

Pamela K. Goodling

John H. Gotta

Lillian F. Johnson

Stephen H. Matheson

Honorable M. Jodi Rell  
87th Governor, State of Connecticut

Eliot D. Russman, *ex officio*  
CEO and Executive Director

Karen C. Tripp, Chairman  
Vice President  
Phillips 66

Bruce Trivellini, DDS  
New England Lions Representative

**Friends of Fidelco**

Aetna Foundation

American Council of Life Insurers

Mary and Edward Budd

Herb Chambers

Clear Channel Radio

The Hartford Financial  
Services Group, Inc.

Kaman Corporation

Lincoln Financial Foundation, Inc.

The Morrissey Family

Jane T. Muhlethaler Foundation, Inc.

Newman's Own Foundation

Norma F. Pfriem Foundation, Inc.

Reader's Digest

Partners for Sight Foundation

Clinton S. Roberts Foundation, Inc.

The E. Matilda Ziegler

Foundation for the Blind, Inc.

Office 860-243-5200

Fax 860-769-0567

103 Vision Way, Bloomfield, CT 06002

www.fidelco.org

April 28, 2014

Ms. Abigail Croteau  
Town of Bloomfield  
800 Bloomfield Ave.  
Bloomfield, CT 06002

Re: 2014 Neighborhood Assistance Act Program Proposal

Dear Abigail:

Every seven minutes, someone in America becomes blind or visually impaired.<sup>1</sup> The Fidelco Guide Dog Foundation has placed over 1,350 guide dogs with men and women across North America including guide dogs to military veteran heroes who have sacrificed so much for all of us.

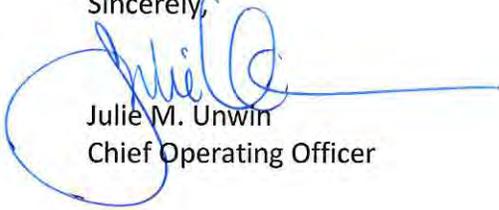
**Fidelco respectfully submits the enclosed 2014 Neighborhood Assistance Act Program Proposal (NAA-01) for your review. Fidelco seeks \$150,000 in 100% energy efficient tax credits to help us solicit corporate donations to replace antiquated HVAC units and replace the roof over the training office area. Replacement of the antiquated systems is critical for our operations of breeding and training our German Shepherd dogs who will one day become Guide Dog Partners for men and women who are blind.**

**The roof replacement and replacement of the HVAC systems will provide Fidelco, a 501(c)(3) charitable not-for-profit, with considerable energy conservation and savings.**

Your consideration of our request for 2014 would mean so much, as we continue to create life-changing partnerships – all of which originate from our Bloomfield campus.

Please contact me if you have further questions or if you would like additional information. This project will enable Fidelco to continue to **Share the Vision<sup>®</sup>**.

Sincerely,

  
Julie M. Unwin  
Chief Operating Officer

<sup>1</sup> American Foundation for the Blind





Municipality: Bloomfield

**Form NAA-01**  
**2014 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: Fidelco Guide Dog Foundation, Inc.

Address: 103 Vision Way, Bloomfield, CT 06002

Federal Employer Identification Number: 06-6060478

Program title: HVAC Replacement and Roof Replacement

Name of contact person: Julie M. Unwin, Chief Operating Officer

Telephone number: (860) 243-5200

Email address: junwin@fidelco.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60%       100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify \_\_\_\_\_

## Part II — Program Information

Description of program: \_\_\_\_\_

Continued replacement of antiquated HVAC systems in kennel areas. Replacement will result in considerable savings in heating and cooling costs. In addition, replacing roof over training office area.

Need for program: \_\_\_\_\_

Fidelco has live animals on the premises 24 hours a day, 365 days a year. The German Shepherds breed and trained at Fidelco are crucial for the delivery of Fidelco's mission - providing increased independence to men and women who are blind by providing them with the highest quality guide dogs.

Neighborhood area to be served: \_\_\_\_\_

Fidelco is active in Bloomfield, Windsor and serves clients in Connecticut and throughout North America.

Total number of recipients: 400+ including staff, clients, volunteers, dogs and puppies in residence

### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Julie M. Unwin, Chief Operating Officer

Address: 103 Vision Way, Bloomfield, CT 06002

Duties and responsibilities: Project oversight

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Duties and responsibilities: \_\_\_\_\_



**Part IV — Municipal Information**

**To be completed by the municipal agency overseeing implementation of the program**

Name of municipal agency overseeing implementation of the program: _____ Town of Bloomfield _____
Mailing address: _____ 800 Bloomfield Ave., Bloomfield, CT 06002 _____
Name of municipal liaison: <u>Abigail Croteau</u> _____
Telephone number: <u>(860) 769-3504</u> _____
Fax number: <u>(860) 242-2965</u> _____
Email address: <u>acroteau@bloomfieldct.org</u> _____

<p><b>Post-Project Review</b></p> <p>Is a post-project review required for this proposal?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>If <b>Yes</b>, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
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**Return of Organization Exempt From Income Tax**

**2012**

Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

The organization may have to use a copy of this return to satisfy state reporting requirements.

Open to Public Inspection

**A** For the 2012 calendar year, or tax year beginning \_\_\_\_\_ and ending \_\_\_\_\_

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>FIDELCO GUIDE DOG FOUNDATION, INC</b>		<b>D</b> Employer identification number <b>06-6060478</b>
	Doing Business As		<b>E</b> Telephone number <b>860-243-5200</b>
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	<b>G</b> Gross receipts \$ <b>5,526,956.</b>
	<b>103 VISION WAY</b>		<b>H(a)</b> Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	City, town, or post office, state, and ZIP code <b>BLOOMFIELD, CT 06002</b>		<b>H(b)</b> Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
<b>F</b> Name and address of principal officer: <b>ELIOT D. RUSSMAN</b> <b>SAME AS C ABOVE</b>			<b>H(c)</b> Group exemption number ▶
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>J</b> Website: ▶ <b>WWW.FIDELCO.ORG</b>			
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶			<b>L</b> Year of formation: <b>1962</b> <b>M</b> State of legal domicile: <b>CT</b>

**Part I Summary**

<b>Activities &amp; Governance</b>	1 Briefly describe the organization's mission or most significant activities: <b>PROMOTING INCREASED INDEPENDENCE AND MOBILITY TO MEN AND WOMEN WHO ARE BLIND BY PROVIDING THEM WITH</b>			
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3	Number of voting members of the governing body (Part VI, line 1a)	12	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	12	
	5	Total number of individuals employed in calendar year 2012 (Part V, line 2a)	49	
	6	Total number of volunteers (estimate if necessary)	300	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.	
7b	Net unrelated business taxable income from Form 990-T, line 34	0.		
<b>Revenue</b>			Prior Year	Current Year
	8	Contributions and grants (Part VIII, line 1h)	2,902,817.	3,386,326.
	9	Program service revenue (Part VIII, line 2g)	171,569.	111,616.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	332,035.	919,852.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	184,052.	156,051.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	3,590,473.	4,573,845.	
<b>Expenses</b>	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	2,622,047.	2,378,912.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	16b	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>220,012.</b>		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,621,539.	1,627,359.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	4,243,586.	4,006,271.
19	Revenue less expenses. Subtract line 18 from line 12	-653,113.	567,574.	
<b>Net Assets or Fund Balances</b>			Beginning of Current Year	End of Year
	20	Total assets (Part X, line 16)	20,530,009.	22,191,846.
	21	Total liabilities (Part X, line 26)	885,406.	981,293.
22	Net assets or fund balances. Subtract line 21 from line 20	19,644,603.	21,210,553.	

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer:	Date: <b>08/01/2013</b>			
	Type or print name and title: <b>ELIOT D. RUSSMAN, CEO &amp; EXECUTIVE DIRECTOR</b>				
<b>Paid Preparer Use Only</b>	Print/Type preparer's name: <b>EDWARD G. SULLIVAN</b>	Preparer's signature:	Date: <b>7/18/2013</b>	Check if self-employed: <input type="checkbox"/>	PTIN: <b>P00579546</b>
	Firm's name: <b>WHITTLESEY &amp; HADLEY, P.C.</b>	Firm's EIN: <b>06-0903326</b>			
	Firm's address: <b>147 CHARTER OAK AVE. HARTFORD, CT 06106-5100</b>	Phone no. <b>860-522-3111</b>			

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No



Municipality: Bloomfield

**Form NAA-01**  
**2014 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

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**Part I — General Information**

Name of tax exempt organization/municipal agency: ITN North Central Connecticut, Inc.

Address: P.O. Box 448 // East Windsor // CT 06088

Federal Employer Identification Number: 26-0302801

Program title: The Dignified Ride Program

Name of contact person: Margaret Smith-Hale, Executive Director

Telephone number: (860) 758-7833

Email address: msmithhale@itnnorthcentralct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60%       100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; **or**
- Other: Specify \_\_\_\_\_

## Part II — Program Information

Description of program: \_\_\_\_\_

The purpose of ITN North Central Connecticut's "Dignified Ride" program is to provide subsidized affordable dignified personal transportation 24/7 for income-eligible seniors or vision-impaired residents of the community who seek to maintain their independence as they give up their vehicles and driver's licenses.

Need for program: \_\_\_\_\_

ITN North Central Connecticut is structured as a membership organization and members (seniors or vision-impaired) pay a regular monthly (or yearly) membership which helps sustain the organization financially and entitles the members to personal transportation for ... doctors' appointments, health-care needs, and/or social or familial events. It is transportation for members. Evidence gathered in the community has established, however, that there are a number of folks who -- (continued on attached sheet)

Neighborhood area to be served: \_\_\_\_\_

The Dignified Ride program will serve eligible residents of all of the following communities: Bloomfield, East G  
\_\_\_\_\_

Total number of recipients: 400 - 600  
\_\_\_\_\_

### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Margaret Smith-Hale, Executive Director  
\_\_\_\_\_

Address: P.O. Box 448 // East Windsor // CT 06088  
\_\_\_\_\_

Duties and responsibilities: Executive Director Manages all agency activities  
\_\_\_\_\_

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Duties and responsibilities: \_\_\_\_\_



**Part IV — Municipal Information**

**To be completed by the municipal agency overseeing implementation of the program**

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p><b>Post-Project Review</b></p> <p>Is a post-project review required for this proposal?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>If <b>Yes</b>, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
---

**ITN North Central Connecticut, Inc.**

**Application to: 2014 Connecticut Neighborhood Assistance Act (NAA) Form NAA-01**

**Program Proposal Narrative**

**Answers Continued**

**Question: The Need for the Program:**

**Answer:** ITN North Central Connecticut is structured as a membership organization and members (seniors and/or vision-impaired) pay a regular monthly (or yearly) membership which helps sustain the organization financially and entitles the members to personal transportation for ... doctors' appointments, health-care needs, and/or social or familial events. We provide door-to-door transportation for members.

Evidence gathered in the community has established, however, that there are a number of folks who, though they meet the age and/or visual impairment criteria, do not have the financial means to pay the membership. Because of financial hardship, these aged and/or vision impaired residents of our community cannot gain access to this important vital transportation service. If funded, the "Dignified Ride" program will provide (on a declining income-based fee schedule) subsidized affordable personal transportation 24/7 for low-income residents of the community who seek to maintain their independence as they give up their vehicles and driver's licenses.

The Dignified Ride program will serve eligible residents of all of the following communities: Bloomfield, East Granby, East Windsor, Granby, Somers, South Windsor, Suffield, Windsor and Windsor Locks. These ten towns have few (if any) affordable senior transportation options. Our program fills a crucial gap for independence and quality of life for our seniors.

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code

(except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form. The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-1150

2012

Open to Public Inspection

Form 990-EZ

Department of the Treasury Internal Revenue Service

A For the 2012 calendar year, or tax year beginning JUL 1, 2012 and ending JUN 30, 2013

B Check if applicable:

Address change  
 Name change  
 Initial return  
 Terminated  
 Amended return  
 Application pending

C Name of organization  
**ITN NORTH CENTRAL CONNECTICUT, INC.**

D Employer identification number  
**26-0302801**

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite  
**PO BOX 448**

E Telephone number  
**860-758-7833**

City or town, state or country, and ZIP + 4  
**EAST WINDSOR, CT 06088**

F Group Exemption Number

G Accounting Method:  Cash  Accrual Other (specify) \_\_\_\_\_

H Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: **WWW.ITNNORTHCENTRALCT.ORG**

J Tax-exempt status (check only one) -  501(c)(3)  501(c)( ) (insert no.)  4947(a)(1) or  527

K Check  if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ **\$ 146232.**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Revenue	1	Contributions, gifts, grants, and similar amounts received															64419.												
	2	Program service revenue including government fees and contracts															71973.												
	3	Membership dues and assessments															9840.												
	4	Investment income																											
	5a	Gross amount from sale of assets other than inventory																											
	b	Less: cost or other basis and sales expenses																											
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																											
	6	Gaming and fundraising events																											
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																											
	b	Gross income from fundraising events (not including \$ 22792. of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																											
c	Less: direct expenses from gaming and fundraising events															6739.													
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)															-6739.													
7a	Gross sales of inventory, less returns and allowances																												
b	Less: cost of goods sold																												
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																												
8	Other revenue (describe in Schedule O)																												
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8															139493.													
Expenses	10	Grants and similar amounts paid (list in Schedule O)																											
	11	Benefits paid to or for members																											
	12	Salaries, other compensation, and employee benefits															59040.												
	13	Professional fees and other payments to independent contractors															2852.												
	14	Occupancy, rent, utilities, and maintenance															4920.												
	15	Printing, publications, postage, and shipping															2256.												
	16	Other expenses (describe in Schedule O) SEE SCHEDULE O															98196.												
17	Total expenses. Add lines 10 through 16															167264.													
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)															-27771.												
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)															25047.												
	20	Other changes in net assets or fund balances (explain in Schedule O)															0.												
	21	Net assets or fund balances at end of year. Combine lines 18 through 20															-2724.												

LHA For Paperwork Reduction Act Notice, see the separate instructions. Form 990-EZ (2012)



Municipality: Bloomfield

**Form NAA-01**  
**2014 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: Duncaster Foundation

Address: 40 Loeffler Road, Bloomfield, CT, 06002

Federal Employer Identification Number: 06-1406263

Program title: Energy Conservation Automation System, HVAC, Skylight & Window Replacement Project

Name of contact person: Vanessa Giannasi

Telephone number: (860) 380-5021

Email address: vgiannasi@duncaster.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60%       100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify \_\_\_\_\_

### Part II — Program Information

Description of program: \_\_\_\_\_

Duncaster, a continuing care retirement community located in Bloomfield, Connecticut, will purchase and install 15 new, efficient, split-system HVAC units to replace older inefficient HVAC units; Purchase and install a building automation system for our Independent Living building to help us conserve and manage energy more efficiently; and replace 15 old, delaminating, inefficient windows and skylights with modern energy efficient windows and skylights to help our building envelope retain heated and cooled air more effectively.

Need for program: \_\_\_\_\_

This program will enable Duncaster to use energy resources more effectively, optimizing the building envelope to reduce air leaks, managing energy in the most effective way possible, while implementing highly energy efficient split systems for residential apartment home conversions. Although our campus has been lovingly maintained during its 30 year lifespan, time and the elements conspire to deteriorate the efficiency of all building systems and hardware. These improvements will optimize both our energy use and conservation.

Neighborhood area to be served: \_\_\_\_\_

The Duncaster neighborhoods of Talcott, Gillette, Prospect, and the Commons will be served by this project.

Total number of recipients: 200 residents, 150 staff, and 80 fitness center members will regularly benefit.

#### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Michael O'Brien

Address: 40 Loeffler Road. Bloomfield, CT 06002

Duties and responsibilities: Chief Executive Officer; oversee all physical and programmatic aspects of the Duncaster campus to assure optimal conditions for residents and staff.

2. Name: Lou DeSario

Address: 40 Loeffler Road. Bloomfield, CT 06002

Duties and responsibilities: VP of Operations; oversee all operational aspects of the Duncaster campus assuring a safe environment for residents, staff and volunteers.

**Timetable:**

Program start date: May 1, 2014

Program completion date: May 1, 2015

**The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.**

Month your annual accounting period ends: December

Method of accounting:  Cash  Accrual

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested \$150,000.00

Other funding sources - itemized sources:

a) NAA request from Duncaster Residents Association \$150,000.00

b) NAA request from Duncaster Inc. \$150,000.00

c) Allocation from Duncaster operating budget \$13,000.00

d) \_\_\_\_\_

**Total Funding:** \$463,000.00

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:

a) Purchase and install of Building Automation System \$220,000.00

b) Purchase and install of 13 windows and 2 skylights \$168,000.00

c) Purchase and install of 15 split system HVAC units \$75,000.00

d) \_\_\_\_\_

Administrative expenses:

Professional fund-raising fees \$0.00

Accounting/legal & other expenses - itemized:

a) \$0.00

b) \_\_\_\_\_

c) \_\_\_\_\_

d) \_\_\_\_\_

**Total Proposed Expenditures:** \$463,000.00

**Part IV — Municipal Information**

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: \_\_\_\_\_  
\_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Name of municipal liaison: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Post-Project Review**

Is a post-project review required for this proposal?

Yes                       No

If **Yes**, date post-project review due:

\_\_\_\_\_

Date

## **2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions**

Complete all items on **Form NAA-01**, *2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 25 Sigourney St Ste 2, Hartford CT 06106, or call **860-297-5687**.

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### **Part I General Information**

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

**Program Title:** Assign a unique program title to each program for which your organization is making an application.

**Federal Form 990:** Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

### **Part II Program Information**

**Description of Program:** Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

**Need for Program:** Demonstrate a need for this program. For example, provide relevant statistics.

**Neighborhood Area to Be Served:** Describe the neighborhood or municipality this program will serve.

**Total Number of Recipients:** Provide an estimate of the number of recipients this program will serve.

**Administration of Program:** Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

**Timetable:** Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

### **Part III Financial Information**

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

**Sources of Revenue:** The budget must include the requested NAA funding and any other anticipated revenue sources.

**NAA Funding Requested:** Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

**Other Funding Sources:** Provide a detailed description(s) and the amount(s) of all funding sources.

**Proposed Program Expenditures:** The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

**Direct Operating Expenses:** Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

### **Part IV Municipal Information**

This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

**Post-Project Review:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

Form **990**

**Return of Organization Exempt From Income Tax**

OMB No 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

**2012**

Department of the Treasury  
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

**Open to Public Inspection**

**A For the 2012 calendar year, or tax year beginning 01-01-2012, 2012, and ending 12-31-2012**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization DUNCASTER FOUNDATION INC.  Doing Business As	<b>D</b> Employer identification number  06-1406263
	Number and street (or P O box if mail is not delivered to street address) Room/suite 40 Loeffler Road	<b>E</b> Telephone number  (860) 380-5011
	City or town, state or country, and ZIP + 4 Bloomfield, CT 06002	<b>G</b> Gross receipts \$ 308,096
	<b>F</b> Name and address of principal officer Elizabeth Anderson 40 Loeffler Road Bloomfield, CT 06002	<b>H(a)</b> Is this a group return for affiliates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>H(b)</b> Are all affiliates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list (see instructions)  <b>H(c)</b> Group exemption number ▶
<b>I</b> Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no ) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
<b>J</b> Website: ▶		
<b>K</b> Form of organization <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		<b>L</b> Year of formation 1984 <b>M</b> State of legal domicile CT

**Part I Summary**

Activities & Governance	<b>1</b> Briefly describe the organization's mission or most significant activities The Duncaster Foundation, Inc provides support to Duncaster, Inc through the transfer of endowment income, for the general operations and purchase of supplies and equipment for the organization Duncaster Inc is also exempt under 501(c)(3)		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>11</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>11</b>
	<b>5</b> Total number of individuals employed in calendar year 2012 (Part V, line 2a)	<b>5</b>	<b>0</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	<b>12</b>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0</b>
	<b>b</b> Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	<b>0</b>
Revenue	<b>8</b> Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	<b>9</b> Program service revenue (Part VIII, line 2g)	369,175	32,672
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	381,910	275,424
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0	0
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	751,085	308,096
Expenses	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0	0
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	0	0
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0	0
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	0	0
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <sup>0</sup>		
	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	749,700	584,213
<b>18</b> Total expenses Add lines 13-17 (must equal Part IX, column (A), line 25)	749,700	584,213	
<b>19</b> Revenue less expenses Subtract line 18 from line 12	1,385	-276,117	
Net Assets or Fund Balances	<b>20</b> Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	<b>21</b> Total liabilities (Part X, line 26)	11,539,514	11,891,256
	<b>22</b> Net assets or fund balances Subtract line 21 from line 20	856,521	549,040
		10,682,993	11,342,216

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge

Sign Here	Signature of officer Michael O'Brien Executive Director Type or print name and title		2013-07-25 Date
	Print/Type preparer's name Firm's name ▶ Firm's address ▶	Preparer's signature	Date

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No



Municipality: Bloomfield

**Form NAA-01**  
**2014 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: \_\_\_\_\_  
Duncaster Inc.

Address: 40 Loeffler Road, Bloomfield, CT, 06002

Federal Employer Identification Number: 06-1051218

Program title: Energy Conservation Automation System, HVAC, Skylight & Window Replacement Project

Name of contact person: Vanessa Giannasi

Telephone number: (860) 380-5021

Email address: vgiannasi@duncaster.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60%       100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify \_\_\_\_\_

**Part II — Program Information**

Description of program: \_\_\_\_\_

Duncaster, a continuing care retirement community located in Bloomfield, Connecticut, will purchase and install 15 new, efficient, split-system HVAC units to replace older inefficient HVAC units; Purchase and install a building automation system for our Independent Living building to help us conserve and manage energy more efficiently; and replace 15 old, delaminating, inefficient windows and skylights with modern energy efficient windows and skylights to help our building envelope retain heated and cooled air more effectively.

Need for program: \_\_\_\_\_

This program will enable Duncaster to use energy resources more effectively, optimizing the building envelope to reduce air leaks, managing energy in the most effective way possible, while implementing highly energy efficient split systems for residential apartment home conversions. Although our campus has been lovingly maintained during its 30 year lifespan, time and the elements conspire to deteriorate the efficiency of all building systems and hardware. These improvements will optimize both our energy use and conservation.

Neighborhood area to be served: \_\_\_\_\_

The Duncaster neighborhoods of Talcott, Gillette, Prospect, and the Commons will be served by this project.

Total number of recipients: 200 residents, 150 staff, and 80 fitness center members will regularly benefit.

**Administration of Program:**

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Michael O'Brien

Address: 40 Loeffler Road. Bloomfield, CT 06002

Duties and responsibilities: Chief Executive Officer; oversee all physical and programmatic aspects of the Duncaster campus to assure optimal conditions for residents and staff.

2. Name: Lou DeSario

Address: 40 Loeffler Road. Bloomfield, CT 06002

Duties and responsibilities: VP of Operations; oversee all operational aspects of the Duncaster campus assuring a safe environment for residents, staff and volunteers.

**Timetable:**

Program start date: May 1, 2014

Program completion date: May 1, 2015

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: December

Method of accounting:  Cash  Accrual

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested \$150,000.00

Other funding sources - itemized sources:

a) NAA request from Duncaster Residents Association \$150,000.00

b) NAA request from Duncaster Foundation \$150,000.00

c) Allocation from Duncaster operating budget \$13,000.00

d) \_\_\_\_\_

**Total Funding:** \$463,000.00

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:

a) Purchase and install of Building Automation System \$220,000.00

b) Purchase and install of 13 windows and 2 skylights \$168,000.00

c) Purchase and install of 15 split system HVAC units \$75,000.00

d) \_\_\_\_\_

Administrative expenses:

Professional fund-raising fees \$0.00

Accounting/legal & other expenses - itemized:

a) \$0.00

b) \_\_\_\_\_

c) \_\_\_\_\_

d) \_\_\_\_\_

**Total Proposed Expenditures:** \$463,000.00

**Part IV — Municipal Information**

**To be completed by the municipal agency overseeing implementation of the program**

Name of municipal agency overseeing implementation of the program: \_\_\_\_\_  
\_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Name of municipal liaison: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Post-Project Review**

Is a post-project review required for this proposal?

Yes                       No

If **Yes**, date post-project review due:

\_\_\_\_\_

Date

## **2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions**

Complete all items on **Form NAA-01, 2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal**. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 25 Sigourney St Ste 2, Hartford CT 06106, or call **860-297-5687**.

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### **Part I General Information**

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

**Program Title:** Assign a unique program title to each program for which your organization is making an application.

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### **Part II Program Information**

**Description of Program:** Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

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**Timetable:** Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

### **Part III Financial Information**

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

**Sources of Revenue:** The budget must include the requested NAA funding and any other anticipated revenue sources.

**NAA Funding Requested:** Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

**Other Funding Sources:** Provide a detailed description(s) and the amount(s) of all funding sources.

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This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

**Post-Project Review:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

Form 990

Return of Organization Exempt From Income Tax

OMB No 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

2012

Department of the Treasury Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements

Open to Public Inspection

A For the 2012 calendar year, or tax year beginning 01-01-2012, 2012, and ending 12-31-2012

B Check if applicable: Address change, Name change, Initial return, Terminated, Amended return, Application pending. C Name of organization: DUNCASTER INCORPORATED. D Employer identification number: 06-1051218. E Telephone number: (860) 380-5111. F Name and address of principal officer: Elizabeth Anderson, 40 Loeffler Road, Bloomfield, CT 06002. H(a) Is this a group return for affiliates? No. H(b) Are all affiliates included? No. H(c) Group exemption number. I Tax-exempt status: 501(c)(3). J Website: www.duncaster.org. K Form of organization: Corporation. L Year of formation: 1984. M State of legal domicile: CT.

Part I Summary

Table with 3 main sections: Activities & Governance (lines 1-6), Revenue (lines 8-12), and Expenses (lines 13-19). Includes a table for Net Assets or Fund Balances (lines 20-22) comparing Prior Year and Current Year.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here: Signature of officer Michael A O'Brien President & CEO, Date 2013-07-25. Paid Preparer Use Only: Print/Type preparer's name, Preparer's signature, Date, Check if self-employed, PTIN, Firm's name, Firm's EIN, Firm's address, Phone no.

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No



Municipality: Bloomfield

**Form NAA-01**  
**2014 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: Duncaster Residents Association

Address: 40 Loeffler Road, Bloomfield, CT, 06002

Federal Employer Identification Number: 22-2574407

Program title: Energy Conservation Automation System, HVAC, Skylight & Window Replacement Project

Name of contact person: Vanessa Giannasi

Telephone number: (860) 380-5021

Email address: vgiannasi@duncaster.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60%       100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes       No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
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**Part II — Program Information**

Description of program: \_\_\_\_\_

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Neighborhood area to be served: \_\_\_\_\_

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Total number of recipients: 200 residents, 150 staff, and 80 fitness center members will regularly benefit.

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1. Name: Michael O'Brien

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Duties and responsibilities: Chief Executive Officer; oversee all physical and programmatic aspects of the Duncaster campus to assure optimal conditions for residents and staff.

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Address: 40 Loeffler Road. Bloomfield, CT 06002

Duties and responsibilities: VP of Operations; oversee all operational aspects of the Duncaster campus assuring a safe environment for residents, staff and volunteers.

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**Total Proposed Expenditures:** \$463,000.00

**Part IV — Municipal Information**

**To be completed by the municipal agency overseeing implementation of the program**

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p><b>Post-Project Review</b></p> <p>Is a post-project review required for this proposal?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>If <b>Yes</b>, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
---

## **2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions**

Complete all items on **Form NAA-01**, *2014 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 25 Sigourney St Ste 2, Hartford CT 06106, or call **860-297-5687**.

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This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

**Post-Project Review:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

Form **990-EZ**

## Short Form Return of Organization Exempt From Income Tax

OMB No 1545-1150

2011

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code  
(except black lung benefit trust or private foundation)

▶ Sponsoring organizations of donor advised funds, organizations that operate one or more hospital facilities, and certain controlling organizations as defined in section 512(b)(13) must file Form 990 (see instructions). All other organizations with gross receipts less than \$200,000 and total assets less than \$500,000 at the end of the year may use this form.

▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

**A** For the 2011 calendar year, or tax year beginning October 1, 2011, 2011, and ending September 30, 20 12

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Terminated  
 Amended return  
 Application pending

**C** Name of organization  
**Duncaster Residents Association**

Number and street (or P O box, if mail is not delivered to street address) Room/suite  
**40 Loeffler Road**

City or town, state or country, and ZIP + 4  
**Bloomfield, CT 06002**

**D** Employer identification number  
**22-2574407**

**E** Telephone number  
**860-380-5108**

**F** Group Exemption Number ▶

**G** Accounting Method:  Cash  Accrual Other (specify) ▶

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶

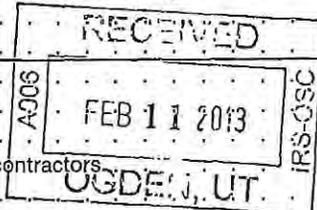
**J** Tax-exempt status (check only one) -  501(c)(3)  501(c) ( ) ◀ (insert no)  4947(a)(1) or  527

**K** Check  if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than \$50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

**L** Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, line 25, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ **165,132**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I.)  
 Check if the organization used Schedule O to respond to any question in this Part I . . . . .

	Description	Line	Amount
Revenue	1 Contributions, gifts, grants, and similar amounts received . . . . .	1	124,230
	2 Program service revenue including government fees and contracts . . . . .	2	25,618
	3 Membership dues and assessments . . . . .	3	
	4 Investment income . . . . .	4	80
	5a Gross amount from sale of assets other than inventory . . . . .	5a	
	b Less: cost or other basis and sales expenses . . . . .	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .	6a	
	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .	6b	
c Less: direct expenses from gaming and fundraising events . . . . .	6c		
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	6d		
Expenses	7a Gross sales of inventory, less returns and allowances . . . . .	7a	15,204
	b Less: cost of goods sold . . . . .	7b	9,192
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	7c	6,012
	8 Other revenue (describe in Schedule O) . . . . .	8	
	9 <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . .	9	155,940
	10 Grants and similar amounts paid (list in Schedule O) . . . . .	10	
	11 Benefits paid to or for members . . . . .	11	
Net Assets	12 Salaries, other compensation, and employee benefits . . . . .	12	
	13 Professional fees and other payments to independent contractors . . . . .	13	7,771
	14 Occupancy, rent, utilities, and maintenance . . . . .	14	
	15 Printing, publications, postage, and shipping . . . . .	15	1,667
	16 Other expenses (describe in Schedule O) . . . . .	16	147,621
	17 <b>Total expenses.</b> Add lines 10 through 16 . . . . .	17	157,059
	18 Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	18	-1,119
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	19	39,460
	20 Other changes in net assets or fund balances (explain in Schedule O) . . . . .	20	1
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . .	21	38,342



SCANNED MAR 01 2013

18

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager *PKS*  
DATE: June 6, 2014  
RE: FY 13/14-93 – PROPOSED POLICY ON TAX INCENTIVE OPTIONS

Attached is a draft policy on Tax Incentive Options for your review and consideration.

Should Council wish to move forward, the following motion would be in order:

Move to approve Policy #110.03 on Tax Incentive Options

# TOWN OF BLOOMFIELD

## POLICY MEMORANDUM

SUBJECT: Tax Incentive Options

NO: 110.03

DATE: June 5, 2014

DISTRIBUTION: Town Council

BY: Town Council &  
Town Manager

APPROVED:

### I. PURPOSE

The purpose of this policy is to establish procedures for tax incentive programs in the Town of Bloomfield.

### II. RESPONSIBILITY

Pursuant to the tax incentive policy adopted in 2002 by its Bloomfield Town Council this policy is updated in conformance with the Connecticut General Statutes. Eligibility for tax incentive options shall apply if improvements are for at least one of the uses provided for in Connecticut General Statutes Section 12-65b and as it may be revised from time to time.

### III. FORMS

None.

### IV. PROCEDURE

Incentive options are follows:

#### 1. Incentive Option

(a) Fix up to 100% of the increased Assessment for a period not to exceed (7) years.

#### Incentive Criteria

Provided the cost of such improvements to be constructed is not less than Three Million (\$3,000,000) Dollars.

(b) Fix up to 100% of the increased Assessment for a period not to exceed (2) years.

Provided the cost of such improvements to be constructed is not less than Five Hundred Thousand (\$500,000) Dollars.

(c) Fix up to 50% of the increased Assessment for a period not to exceed (3) years.

Provided the cost of such improvements to be constructed is not less than Twenty-five Thousand (\$25,000) Dollars.

2. Tax incentive options shall apply if the improvements are for at least one of the uses provided for in Connecticut General Statutes Section 12-65b.

3. The Town Manager is hereby authorized, on behalf of the Town, to negotiate and enter into written assessment fixing agreements meeting the foregoing criteria and not exceeding three (3) years without the prior approval of the Town Council. All such agreements entered into by the Town Manager without prior approval of the Town Council shall be transmitted to the Town Council within fourteen (14) calendar days of the signing of such agreements.

4. The Town Manager is hereby authorized, on behalf of the Town, to negotiate and enter into written assessment fixing agreements exceeding three (3) years, with the prior review and approval of the Town Council.

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager *PKS*  
DATE: June 6, 2014  
RE: FY 13/14- 94 – TAX ABATEMENT FOR INTERFAITH HOMES

Attached is a memorandum dated June 2, 2014 from Tax Collector Jean Kitchens. The Tax Collector is requesting that taxes for Interfaith Homes be partially for fully abated. The abatement is in accordance with an agreement adopted by the Town Council in August 1972. Traditionally Council abates the full amount of taxes for each of the properties.

Should Council wish to move forward, the following motion would be in order:

*Move that taxes in the following amounts be abated:*

<i>777 Park Avenue (Interfaith Homes)</i>	<i>\$70,711.36</i>
<i>9 Mountain Avenue (Interfaith Homes)</i>	<i><u>\$36,909.64</u></i>
<i>Total</i>	<i>\$107621.00</i>

To: Bloomfield Town Council  
From: Jean Kitchens, Tax Collector  
Date: June 02, 2014  
Re: Tax Abatement, Interfaith Homes

Per the agreement between the Town of Bloomfield and Interfaith Homes, I am requesting that the taxes for 777 Park Avenue in the amount of \$70,711.36 and for 9 Mountain Avenue in the amount of \$36,909.64 be either partially or fully abated.

The Town has agreed to abate up to 100% of the taxes for a period not to exceed 40 years according to the agreement in the August 15, 1972 Council minutes.

The amount reimbursed by the State of Connecticut for fiscal year 2013-2014 is \$49,098.

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager   
DATE: June 6, 2014  
RE: FY 13/14-95 – TAX REFUNDS

I am attaching a memorandum and tax refund list from Tax Collector Jean Kitchens asking Council to approve tax refunds.

Should Council wish to move forward, the following motion would be in order:

*Move that tax refunds (per the attached list) be approved in accordance with the memorandum dated June 3, 2014.*

To: Bloomfield Town Council  
From: Jean G. Kitchens, Tax Collector  
Date: June 03, 2014  
RE: Tax Refunds

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The attached requests for refunds of property taxes are submitted for your approval in accordance with Section 12 of the Connecticut General Statutes.

All of these requests have been reviewed by the Assessor and the Director of Finance.

May 2014 REFUNDS

BLUE HILLS ASSOC	2012RE	\$1,302.88
BOU NORIN	2012MV	\$78.76
CORELOGIC LADUCA	2012RE	\$5,143.69
DANG, LUA VAN & LE CHRISTINA	2012RE	\$270.03
DORNISCH KIMBERLY	2012MV	\$141.15
EISEN MARC	2012RE	\$286.02
FARMINGTON BANK	2012RE	\$6,809.87
GELCO CORP	2012MV	\$250.15
HOLNESS DWAYNE	2012RE	\$129.28
HONDA LEASE TRUST	2012MV	\$495.73
HUANG HACHSIN & WONCHIN	2012RE	\$2,959.12
INYANG UBONG ANDREW OR BLESSING	2012MVSUP	\$89.31
JORDAN MATTHEW OR RUSSELL JENNA	2012MV	\$660.74
LERETA LLC CRAIG	2012RE	\$35.76
MANCINI MATTHEW OR EMILY	2012MV	\$30.13
MCKENZIE SAMAH	2012RE	\$279.13
MD DRILLING	2012MV	\$195.54
METCALF RICHARD I MARCIA	2011RE	\$4,088.48
PFEIFFER ANN MARIE	2012RE	\$110.45
RICHARDS, DANA D OR LANGS, LILLIAN	2012MV	\$367.18

RILEY, KEECHA V	2012MV	\$290.63
ROBINSON ALEXIS	2011MV	\$21.52
TOYOTA MOTOR CREDIT	2012MV	\$353.56
WELLS FARGO RE	2012RE	\$717.16
WISSNER GROSS SIGMUND & ELIZABETH	2012RE	\$6,889.15
Total refunds		\$31,995.42

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager   
DATE: June 6, 2014  
RE: FY 13/14-96 – CERTIFICATE OF AUTHORITY

Please review the attached certification authorizing Town Manager Philip K. Schenck, Jr. to execute and approve on behalf of the Town of Bloomfield any and all contracts relevant to the Town of Bloomfield.

Should Council wish to move forward, the following motion would be in order:

*RESOLVED that Philip K. Schenck, Jr., Town Manager, is hereby authorized to make, execute and approve on behalf of the Town of Bloomfield any and all contracts relevant to the Town of Bloomfield, and to execute and approve on behalf of the Town of Bloomfield other instruments, a part of or incident to such contracts, effective until November 10, 2015 or as otherwise ordered by the Bloomfield Town Council.*

## CERTIFICATE OF AUTHORITY

I, India M. Rodgers, Clerk of Council for the Town of Bloomfield, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a true and full copy of a resolution adopted at a meeting of the Bloomfield Town Council duly held on the 9<sup>th</sup> day of June 2014:

RESOLVED that Philip K. Schenck, Jr., Town Manager, is hereby authorized to make, execute and approve on behalf of the Town of Bloomfield any and all contracts relevant to the Town of Bloomfield, and to execute and approve on behalf of the Town of Bloomfield other instruments, a part of or incident to such contracts, effective until November 10, 2015 or as otherwise ordered by the Bloomfield Town Council.

AND I FURTHER DO CERTIFY that the above resolution has not been in any way altered, amended or repealed, and is now in full force and effect.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of the Town of Bloomfield, this \_\_\_ day of \_\_\_\_\_, 20\_\_.

India M. Rodgers  
Clerk of Council

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager   
DATE: June 6, 2014  
RE: FY 13/14-97 – CANCELLATION OF MEETINGS

Traditionally Council cancels the second meeting in July and August. If you wish to follow this tradition, the following motion would be in order:

*Move that the regularly scheduled meeting of July 28, 2014 and August 25, 2014 be cancelled.*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager   
DATE: June 6, 2014  
RE: FY 13/14- 90 – EMINENT DOMAIN PROCEEDINGS

This item was placed on the agenda at the request of Attorney Marc Needelman.

**Department of Finance**  
**INTER-DEPARTMENTAL MEMORANDUM**

To: Philip K. Schenck, Town Manager  
From: William J. Hogan, Director of Finance  
Date: June 4, 2014  
Re: May Financial Report

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Attached is a statement of Revenue and Expenditures as May 31<sup>st</sup>, 2014. With 1 month of activity remaining in the year, total expenditures including encumbrances have used 86% of appropriation of the Town's 2013-14 \$80.0 million adopted budget. There are no major variances in the expenditure plan. Various minor intra-departmental transfers have occurred funded from savings in other areas within the respective departments. The May 27<sup>th</sup> Council approved transfer of \$125,000 for the Hubbard Street wall is reflected in this report. \$25,000 remains of the original \$200,000 Town Contingency.

The impact of the Town's two successful property tax sales in November and April were the major drivers in the property tax category which contributed to the \$1.6 million in excess revenue. The property tax collection rate thru May is estimated at 98.31%, slightly above last year at this time. All major State grants in aid have been received in the amounts estimated in the budget.

Fiscal year 2013-2014 closeout process is now underway with the arrival of the Town's auditors in the days ahead and distribution of closeout procedures to the operating departments. A review of Town operating departments indicates that sufficient balances exist and will not require any additional funding.

# TOWN OF BLOOMFIELD

## YEAR TO DATE BUDGET REPORT

FOR 2014-13

	ORIGINAL APPROP	TRANSFRS/ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0110 TOWN COUNCIL	175,804	-10,000	165,804	144,213.04	848.31	20,742.65	87.5%
0120 TOWN MANAGER	328,174	0	328,174	274,587.22	.00	53,586.78	83.7%
0130 TOWN CLERK	326,345	0	326,345	266,207.15	12,331.95	47,805.90	85.4%
0141 FINANCE/ADMINISTRATION	132,130	-5,500	126,630	112,811.50	.00	13,818.50	89.1%
0142 FINANCE/ASSESSOR	379,548	-45,500	334,048	270,569.57	15,274.00	48,204.43	85.6%
0143 FINANCE/TAX COLLECTOR	249,680	0	249,680	222,182.06	2,934.93	24,563.01	90.2%
0144 FINANCE/CENTRAL OFFICE	68,685	-11,000	57,685	33,902.58	2,299.45	23,482.97	59.3%
0145 HUMAN RESOURCES	379,888	0	379,888	320,356.19	14,366.51	45,165.30	88.1%
0146 FINANCE/INFO. SYS.	460,707	62,000	522,707	462,973.56	9,201.15	50,532.29	90.3%
0147 FINANCE/ACCOUNTING	256,013	0	256,013	213,392.17	.00	42,620.83	83.4%
0160 TOWN ATTORNEY	198,450	-25,000	173,450	112,943.57	.00	60,506.43	65.1%
0170 TOWN TREASURER	9,830	0	9,830	8,694.47	.00	1,135.53	88.4%
0210 TOWN PLAN & ZONING	4,635	0	4,635	2,231.81	.00	2,403.19	48.2%
0220 ZONING BOARD OF APPEALS	2,792	0	2,792	1,943.45	.00	848.55	69.6%
0230 BOARD OF TAX REVIEW	4,140	-3,000	1,140	841.83	.00	298.17	73.8%
0240 REGISTRAR OF VOTERS	91,135	0	91,135	68,401.29	58.20	22,675.51	75.1%
0241 ELECTIONS	21,300	0	21,300	13,572.44	.00	7,727.56	63.7%
0250 INLAND WETLANDS & WATER COURSE	3,760	0	3,760	1,451.45	.00	2,308.55	38.6%
0260 ECONOMIC DEVELOPMENT COMM	1,455	0	1,455	37.72	.00	1,417.28	2.6%
0275 COMMISSION ON AGING	3,390	0	3,390	3,390.00	.00	.00	100.0%
0281 YOUTH ADULT COUNCIL	3,000	0	3,000	2,904.65	.00	95.35	96.8%
0290 ADVISORY COMM ON HANDICAPPED	1,000	0	1,000	.00	.00	1,000.00	.0%
0295 BEAUTIFICATION COMMITTEE	3,400	0	3,400	697.63	.00	3,400.00	20.5%
0296 FAIR RENT COMMISSION	1,000	0	1,000	.00	.00	302.37	69.8%
0297 ETHICS COMMISSION	500	0	500	.00	.00	500.00	.0%
0301 PLANNING & DEVELOPMENT	858,774	-10,000	848,774	663,856.26	16,226.94	168,690.80	80.1%
0311 POLICE	7,319,928	-40,000	7,279,928	6,139,232.29	122,364.77	1,018,330.94	86.0%
0401 PUBLIC WORKS	3,053,590	170,000	3,223,590	2,640,697.15	219,479.88	363,412.97	88.7%
0510 LEISURE SERVICES	700,963	0	700,963	549,398.18	34,135.57	117,429.25	83.2%
0610 PUBLIC LIBRARIES	1,486,221	0	1,486,221	1,273,290.67	22,085.37	190,844.96	87.2%
0711 HEALTH	186,400	0	186,400	186,400.00	.00	.00	100.0%
0721 SOCIAL SERVICES	561,220	0	561,220	468,047.56	8,634.40	84,538.04	84.9%
0751 SENIOR SERVICES	637,786	-10,000	627,786	528,065.00	4,180.96	95,540.04	84.8%
0805 FACILITIES MAINTENANCE	1,670,837	-20,000	1,650,837	1,206,890.60	135,226.92	308,719.48	81.3%
0910 FIXED CHARGES	14,128,536	-2,000	14,126,536	13,563,988.62	9,202.00	553,345.38	96.1%
0950 MISCELLANEOUS CHARGES	363,000	-175,000	188,000	120,876.48	990.00	66,133.52	64.8%
0970 DEBT SERVICE	5,956,000	0	5,956,000	5,755,547.04	.00	200,452.96	96.6%
1200 BOARD OF EDUCATION	38,555,104	0	38,555,104	30,499,147.63	.00	8,055,956.37	79.1%
1201 BOE-PRIOR YEAR	0	0	0	659,310.41	.00	-659,310.41	100.0%
7180 OPERATING TRANSFERS OUT	2,245,000	125,000	2,370,000	2,370,000.00	.00	.00	100.0%
<b>GRAND TOTAL</b>	<b>80,830,120</b>	<b>0</b>	<b>80,830,120</b>	<b>69,163,053.24</b>	<b>627,841.31</b>	<b>11,039,225.45</b>	<b>86.3%</b>

\*\* END OF REPORT - Generated by William Hogan \*\*

**TOWN OF BLOOMFIELD**  
**STATUS OF REVENUES, BY DETAIL**  
**2013-2014**

ACCOUNT	DESCRIPTION	ADOPTED			Variance
		Budget 2013-14	Received as of 05/31/2014	Projected 6/30/2014	
<b>TAXES &amp; ASSESSMENTS</b>					
41010	Current Levy	69,138,520	69,443,548	69,475,000	336,480
41020	Interest & Liens	325,000	519,390	525,000	200,000
41030	Prior Year Tax Levies	500,000	931,730	940,000	440,000
41040	Supplemental Motor Vehicle	360,000	472,255	475,000	115,000
<b>TOTAL TAXES &amp; ASSESSMENTS</b>		<b>70,323,520</b>	<b>71,366,923</b>	<b>71,415,000</b>	1,091,480
<b>STATE EDUCATION GRANTS</b>					
42212	Education Cost Sharing Grant	5,410,345	5,397,793	5,397,793	(12,552)
42250	School Transportation	90,334	106,112	106,112	15,778
42275	Non Public School Hlth Service	46,600	49,613	49,613	3,013
<b>TOTAL STATE EDUCATION GRANTS</b>		<b>5,547,279</b>	<b>5,553,518</b>	<b>5,553,518</b>	6,239
<b>STATE GRANTS /PROPERTY TAX RELIEF</b>					
43310	State-Owned Property PILOT	129,311	119,017	119,017	(10,294)
43312	Mash Pequot Grant	157,182	104,563	156,843	(339)
43315	PILOT Elderly Taxes	138,668	137,463	137,463	(1,205)
43325	Disabled Exemption	1,596	1,565	1,565	(31)
43330	Colleges and Hospitals-PILOT	212,319	195,473	195,473	(16,846)
43335	Municipal Revenue Sharing	-	121,449	121,449	121,449
43355	Telephone Line Tax	78,000	72,162	72,162	(5,838)
43360	Tax Abatement Interfaith	48,100	49,098	49,098	998
43365	Veterans Exemption PILOT	12,437	11,483	11,483	(954)
43375	Town Retail Sales tax	172,581	-	-	(172,581)
<b>TOTAL STATE GRANTS /PROPERTY TAX RI</b>		<b>950,194</b>	<b>812,273</b>	<b>864,553</b>	(85,641)
<b>OTHER STATE GRANTS</b>					
44405	State Grants Town	7,032	3,871	7,032	-
44406	FEMA	-	165,556	165,556	165,556
44407	Distressed Municipalities	11,245	-	-	(11,245)
44450	Town Road Aid	168,490	336,689	336,689	168,199
44460	Town Clerk Recording Grant	8,000	9,243	9,500	1,500
44522	Police Grants	95,920	93,522	93,522	(2,398)
44485	Dial -A-Ride	16,848	13,382	16,848	-
<b>TOTAL OTHER STATE GRANTS</b>		<b>307,535</b>	<b>622,263</b>	<b>629,147</b>	321,612
<b>USE OF ASSETS</b>					
45520	Interest on Investments	35,000	47,328	48,000	13,000
45541	JP Vincent	40,000	268,196	292,572	252,572
45542	Tower Rent	58,656	52,965	58,656	-
45546	Premium from Bond Sale	712,000	712,937	712,937	937
<b>TOTAL USE OF ASSETS</b>		<b>845,656</b>	<b>1,081,426</b>	<b>1,112,165</b>	266,509

**TOWN OF BLOOMFIELD  
STATUS OF REVENUES, BY DETAIL  
2013-2014**

ACCOUNT	DESCRIPTION	ADOPTED			Variance
		Budget 2013-14	Received as of 05/31/2014	Projected 6/30/2014	
<b>MISCELLANEOUS RECEIPTS</b>					
46610	Miscellaneous Income	167,286	153,954	155,000	(12,286)
<b>TOTAL MISCELLANEOUS RECEIPTS</b>		<b>167,286</b>	<b>153,954</b>	<b>155,000</b>	<b>(12,286)</b>
<b>LICENSES &amp; PERMITS</b>					
47710	Police Permits	6,500	8,400	8,600	2,100
47715	Right of Way Permits	900	950	950	50
47716	Blueprints	600	530	600	-
47735	Building/Demolition Permits	250,000	340,618	345,000	95,000
47740	Dog Licenses	3,000	223	3,000	-
47745	Hunting/Fishing Licenses	150	100	150	-
47750	Inland/Wetland Permits	2,000	1,588	1,800	(200)
47755	Zoning Commission	5,000	10,615	11,000	6,000
47760	Zoning Board of Appeals	1,000	810	1,000	-
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>269,150</b>	<b>363,834</b>	<b>372,100</b>	<b>102,950</b>
<b>FEES &amp; SERVICE CHARGES</b>					
48810	Police Extra Duty	50,000	50,000	50,000	-
48812	Ambulance Service	600,000	425,722	500,000	(100,000)
48820	Library Receipts	16,000	14,490	16,000	-
48830	Town Clerk Fees	90,000	106,693	115,000	25,000
48835	Real Estate Trans. Tax	300,000	318,477	320,000	20,000
48840	Summer Program	6,500	4,975	6,500	-
48845	School Year	3,600	4,250	4,300	700
48850	Swimming Pool	15,000	8,610	14,000	(1,000)
48855	Wilcox Adventure Camp	4,000	-	4,000	-
48865	Mini Bus Passes	8,400	7,900	8,400	-
48870	Accident Reports	5,000	3,877	5,000	-
48880	Zoning Violation	2,000	850	1,000	(1,000)
48895	Parking Fines	18,000	16,122	18,000	-
48899	Animal Control	1,000	1,100	1,100	100
<b>TOTAL FEES &amp; SERVICE CHARGES</b>		<b>1,119,500</b>	<b>963,066</b>	<b>1,063,300</b>	<b>(56,200)</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>79,530,120</b>	<b>80,917,257</b>	<b>81,164,783</b>	<b>1,634,663</b>

# TOWN OF BLOOMFIELD

## YEAR TO DATE BUDGET REPORT

FOR 2014 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>016002 TAXES &amp; ASSESSMENTS</b>						
41010 CURRENT LEVY	-69,138,520	0	-69,138,520	-69,584,775.60	446,255.60	100.6%
41020 INTEREST AND LIENS	-325,000	0	-325,000	-519,389.90	194,389.90	159.8%
41030 PRIOR YEARS' COLLECTIONS	-500,000	0	-500,000	-931,730.63	431,730.63	186.3%
41040 SUPPLEMENTAL MOTOR VEHICLE	-360,000	0	-360,000	-472,255.92	112,255.92	131.2%
TOTAL TAXES & ASSESSMENTS	-70,323,520	0	-70,323,520	-71,508,152.05	1,184,632.05	101.7%
<b>016003 STATE EDUCATION GRANTS</b>						
42212 EDUCATION COST SHARING	-5,410,345	0	-5,410,345	-5,397,793.00	-12,552.00	99.8%
42250 SCHOOL TRANSPORTATION	-90,334	0	-90,334	-106,912.00	16,578.00	118.4%
42275 NON PUBLIC SCHOOL HEALTH SERV	-46,600	0	-46,600	-49,613.00	3,013.00	106.5%
TOTAL STATE EDUCATION GRANTS	-5,547,279	0	-5,547,279	-5,554,318.00	7,039.00	100.1%
<b>016004 STATE GRTS./PROPERTY TAX RELIEF</b>						
43310 PILOT: STATE PROPERTIES	-129,311	0	-129,311	-119,017.14	-10,293.86	92.0%
43312 MASH PEQUOT FUND GRANT	-157,182	0	-157,182	-104,563.94	-52,618.06	66.5%
43315 PILOT: ELDERLY TAXES	-138,668	0	-138,668	-137,463.85	-1,204.15	99.1%
43325 TAX RELIEF-DISABLED	-1,596	0	-1,596	-1,565.96	-30.04	98.1%
43330 PILOT: COLLEGES & HOSPITALS	-212,319	0	-212,319	-195,473.41	-16,845.59	92.1%
43335 MUNICIPAL REVENUE SHARING	0	0	0	-121,449.35	121,449.35	100.0%
43355 TELEPHONE LINE TAX	-78,000	0	-78,000	-72,162.86	-5,837.14	92.5%
43360 TAX ABATEMENT-INTERFAITH	-48,100	0	-48,100	-49,098.00	998.00	102.1%
43365 PILOT: VETERAN'S EXEMPTION	-12,437	0	-12,437	-11,483.25	-953.75	92.3%
43375 TOWN RETAIL SALES TAX	-172,581	0	-172,581	-172,581.00	0.00	100.0%
TOTAL STATE GRTS./PROPERTY TAX RELIEF	-950,194	0	-950,194	-812,277.76	-137,916.24	85.5%
<b>016005 OTHER STATE GRANTS</b>						
44405 STATE GRANTS-TOWN	-7,032	0	-7,032	-3,871.17	-3,160.83	55.1%
44406 FED GRANTS-FEMA	0	0	0	-165,556.72	165,556.72	100.0%

# TOWN OF BLOOMFIELD

## YEAR TO DATE BUDGET REPORT

FOR 2014 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>016006 USE OF ASSETS</b>						
44407 DISTRESSED MUNICIPALITIES	-11,245	0	-11,245	.00	-11,245.00	199.8%
44450 TOWN ROAD AID	-168,490	0	-168,490	-336,688.93	168,198.93	115.5%
44460 LOCAL CAPITAL IMPROVEMENT	-8,000	0	-8,000	-9,243.00	1,243.00	79.4%
44485 DIAL-A-RIDE	-16,848	0	-16,848	-13,382.93	-3,465.07	97.5%
44522 POLICE GRANTS	-95,920	0	-95,920	-93,522.92	-2,397.08	202.3%
TOTAL OTHER STATE GRANTS	-307,535	0	-307,535	-622,265.67	314,730.67	138.5%
<b>016007 MISCELLANEOUS RECEIPTS</b>						
45520 INTEREST ON INVESTMENTS	-35,000	0	-35,000	-48,460.32	13,460.32	743.9%
45541 JP VINCENT	-40,000	0	-40,000	-297,578.00	257,578.00	100.1%
45542 TOWER RENT	-58,656	0	-58,656	-52,964.88	-5,691.12	131.5%
45546 PREMIUM FROM BOND SALE	-712,000	0	-712,000	-712,937.00	937.00	92.0%
TOTAL USE OF ASSETS	-845,656	0	-845,656	-1,111,940.20	266,284.20	105.6%
<b>016009 LICENSES &amp; PERMITS</b>						
46610 MISCELLANEOUS INCOME	-167,286	0	-167,286	-153,955.18	-13,330.82	136.2%
TOTAL MISCELLANEOUS RECEIPTS	-167,286	0	-167,286	-153,955.18	-13,330.82	136.2%
<b>016010 FEES &amp; SERVICE CHARGES</b>						
47710 POLICE PERMITS	-6,500	0	-6,500	-8,400.00	1,900.00	129.2%
47715 RIGHT OF WAY PERMITS	-900	0	-900	-950.00	50.00	105.6%
47716 BLUEPRINTS	-600	0	-600	-531.00	-69.00	88.5%
47735 BUILDING/DEMOLITION PERMITS	-250,000	0	-250,000	-340,618.57	90,618.57	136.2%
47740 DOG LICENSES	-3,000	0	-3,000	-334.25	-2,665.75	11.1%
47745 HUNTING/FISHING LICENSES	-150	0	-150	-1,954.00	1,804.00	1302.7%
47750 INLAND/WETLAND PERMITS	-2,000	0	-2,000	-1,588.00	-412.00	79.4%
47755 ZONING COMMISSION	-5,000	0	-5,000	-10,615.00	5,615.00	212.3%
47760 ZONING BOARD OF APPEALS	-1,000	0	-1,000	-810.00	-190.00	81.0%
TOTAL LICENSES & PERMITS	-269,150	0	-269,150	-365,800.82	96,650.82	135.9%

# TOWN OF BLOOMFIELD

## YEAR TO DATE BUDGET REPORT

FOR 2014 13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
48810 POLICE X-DUTY	-50,000	0	-50,000	-50,000.00	00	100.0%
48812 AMBULANCE SERVICE	-600,000	0	-600,000	-425,722.81	-174,277.19	71.0%
48820 LIBRARY RECEIPTS	-16,000	0	-16,000	-14,490.77	-1,509.23	90.6%
48830 TOWN CLERK FEES	-90,000	0	-90,000	-106,693.24	16,693.24	118.5%
48835 REAL ESTATE TRANS. TAX	-300,000	0	-300,000	-318,477.35	18,477.35	106.2%
48840 SUMMER PROGRAM	-6,500	0	-6,500	-4,975.91	-1,524.09	76.6%
48845 SCHOOL YEAR	-3,600	0	-3,600	-4,250.93	650.93	118.1%
48850 SWIMMING POOL	-15,000	0	-15,000	-8,610.77	-6,389.23	57.4%
48855 WILCOX ADVENTURE CAMP	-4,000	0	-4,000	.00	-4,000.00	.0%
48865 MINI BUS PASSES	-8,400	0	-8,400	-7,900.00	-500.00	94.0%
48870 ACCIDENT REPORTS	-5,000	0	-5,000	-5,214.30	214.30	104.3%
48880 ZONING VIOLATION	-2,000	0	-2,000	-850.00	-1,150.00	42.5%
48895 PARKING FINES	-18,000	0	-18,000	-16,122.00	-1,878.00	89.6%
48899 ANIMAL CONTROL	-1,000	0	-1,000	-1,540.00	540.00	154.0%
TOTAL FEES & SERVICE CHARGES	-1,119,500	0	-1,119,500	-964,848.08	-154,651.92	86.2%
GRAND TOTAL	-79,530,120	0	-79,530,120	-81,093,557.76	1,563,437.76	102.0%

\*\* END OF REPORT - Generated by William Hogan \*\*

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BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Tuesday, May 27, 2014 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Sydney Schulman Deputy Mayor Joan Gamble, Councilors Derrick Seldon, Joseph Washington, Patrick DeLorenzo, Joel Neuwirth, Joseph Merritt and Leon Rivers.

Absent was: Councilor Wayne Hypolite

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager and India M. Rodgers, Clerk of Council.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance to the flag.

ANNOUNCEMENTS & PRESENTATIONS

Presentation of Recognition Certificate to D & D Travel Services, LLC

Mayor Schulman and Deputy Mayor Gamble presented a recognition certificate to Mr. Dennis Hubbs and Mrs. Donna Hubbs, owners of D & D Travel Services, LLC. D & D Travel Services have been in business for the past 21 years, dedicated to service to patrons of Bloomfield and beyond.

Mayor Schulman also presented Mr. & Mrs. Hubbs with a certificate honoring their 40 years of marriage.

Presentation by Bob Cave – Senior Job Bank

Mr. Bob Cave, President of the Senior Job Bank made a brief presentation of the services provided by this organization.

The Senior Job Bank serves individuals age 50 and older. There have been approximately 1,000 participants in this program since 2013. The goal of the Senior Job Bank is to provide part time employment opportunities to seniors who wish to expand their talents and expertise in helping others in the community.

Mr. Cave thanked the Town Council for their continued support of the Senior Job Bank and for its return to serve residents of the Bloomfield community.

## Presentation by Barbara Heller, Heller & Heller and Francisco Gomes, Fitzgerald & Halliday – Master Parks Plan

Mrs. Barbara Heller and Mr. Francisco Gomes made a brief presentation regarding the analysis results of the Master Parks Plan for the Town of Bloomfield.

Mayor Schulman thanked all those involved in the analysis reporting of the Master Parks Plan for the Town of Bloomfield. He referred this plan to the Community Services subcommittee for further discussion of all recommendations presented.

Councilor DeLorenzo inquired about the balancing of quadrants and the comparison of park resources in surrounding towns.

Councilor Neuwirth inquired about the reduction of tennis courts in town and the usage of vacate space once they have been removed.

## CITIZENS STATEMENT & PETITIONS

The following individuals below expressed concerns regarding the Eminent Domain proceedings related to 30 Southwood Road:

1. **Charlie Smith, 158 Merriam Road, Windsor, CT** inquired about an invitation to the Town Council meeting, FOIA requirements for posting of minutes, available lots for purchase next to the Public Works garage and future schematic and budget plans for 30 Southwood Road.
2. **Bill Barrows, 4 Coby Road, Bloomfield, CT** informed the Council that he was the realtor who initially listed the property located at 30 Southwood Road. He inquired about the current fair market value and appraisal figures acquired by the Town Assessor.
3. **Deborah Cohen, 73 Church Street, Wethersfield, CT** requested that a meeting should be arranged with the Town Attorney to have questions answered regarding these proceedings. She also requested that the town should offer a fair market price for purchase.
4. **Sam Brannigan, 55 South Street, Windsor Locks, CT** expressed total disagreement with Eminent Domain proceedings. He would like to survey every Bloomfield taxpayer on their opinion regarding this issue.
5. **Sharon Eastman, 54 Mountain Avenue, Bloomfield, CT** requested that this issue go to town residents as a Referendum Vote regarding the Eminent Domain proceedings.
6. **Rachel Antonucci, 70 Cranberry Hill Road, Granby, CT** stated that the Town has the power to change its position in acquiring this property.
7. **Allison Romano, 23 Maple Street, Tariffville, CT** reminded the Council about the historic case in New London regarding Eminent Domain. She stated that this decision would stain the community and feels as

though town residents should have a voice through voting on this issue. Mrs. Romano also inquired about how much vacate land is owned by the Town.

8. Amy Geigner, 62 Cranberry Hill Road, Granby, CT requested answers from the Council on the following:

- How much is 7 ½ acres used for?
- Budget plans in place for road and security fencing.
- When will the Department of Public Works be utilizing the property?
- Town Plan & Zoning involvement in the planning process for the property.
- How much vacate land is not being used in town?

In summary, Ms. Geigner pleaded with the Town Council to reconsider their decision regarding Eminent Domain proceedings at 30 Southwood Road. She also listed several reasons of the importance of this property to her family as well as the community.

### REPORT FROM COUNCIL SUBCOMMITTEES

Community Services – Councilor Seldon gave a brief update of upcoming community events during the month of May. The following events were listed:

- On June 12, 2014, Leisure Services will kick off their Summer Concert series with a performance by Bloomfield High School students.
- Beginning on June 17, 2014, the Bloomfield Pool will be open for pre-season hours from 3:00 – 8:00 p.m.
- On June 23, 2014, a variety of Summer Camps will begin at Leisure Services from 9:00 – 4:00 p.m.

Administration/Education – The next meeting of this subcommittee will be held on Monday, June 2, 2014 at 6:30 p.m.

Golf – Councilor Rivers reported that the golf course is doing exceptionally well despite the awful weather pattern in April. However, he gave a brief overview of the general finances report, pass holder breakdown figures and marketing events.

Public Safety – Councilor Washington will give a detailed report of the last subcommittee meeting held at the next scheduled Council meeting on June 9, 2014.

Committee on Committees – Councilor Washington deferred discussions of this subcommittee under Council Business.

Land Use & Economic Development – Deputy Mayor Gamble gave a brief update of the last subcommittee held on May 20, 2014. There was an ensued discussion regarding the Blue Hills Avenue corridor into Bloomfield. Committee members and guest discussed possible strategies of improvement through State grant

funding opportunities as well as long term recommendation for this area of town. The committee also finalized the “Welcome to Bloomfield” signage for the town gateway entrances. The discussion of new signage to support the recommendation of the Master Parks Plan will be an agenda item at the next scheduled meeting.

**ADDITION TO THE AGENDA**

It was moved by Deputy Mayor Gamble, seconded by Councilor Seldon and voted unanimously to add: **Item FY 13/14-91: Consider and Take Action Regarding Endorsement of the Bloomfield Center – Plan of Development.**

**COUNCIL BUSINESS**

**FY 13/14-85: Consider and Take Action Regarding Adoption of Resolution**

It was moved by Deputy Mayor Gamble, seconded by Councilor Neuwirth and voted unanimously to adopt the following resolution:

**RESOLUTION**

**RESOLVED:** That in accordance with Section 908 of the Town of Bloomfield Charter, that the below transfers of appropriations be approved:

The amounts below are free from encumbrances in the 2013-14 General Fund budget:

<b><u>FROM</u></b>	<b><u>DEPARTMENT/FUNCTION</u></b>	<b><u>AMOUNT</u></b>
1-110	Town Council	\$10,000
1-160	Town Attorney	\$25,000
1-301	Planning and Development	\$10,000
1-750	Senior Center	\$10,000
1-311	Police	\$40,000
1-230	Board of Tax Review	\$3,000
1-905	Insurances	\$2,000
1-950	Contingency	<u>\$25,000</u>
	<b>TOTAL</b>	<b>\$125,000</b>

The above amounts are to be transferred to the following departments in the 2013/14 General Fund budget:

<b><u>TO</u></b>	<b><u>DEPARTMENT/FUNCTION</u></b>	<b><u>AMOUNT</u></b>
1-180	Operating Transfers Out	<u>\$125,000</u>
	<b>TOTAL</b>	<b>\$125,000</b>

And be it further Resolved, that an appropriation in the Town Capital Non-Recurring Fund be established in the amount of \$125,000, funded from the above transfer, for the project "Hubbard Street Wall".

**FY 13/14-86: Consider and Take Action Regarding Adoption of Resolution – State Grant for Sidewalks and Streetscape Improvements**

It was moved by Deputy Mayor Gamble, seconded by Councilor Seldon and voted unanimously to adopt the following resolution:

**RESOLUTION**

**Certified Resolution of the Legislative Body**

The Legislative Body of the Town of Bloomfield, Connecticut met on Tuesday, May 27, 2014 and adopted a resolution by the vote of 7 to 0 which:

1. authorizes submission of the funding application Sidewalks and Streetscapes Improvements – Bloomfield Center under the Main Street Investment Fund Program referenced in Section 78 and 79 of the PA 11-1; and
2. identifies, Philip K. Schenck, Jr., Town Manager, as an individual authorized to sign the Main Street Investment Fund application and administer the grant and the project. Such application is attached to and made a part of this record.

**FY 13/14-87: Consider and Take Action Regarding Entering Into Tax Assessment Agreement for S & T Holdings**

It was moved by Deputy Mayor Gamble, seconded by Councilor Washington and voted unanimously to authorize Town Manager Philip K. Schenck, Jr., to enter into the Tax Assessment Agreement with S & T Holdings, LLC.

**TAX ASSESSMENT AGREEMENT**

This TAX ASSESSMENT AGREEMENT ("Agreement") made and entered into this 27<sup>th</sup> day of May, 2014 by and between the Town of Bloomfield ("Town"), a municipal corporation located in the County of Hartford and State of Connecticut, and S & T Holdings, LLC. Having its offices at 7 Old Windsor Road, Bloomfield, Connecticut 06002.

WITNESSETH

WHEREAS, S & T Holdings, LLC. proposes to construct an addition of 6,308 square feet located at 7 Old Windsor Road (Lot # 3002 (the "Property") for \$272,000; and

WHEREAS, the Property currently contains one and seven hundredths (1.07) acres of land and is improved with one (1) building consisting of 5,625 square feet (the "Building"); and

WHEREAS, S & T Holdings, LLC. intends to invest \$272,000 into the Building, invest another \$300,000 into capital equipment and increase employment from 15 to 25 over the next five years; and

WHEREAS, S & T Holdings, LLC. agrees to continuously own the Property that is covered by this Agreement for uses which include office, manufacturing and warehouse uses; and

WHEREAS, Section 12-65b. of the Connecticut General Statutes provides that a municipality may enter into a written agreement with an owner of real property to fix the assessment to the extent of not more than fifty (50%) percent of such increased assessment, for a period of not more than three years, provided the cost of such improvements to be constructed is not less than twenty-five thousand dollars (\$25,000); and

WHEREAS, this Agreement has been approved by an affirmative vote of the legislative body of the Town of Bloomfield in accordance with Connecticut General Statutes 12-65b. on May 27, 2014; and

WHEREAS, this Agreement was approved to commence effective October 1, 2014:

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

Pursuant to action of the legislative body, real estate taxes paid by S & T Holdings, LLC. during the period of the Agreement shall be fixed at the level established for the October 1, 2014 Grand List, and the following assessment schedule shall be applied to the Property.

1. FIXED ASSESSMENT PERIOD

Year 1	(FY 14-15)	Grand List Year 2014	50% of increased assessment related to the improvement constructed
Year 2	(FY 15-16)	Grand List Year 2015	50% of increased assessment related to the improvement constructed
Year 3	(FY 16-17)	Grand List Year 2016	50% of increased assessment related to the improvement constructed

2. CONTINGENCIES

The Town shall not be bound by this Agreement unless:

- a. All municipal and fire district taxes are paid when due.
- b. All requirements of Connecticut General Statutes 12-65b have been satisfied.

3. REPRESENTATIONS

The Town has entered into this Agreement on the basis of representations by S & T Holdings, LLC. that they will continue to own the Property for the term of this Agreement.

Failure of S & T Holdings, LLC. to own and fully occupy and maintain full operations within the Improvements, and the Additional Building added thereto, at any time during the term of the Agreement will result in its termination. The Property and Improvements, including the Additional Building, then would be assessed, as provided for below in Section 4, on the basis of its fair market value in accordance with Connecticut General Statutes 12-62.

4. PENALTY

In the event that S & T Holdings, LLC. ceases to fully occupy and maintain full operations, or sells all or a portion of the properties at 7 Old Windsor Road prior to the expiration of the Agreement period, all prior tax benefits granted herein shall become immediately due and payable, and S & T Holdings, LLC. and its successors and assigns shall be liable for full taxation, based upon full assessment, during the period of this Agreement. In addition, all tax amounts previously abated shall become due and payable with interest at the rate of eighteen (18%) percent, to be determined from the date said taxes would have been due and payable had this Agreement not been in effect. Such total amount shall constitute a tax lien upon 7 Old Windsor Road, or any other property owned by S & T Holdings, LLC.

5. VALUATIONS

As an inducement for the Town to enter into this Agreement, S & T Holdings, LLC. accepts as correct, the value placed on the Property and Improvements by the Town on the October 1, 2014 Grand List.

S & T Holdings, LLC. waives any right to appeal said valuation under Connecticut General Statutes 12-111, 12-117a, 12-118, 12-119, or 12-121bb, as revised, until the earlier of the next succeeding revaluation, or until this Agreement becomes null and void, as herein provided. The purpose of this clause is to assure the Town shall be entitled to collect all taxes levied on the assessments, as provided for above.

6. CONDEMNATION

In the event 7 Old Windsor Road, or any part thereof, or any estate therein, is taken by condemnation or eminent domain during the said Fixed Assessment Period, the applicable fixed assessments specified in above shall be adjusted to reflect the diminution of value arising out of said taking, in the manner provided by state and local laws.

7. FIRE OR OTHER CASUALTY

In the event 7 Old Windsor Road or the Improvements thereon are damaged or destroyed by fire or other casualty during the Fixed Assessment Period, the applicable fixed assessments shall be adjusted to reflect the diminution of value arising out of said fire or other casualty, in the manner provided by state and local laws.

S & T Holdings, LLC. shall provide the Town on the date hereof and annually thereafter, until the completion of the Fixed Assessment Period, a certificate of fire and casualty insurance for 7 Old Windsor Road and Improvements.

8. HOLD HARMLESS AND INDEMNIFICATION

S & T Holdings, LLC. and the Town each agree to hold harmless and indemnify the other from any actions, claims or suits arising from the breach by the other party of any of the terms or conditions of this Agreement.

Any attorney's fees and costs incurred by the Town associated with the collection of any monies under this Agreement shall be paid by S & T Holdings, LLC., its successors and assigns.

9. AMENDMENTS

This Agreement may only be amended by mutual consent of the parties and any amendments to this Agreement shall be in writing and duly executed and dated by the respective parties.

10. COMPLETE AGREEMENT

This Agreement represents the entire and complete understanding of the parties and any and all prior written or oral agreements not otherwise contained in this Agreement shall be and are null and void and of no force or effect.

11. ASSIGNABILITY

This Agreement is made with S & T Holdings, LLC. and is not transferable or assignable to any other party. Any transfer shall render this Agreement void and the penalty provided for in Section 4 hereof shall be imposed.

12. EFFECTIVE DATE

This Agreement shall become effective upon signing, and shall apply to the Town's Grand List effective October 1, 2014 and thereafter.

TOWN OF BLOOMFIELD

S & T Holdings, LLC.

Mr. Hooper also informed Council that a policy was adopted on November 28, 2002 authorizing the Town Manager to negotiate on behalf of the town tax incentives.

Mr. Schenck, Jr. also stated that there was a discussion in the Land Use & Economic Development subcommittee whether the policy should be updated or reviewed at this time. Any tax abatements in accordance with Connecticut General Statutes Section 12-65b should be approved by the Council.

Councilor Washington inquired about the penalty if this S & T Holdings, LLC decide that they do not want to remain in business for three years. It was noted that all taxes would be collected if the company forfeited their agreement with the town.

**FY 13/14-88: Consider and Take Action Regarding Appointment to the Bloomfield Housing Authority**

It was moved by Councilor Washington, seconded by Councilor Rivers and voted unanimously to appoint Robert Berman to the Bloomfield Housing Authority for the term July 1, 2014 – June 30, 2019.

**FY 13/14-89: Consider and Take Action Regarding Appointment to the Conservation, Energy and Environment Committee**

It was moved by Councilor Washington, seconded by Deputy Mayor Gamble and voted unanimously to appoint Alan Budkofsky to the Conservation, Energy and Environment Committee with a term ending November 2015.

**FY 13/14-90: Consider and Take Action Regarding Eminent Domain Proceedings**

It was moved by Councilor Washington, seconded by Councilor Seldon and voted unanimously to postpone this item until the next Town Council meeting scheduled for Monday, June 9, 2014.

**FY 13/14-91: Consider and Take Action Regarding the Endorsement of the Bloomfield Center Town Plan**

It was moved by Deputy Mayor Gamble, seconded by Councilor Neuwirth and voted unanimously to endorse the Bloomfield Center Town Plan.

**REPORT FROM MAYOR AND TOWN MANAGER**

**Mayor's Report**

On May 15, 2014, Mayor Schulman and other Council members attended the 30<sup>th</sup> Celebration of Duncaster Retirement Community.

On May 16, 2014, Mayor Schulman attended the awards celebration for the African American Affairs Commission.

On May 21, 2014, members of Council participated in issuing Certification of Appreciation to teachers with 25-35 years of service in the Bloomfield Public Schools.

On May 26, 2014, Mayor Schulman stated that the Memorial Day celebrations held were very enjoyable and well organized to date.

On May 30, 2014, the Town of Bloomfield was granted \$600,000 from the State Bond Commission for improvements of Filley Park.

On May 31, 2014, the Board of Education will sponsor an Open House for residents to view all newly renovated public schools.

Also, on May 31, 2014 from 1:00 – 3:00 p.m. the Bloomfield Chamber of Commerce will sponsor the 1<sup>st</sup> Annual Grub Crawl on the Town Green.

On June 3, 2014, the Bloomfield Chamber of Commerce will have their Annual Meeting.

Also, on June 3, 2014, Bloomfield Social & Youth Services will host their Volunteer Recognition Awards Reception from 5:30 – 7:30 p.m.

On June 6, 2014 at 6:30 p.m., the Conservation, Energy and Environment Committee will host a meeting at the P. Faith McMahon Library to discuss Solarize Bloomfield.

## Town Manager's Report

Mr. Philip Schenck, Jr., Town Manager reported the following updates:

The Town recently received the Nutmeg Network grant in the amount of \$38,000, to integrate a high speed broadband that will gain access to state departments and other municipalities' data banks. Mr. Scott Sharlow, Director of Information & Technology was instrumental in obtaining this grant.

On May 10, 2014, Bloomfield Social & Youth Services and the United States Postal Service collaborated for the 22<sup>nd</sup> Annual Postal Food Drive. There was approximately 10,500 pounds of food collected for our local Food Bank.

Mr. Schenck, Jr. reported that the Lisa Lane Property began trail work with the members of the Wintonbury Land Trust, Conservation, Energy and Environment Committee (CEEC) and the Public Works Department to facilitate a number of improvements on the property.

Mr. Schenck, Jr., met with Mr. Richard Heath, CEO of Seabury Retirement Community. There was a discussion regarding long term expansion plans to be implemented for next year.

## APPROVAL OF MINUTES

**It was moved by Deputy Mayor Gamble, seconded by Councilor Washington and voted unanimously to approve the minutes of May 12, 2014 with noted corrections under the section of Citizen Statements and Petitions.**

## COUNCIL COMMENTS

Councilor DeLorenzo encouraged residents to support Solarize Bloomfield and their effort to save energy through the use of solar panels. He also thanked Mr. David Melesko, Director of Leisure Services for coordinating resources for the Memorial Day celebrations. The summer concert series will begin June 12, 2014 with a kick off from Bloomfield High School. Councilor DeLorenzo welcomed Little Mark's Barbeque Restaurant to town.

Councilor Neuwirth informed Council and residents that Foodshare is always looking for financial donations to support their mission. He also reiterated the need for residents to attend the Open House of the Bloomfield Public Schools on May 31, 2014 from 8:30 a.m. – 1:30 p.m.

Deputy Mayor Gamble stated that 35% of town owned land is dedicated to open space.

She stated that the Master Parks Plan presentation was excellent. Deputy Mayor Gamble also commented on the issue of Eminent Domain. She shared a personal experience regarding her property being the subject of Eminent Domain when the State of Connecticut initially proposed I-291 Interstate. She stated that the Council does care about the quality of life for all residents.

Councilor Washington encouraged residents to attend the Open House sponsored by the Bloomfield Public Schools.

Councilor Rivers stated that this year's Memorial Day parade was the best ever. He commended Mr. Melesko and his staff for a successful event. Councilor Rivers also commended Councilor Washington on his keynote speech at the Memorial Day Parade.

Mayor Schulman informed Council that Mr. Howard Frydman of BATV will conduct an upcoming show at Little Mark's Barbeque at 12 Mountain Avenue, Bloomfield.

Mayor Schulman also thanked every member of Council for attending and participating in the Memorial Day celebrations. He encouraged town resident support of the Summer Concert Series, beginning on June 12, 2014. It was noted that the Master Parks Plan study will need further review and discussion based on recommendations presented.

### **EXECUTIVE SESSION**

There was no Executive Session held.

### **ADJOURNMENT**

**At 9:35 p.m., it was moved by Councilor Washington, seconded by Councilor Neuwirth and voted unanimously to adjourn the meeting.**