

**BLOOMFIELD TOWN COUNCIL**  
**Monday, January 27, 2014**  
**Council Chambers – 7:30 p.m.**

Sydney T. Schulman, Mayor  
Joan Gamble, Deputy Mayor  
Patrick A. DeLorenzo      Wayne Hypolite  
Joseph P. Merritt         Joel J. Neuwirth  
E. Leon Rivers             Derrick A. Seldon  
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
  - A. Reverend Corey Richardson (Dr. Martin Luther King’s “I Have a Dream” Speech)
  - B. Musical Performance by Bloomfield High School students
- IV. Citizens’ Statements and Petitions
- V. Report from Council Subcommittees
  - A. Community Services – Councilor Derrick Seldon
  - B. Administration & Education – Councilor Leon Rivers
  - C. Golf – Councilor Leon Rivers
  - D. Public Safety – Councilor Joe Washington
  - E. Committee on Committees – Councilor Joe Washington
  - F. Finance – Councilor Wayne Hypolite
  - G. Land Use & Economic Development – Deputy Mayor Joan Gamble
- VI. Council Business
  - NEW BUSINESS:
    - 13/14-41: Consider and Take Action Regarding Adoption of Schedule (Budget Meetings)
    - 13/14-42: Consider and Take Action Regarding Adoption of Resolution (Filley Park Renovations: Water Resource Resiliency Improvements Grant Application)
    - 13/14-43: Consider and Take Action Regarding Adoption of Resolution (Authorizing the Purchase of Property Located on Lisa Lane)
    - 13/14-44: Consider and Take Action Regarding Adoption of Resolution (Authorizing DEEP Grant)

- 13/14-45: Consider and Take Action Regarding Appointments to the Ethics Commission
- 13/14-46: Consider and Take Action Regarding Appointments to the Board of Assessment Appeals
- 13/14-47: Consider and Take Action Regarding Appointments to Bloomfield Youth Adult Council
- 13/14-48: Consider and Take Action Regarding Appointment to the North Central Regional Mental Health Board
- 13/14-49: Consider and Take Action Regarding Appointments to the Conservation, Energy and Environment Committee
- 13/14-50: Consider and Take Action Regarding Appointments to the Juvenile Review Board
- 13/14-51: Consider and Take Action Regarding Appointment to the Beautification Committee
- 13/14-52: Consider and Take Action Regarding Tax Refunds

- VII. Report from Mayor and Town Manager
- VIII. Approval of Minutes
  - A. January 13, 2014
- IX. Council Comments
- X. Executive Session
  - A. Discussion Regarding Town Manager's Goals and Objectives
- XI. Adjournment

TO: Town Councilors  
 FROM: Philip K. Schenck, Jr., Town Manager  
 DATE: January 23, 2014  
 RE: FY 13/14-41 – ADOPTION OF BUDGET SCHEDULE

For planning and review purposes, below is a proposed schedule for our annual budget meetings. We have tried to avoid all religious conflicts as well as federal holidays. Please review this proposed schedule and if you wish to adopt it, the following motions would be in order.

*Move that the following schedule for the budget meetings for the 2014/2015 budget be approved.*

PROPOSED NOTICE OF SPECIAL MEETINGS  
 Bloomfield Town Council

In accordance with Section 3 of the Rules of Procedure, the Bloomfield Town Council will hold special meetings for the purpose of discussing the proposed 2014/2015 budget on the following days:

\*\*\*\*\*

2014/2015 Budget Schedule  
 Bloomfield Town Council

Tuesday, March 11 <sup>th</sup>	7:00 p.m.	Budget overview by Town Manager; Revenues, Expenditures and Capital Improvements
Thursday, March 13 <sup>th</sup>	7:00 p.m.	Board of Education; Library; Senior Services; Social & Youth Services; and Leisure Services
Tuesday, March 18 <sup>th</sup>	7:00 p.m.	Planning; Boards & Agencies; and Facilities & Public Works
Thursday, March 20 <sup>th</sup>	7:00 p.m.	Public Hearing; Public Safety; General Government
Tuesday, March 25 <sup>th</sup>	7:00 p.m.	Council Deliberation/Action
Thursday, March 27 <sup>th</sup>	7:00 p.m.	Council Deliberation/Action (if needed)
Monday, May 5 <sup>th</sup>	7:00 p.m.	Annual Town Meeting**

Unless otherwise noted, all of the above meetings will be held during 2014 in Conference Room #5, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, Connecticut for the purpose of discussion of the Town Manager's proposed budget for fiscal year 2014/2015.

\*\*Bloomfield High School Auditorium

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\*\*Bloomfield High School Auditorium

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-42 – ADOPTION OF RESOLUTION – FILLEY PARK  
RENOVATIONS: WATER RESOURCE RESILIENCY  
IMPROVEMENTS GRANT APPLICATION

The Connecticut River Watershed Council is planning on submitting a grant request proposal for a number of bundled projects to the National Fish and Wildlife Foundation for potential funding under the Hurricane Sandy Coastal Resiliency Grant Program. The CRWC feels that the water resource resiliency components of the Town's Filley Park Renovations project would fit well with their proposal and certain Grant Program objectives; and the CRWC desires to include a project encompassing these improvements in their proposal. The total project cost for these improvements is estimated at \$2.3 million, with the grant request to be for \$1.7 million and the local match to be \$0.6 million. If Bloomfield were to be awarded a grant for this project, the resulting construction would complete nearly 2/3 of the overall Filley Park project.

Should Council wish to move forward, the following motion would be in order:

Move to adopt the following resolution:

*RESOLVED that Town Council of the Town of Bloomfield endorses the inclusion of a project for the construction of Filley Park Renovations: Water Resource Resiliency Improvements within the CRWC's proposal to the NFWF in response to their Request for Proposals for the Hurricane Sandy Coastal Resiliency Grant Program; and that, upon selection of this project for funding under the Grant Program, the Town of Bloomfield will provide the necessary local match funding for the project; and that the Town Manager is authorized to sign documents and/or agreements as may be necessary or appurtenant to the Grant application and any subsequent Grant Agreement; and that the Town Engineer is authorized to submit materials to the CRWC in support of the application and to administer the Project with respect to any subsequent Grant on behalf of the Town.*



## RESOLUTION

Filley Park Renovations: Water Resource Resiliency Improvements Grant Application:

Whereas, the U.S. Department of the Interior through the National Fish and Wildlife Foundation (NFWF) has issued a Request for Proposals for the Hurricane Sandy Coastal Resiliency Grant Program; and,

Whereas, program eligibility has been expanded to include the entire state of Connecticut and including restoration and resiliency projects on inland rivers and streams; and,

Whereas, the Connecticut River Watershed Council (CRWC) is proposing to submit a proposal of bundled projects from within the Connecticut River watershed within Connecticut and Massachusetts; and,

Whereas, the Town of Bloomfield's Filley Park Renovations Project (the Project) includes eligible elements, such as dam removal, fish passage improvements, stream, riparian, and wetland restoration, green stormwater improvements, and a public education program highlighting the Park's natural resources and the restoration and resiliency components of the Project; and,

Whereas, the Project has completed its design development, has applied for necessary state and federal permits, and can readily meet the Grant Program requirements of completing project construction within two years of the date of execution of a Grant Agreement; and,

Whereas, the community of Bloomfield has supported the Project, and its commitment to the restoration and resiliency of Wash Brook, through the Town Council, Town agencies, a volunteer resident steering committee, extensive public outreach, and a significant capital outlay to bring the project to its current state over the past five years; and,

Whereas, the CRWC is interested in including a project covering the construction of relevant portions of the Project, entitled "Filley Park Renovations: Water Resource Resiliency Improvements", including a public outreach component under the guidance of the Park Watershed, Inc., with estimated total construction and outreach related costs of \$2.3 million, for which the Grant request will be \$1.7 million with a local funding match of \$0.6 million;

Now, therefore, it is hereby resolved that:

The Town Council of the Town of Bloomfield endorses the inclusion of a project for the construction of Filley Park Renovations: Water Resource Resiliency Improvements within the CRWC's proposal to the NFWF in response to their Request for Proposals for the Hurricane Sandy Coastal Resiliency Grant Program; and,

Be it further resolved that, upon selection of this project for funding under the Grant Program, the Town of Bloomfield will provide the necessary local match funding for the project; and,

Be it further resolved that, the Town Manager is hereby authorized to sign documents and/or agreements as may be necessary or appurtenant to the Grant application and any subsequent Grant Agreement as a result of such application; and,

Be it further resolved that, the Town Engineer is hereby authorized to submit materials to the CRWC in support of the inclusion of the Project in their Grant proposal and to administer the Project with respect to any subsequent Grant on behalf of the Town.

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-43 – ADOPTION OF RESOLUTION – AUTHORIZING THE PURCHASE OF PROPERTY LOCATED ON LISA LANE

The purchase of the Lisa Lane property (descriptions attached) has been contemplated for several years but has taken a considerable time to consummate. The attached resolution allows the Town Manager, on behalf of the Town, to execute the appropriate documents to purchase the property.

Should Council wish to move forward, the following motion would be in order:

Move to adopt the following resolution:

*RESOLVED, that Philip K. Schenck, Jr., Town Manager of the Town of Bloomfield, is hereby authorized to take all actions reasonably necessary and appropriate for the purchase of certain real property located on Lisa Lane, Bloomfield, Connecticut for a purchase price of \$300,000, subject to usual adjustments, and with funding therefor provided by the State of Connecticut Department of Energy and Environmental Protection, the U.S. Department of Agriculture National Resources Conservation Service, the Wintonbury Land Trust and the Town of Bloomfield. The property will be owned by the Town and managed as open space land in accordance with permanent open space and conservation easements granted to the State of Connecticut and the United States Department of Agriculture.*



## **RESOLUTION**

### Authorizing the Purchase of Property Located on Lisa Lane

RESOLVED, that Philip K. Schenck, Jr., Town Manager of the Town of Bloomfield, is hereby authorized to take all actions reasonably necessary and appropriate for the purchase of certain real property located on Lisa Lane, Bloomfield, Connecticut for a purchase price of \$300,000, subject to usual adjustments, and with funding therefor provided by the State of Connecticut Department of Energy and Environmental Protection, the U.S. Department of Agriculture National Resources Conservation Service, the Wintonbury Land Trust and the Town of Bloomfield. The property will be owned by the Town and managed as open space land in accordance with permanent open space and conservation easements granted to the State of Connecticut and the United States Department of Agriculture.

## Bloomfield Town Council Meeting – January 27, 2014

### Request for Passage of Authorizing Resolution

Purchase of Lisa Lane Farm is partnership between Town of Bloomfield and Wintonbury Land Trust (WLT) with the goals of preserving a 10-acre working farm east of Packard Street and providing public access to the farm for education and passive recreation.

Purchase Price is \$300,000

- Purchase fully funded by:
  - State Open Space Grant to Town of Bloomfield \$ 195,000
  - Federal Farmland Preservation Grant to WLT 89,000
  - Hartford Foundation for Public Giving Grant to WLT 7,000
  - Individual Donations to the WLT 33,200
- Total Includes \$24,200 for WLT closing costs and stewardship

Shared Responsibilities

- Federal grant requires that the farm remain in agriculture
- State grant requires that there be a walking trail open to the public
- Town will own farm and contract with farmer to operate it
- WLT will ensure that farming is done consistent with an approved conservation plan to protect the agricultural resource
- WLT and Town will work together to
  - Design, develop and maintain a walking trail that will circle the fields and provide views of the wetlands, vernal pools and the working farm
  - Encourage public use of the farm's open spaces
  - Promote linkages between the farm and Bloomfield's public schools, especially the High School's Harris Agri-Science Center
  - Evaluate possibility of developing an area for community gardens.

Project History

- 2010 - Town of Bloomfield applied for and received DEEP Open Space grant
- 2011 - WLT applied for and received Federal Farmland Preservation Grant
- 2012 - Purchase complicated by need to revise lot lines and remediate existing environmental hazard prior to submitting required surveys to federal and state funders. Now resolved.
- 2013 – Negotiation of wording of federal conservation easement among four interested parties: Federal Natural Resources Conservation Service, CT Department of Energy and Environmental Protection, Wintonbury Land Trust, Town of Bloomfield. Now almost complete.

Time Frame - Purchase must be completed by March 31, 2014, or Federal funding will be withdrawn.

# Lisa Lane Farm

Lisa Lane, Bloomfield





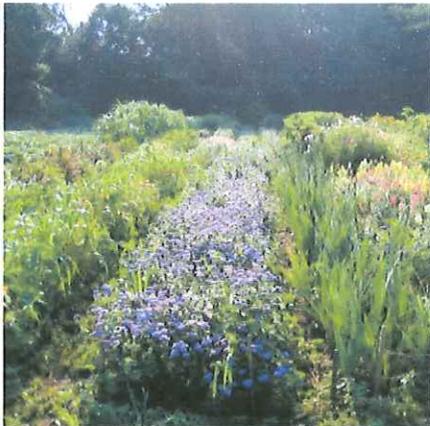
## Connecting People with Nature- LISA LANE FARM- Joint Project

Wintonbury Land Trust  
PO Box 734, Bloomfield, Ct. 06002

10.537 acres. Acquisition Cost: \$300,000.

In 2010 a joint effort by The Town of Bloomfield and the Wintonbury Land Trust resulted in a \$195,000 Connecticut DEP Open Space and Watershed Land Acquisition grant for the Town to acquire the Lisa Lane Farm. The balance of the necessary funding has been raised by the Wintonbury Land Trust through a federal Natural Resources Conservation Service farmland protection grant, private foundations and private donors. The farm is located in a dense and diverse residential neighborhood near the Windsor town line along Cottage Grove Road.

### SITE DATA:



- The farm has been cultivated or managed continuously by the Tomasiello-Pitz family using sustainable farming methods since the 1930's.
- 75% of the nearly level farmland has NRCS Significant State Farmland soil with high amounts of organic matter.
- The land is leased to Desmond Samuda who maintains a successful business specializing in high quality produce for the West Indian Community.
- This urban farm, ringed by a wooded buffer, sustains wildlife habitat and is adjacent to the Town of Windsor Meadow Brook wildlife corridor. A wide variety of trees and shrubs, including red maple and wild blueberries, line the property edges.
- Two on-site wetland areas have vernal pools. Observed wildlife

include woodpeckers, killdeer, red-tailed hawks, red-winged blackbirds, cardinals, blue jays, goldfinches, black-capped chickadees and hummingbirds. The wetland areas have attracted bullfrogs and several other types of frogs, as well as snakes and nesting ducks.

### COMMUNITY SIGNIFICANCE:

- The purchase of Lisa Lane Farm will promote environmental equity by protecting in perpetuity productive farmland and open space in the most densely populated part of the Town of Bloomfield, CT.
- It will provide public access to a walking trail that will circle the fields and have views of the wetlands, vernal pools and the working farm. Children raised in an urban setting typically have limited opportunity to see how their food is grown.
- It will provide an opportunity for environmental and agricultural education for Bloomfield Public School students in general and especially for those enrolled in Bloomfield High School's Harris Agri-Science Center. The Harris Center is only 2.2 miles from Lisa Lane Farm.
- It may provide space for residents to have community gardens.

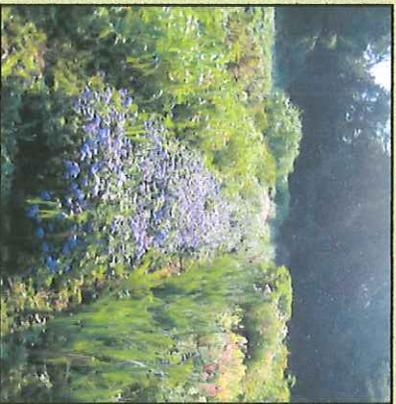


Bloomfield's efforts to preserve the farm have generated significant neighborhood interest and support. In July 2010, over 50 people attended a Wintonbury Land Trust tour of the farm. In September 2011, the Lisa Lane Community Farm Day attracted over 170 people: Prosser Library held a story time under the trees. DEEP set up tents for oil drum art and other crafts. The Harris Agri-Science Center brought a bee-keeping demonstration, and Auer Farm provided a demonstration on wool and spinning. Mayor Schulman and Mr. Samuda presented baskets full of produce and thyme plants to drawing winners.

# We Need Your Help!

The Lisa Lane Farm is being purchased by the Town of Bloomfield with the help of the CT Department of Environmental Protection, Bloomfield's Conservation, Energy and Environment Committee, and the Wintonbury Land Trust.

If you would like to make a tax deductible contribution to help preserve Lisa Lane Farm and enhance its agricultural and environmental education programs, please send a check to the Wintonbury Land Trust, P.O. Box 734, Bloomfield, CT 06002 and write "Lisa Lane Farm" on the memo line. No gift is too small!!!



Wintonbury Land Trust



For more information or  
to make a donation,  
Contact

Wintonbury Land Trust  
P.O. Box 734  
Bloomfield, CT 06002

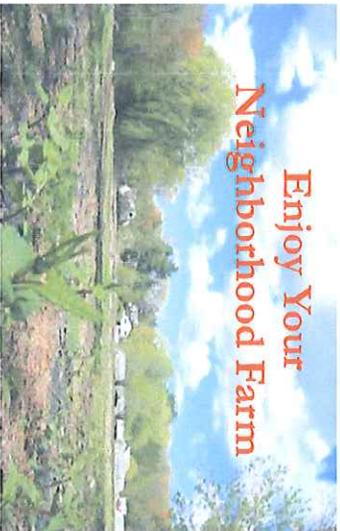
# Lisa Lane Farm



Buy Farm Fresh  
Vegetables & Flowers  
Right in Your  
Neighborhood



Farm Manager  
Desmond

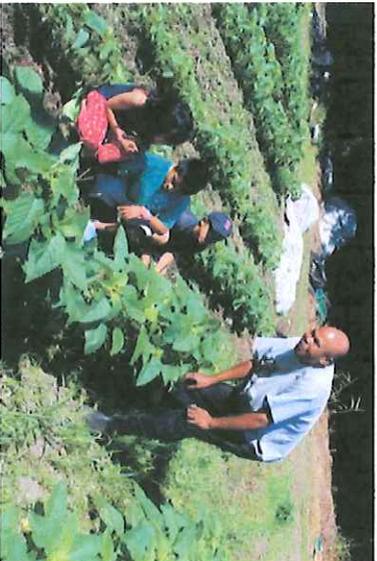


## Enjoy Your Neighborhood Farm

You can buy your vegetables and flowers right where they are grown at **Lisa Lane Farm**. If you've never been

there, you are missing a treat. Come try it out!!!

- Buy high quality vegetables and flowers at fair prices.
- Take a nature walk around the fields to see the birds and frogs.
- Show your kids how food is grown.



## In The Spring

Bedding Plants & Hanging Baskets  
In The Summer

Bell Peppers	Pumpkins
Callaloo	Scotch Bonnet Peppers
Cucumber	Thyme
Eggplant	Tomatoes
Okra	Winter Squash
Pak Choi	

### JAMAICAN STEAMED CALLAEO RECIPE

#### INGREDIENTS:

- 4 cups of firmly packed chopped callaloo
- 1/8 to 1/4 cup water
- 1 medium-sized onion, chopped
- 1 medium-sized well ripened tomato, chopped
- 1 large clove garlic, chopped
- 1/3 skin of a scotch bonnet pepper finely chopped
- 1/4 teaspoon dried time leaves
- 1/8 teaspoon salt
- 1 table spoon cooking oil
- 1 table spoon butter or margarine

#### Process

Inspect callaloo and remove any debris, old leaves, or hard stalk, etc. Rinse in a large pot of cold water. Discard the water then add enough cold water to cover the callaloo. Dissolve 1/2 teaspoon of salt into the water and let sit for 1/2 to 1 hour. The salt will help to remove any additional small debris from the callaloo. Throw off the water and rinse the callaloo in another pot of cold water. Remove the callaloo and chop in 3/4 inch pieces in a slanted motion.

In a large pot add the 2 tablespoon oil and 1/8 to 1/4 cup water. Put four cups of firmly packed chopped callaloo on top. Add the remaining seasonings on top of the callaloo. Put a lid on the pot. Place on a medium flame and cook for roughly ten minutes or until pieces of the callaloo stalks are tender. The callaloo must stay green. Any discoloration towards brown means the callaloo is being overcooked.

WHERE IS THE FARM??

LISA LANE FARM IS OFF  
PACKARD ST. DIRECTLY  
ACROSS FROM WADE  
AVE.

TAKE BLUE HILLS AVE.  
SOUTH AND TURN LEFT  
ONTO WADE AVE.

OR

TAKE COTTAGE GROVE  
ROAD EAST AND TURN  
LEFT ONTO PACKARD ST.



Seven Days a Week

Opens Early—Closes late

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-44 – ADOPTION OF RESOLUTION – AUTHORIZING  
DEEP GRANT

This resolution authorizes the Town Manager to execute appropriate grant contracts with the State of Connecticut, Department of Energy and Environmental Protection (DEEP).

Should Council wish to move forward, the following motion would be in order:

Move to adopt the following resolution:

*RESOLVED, that Philip K. Schenck, Jr., Town Manager of the Town of Bloomfield be and hereby is authorized to execute on behalf of the Town of Bloomfield, an Open Space and Watershed Land Acquisition Grant Agreement and a Conservation and Public Recreation Easement and Agreement with the State of Connecticut for financial assistance to acquire permanent interest in land known as the Lisa Lane Farm, Bloomfield, OSWA 429, and to manage said land as open space pursuant to Section 7-131d of the Connecticut General Statutes.*



## **RESOLUTION**

Authorizing Department of Energy and Environmental Protection Grant

RESOLVED, that Philip K. Schenck, Jr., Town Manager of the Town of Bloomfield be and hereby is authorized to execute on behalf of the Town of Bloomfield, an Open Space and Watershed Land Acquisition Grant Agreement and a Conservation and Public Recreation Easement and Agreement with the State of Connecticut for financial assistance to acquire permanent interest in land known as the Lisa Lane Farm, Bloomfield, OSWA 429, and to manage said land as open space pursuant to Section 7-131d of the Connecticut General Statutes.

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-45 – APPOINTMENTS TO THE ETHICS COMMISSION

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending June 30, 2014):

*Move to make the following appointments to the Ethics Commission:*

- 1. Charles Francis Politis – Republican Vacant Seat*
- 2. Sten Caspersson – Republican Alternate*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-46 – APPOINTMENTS TO THE BOARD OF ASSESSMENT  
APPEALS

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending November 2015):

*Move to make the following appointments to the Board of Assessment Appeals:*

*Reappoint the entire Board:*

- 1. Harriet Howard*
- 2. William Ortiz*
- 3. Quentin Johnson*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-47 – APPOINTMENTS TO THE BLOOMFIELD YOUTH  
ADULT COUNCIL

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending November 2015):

*Move to make the following appointments to the Bloomfield Youth Adult Council:*

*Reappoint the entire Board:*

1. *Roger Bunker*
2. *Yolanda Jenkins*
3. *E. Leon Rivers*
4. *Officer Tiesha Thomas*
5. *Officer Angel Valentin*
6. *Pat Maneggia*
7. *Bethany Silver, Ph.D*
8. *Patterson Crocker*
9. *Shander George*
10. *Benita Reaves*
11. *Eric Martin*
12. *Breonna Sykes*
13. *Hector Colon*
14. *Joyce Betts*
15. *Valentina M. Parchina, Ph.D*
16. *Caryn Wallace*
17. *Shasona Cassells*
18. *Donna Ward*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-48 – APPOINTMENTS TO THE NORTH CENTRAL  
REGIONAL MENTAL HEALTH BOARD

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments:

*Move to make the following appointments to the NCRMHB:*

1. *Leslie Woods*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-49 – APPOINTMENTS TO THE CONSERVATION,  
ENERGY AND ENVIRONMENT COMMITTEE

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending November 2015):

*Move to make the following appointments to the CEEC:*

*Reappoint to entire board:*

1. *David Mann*
2. *Vikki Reski*
3. *Anne Farnum*
4. *Kenneth Bennett*
5. *Kevin Gough*
6. *Zellene Sandler*
7. *Valerie Rosetti*
8. *Tollie Miller*
9. *Marie MacDonald*
10. *Joan Geetter*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-50 – APPOINTMENTS TO THE JUVENILE REVIEW BOARD

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending November 2015):

*Move to make the following appointments to the Juvenile Review Board:*

*Reappoint to entire board:*

- 1. Amy Paluska*
- 2. Roger Bunker*
- 3. Mark Mitchell*
- 4. Patterson Crocker*
- 5. Officer Angel Valentin*
- 6. Officer Tiesha Thomas*
- 7. India Rodgers*
- 8. Dawn Cooper-Grodger*
- 9. Sgt. Jose Martinez*
- 10. Ann Velasco*
- 11. Patricia Mack*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-51 – APPOINTMENTS TO THE BEAUTIFICATION  
COMMITTEE

On Tuesday, January 14<sup>th</sup>, the Committee on Committees met and recommended the following appointments (Term ending November 2015):

*Move to make the following appointments to the Beautification Committee:*

*Reappoint to entire board:*

- 1. Jane Low*
- 2. Anne E. Wall*
- 3. Sylvester Esangbedo*
- 4. Heroline Lee-Standberry*
- 5. Barbara Bagnall*
- 6. Elizabeth Simon*

TO: Town Councilors  
FROM: Philip K. Schenck, Jr., Town Manager  
DATE: January 23, 2014  
RE: FY 13/14-52 – TAX REFUNDS

I am attaching a memorandum and tax refund list from Tax Collector Jean Kitchens asking Council to approve tax refunds.

Should Council wish to move forward, the following motion would be in order:

*Move that tax refunds (per the attached list) be approved in accordance with the memorandum dated January 23, 2014.*

To: Bloomfield Town Council  
From: Jean G. Kitchens, Tax Collector  
Date: January 23, 2014  
RE: Tax Refunds

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The attached requests for refunds of property taxes are submitted for your approval in accordance with Section 12 of the Connecticut General Statutes.

All of these requests have been reviewed by the Assessor and the Director of Finance.

JANAURY 2014 REFUNDS

BECK ROZELYN	2012RE	\$587.80
CAB EAST	2012MV	\$667.45
COLON YANIRA	2012MV	\$41.17
GELCO	2012MV	\$231.76
GELCO	2012MV	\$143.56
GELCO	2012MV	\$91.12
GELCO	2012MV	\$363.39
GMAC	2011MV	\$1,114.09
HOOVER BETSY	2012MV	\$19.88
JOHNSON MAHALIA	2011MV	\$58.76
LORD, JENNIFER L	2012MV	\$204.89
NISSAN INFINITI	2011MV	\$733.71
SHICKMAN SUSAN	2012MV	\$19.34
TOYOTA LEASE TRUST	2012MVSUP	\$225.87
TOYOTA MOTOR CREDIT	2012MV	\$349.63
TOYOTA MOTOR CREDIT	2012MV	\$185.01
USB LEASING	2012MV	\$781.49
WINDSOR FEDERAL FOR JOE FORTSON	2012RE	\$385.44
TOTAL REFUNDS		\$5,818.92

**DRAFT**

**BLOOMFIELD TOWN COUNCIL**

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Monday, January 13, 2014 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Sydney Schulman, Deputy Mayor Joan Gamble, Councilors Wayne Hypolite, Derrick Seldon, Joel Neuwirth, Joseph Merritt, Patrick DeLorenzo, Leon Rivers and Joseph Washington.

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager, Marc Needelman, Town Attorney and India M. Rodgers, Clerk of Council.

**PLEDGE OF ALLEGIANCE**

The meeting began with the pledge of allegiance to the flag.

**ANNOUNCEMENTS & PRESENTATIONS**

**Presentation of the Home Energy Solutions (HES) Program**

**Ms. Racquel Kennedy, 528 Lincoln Street**, New Britain, CT of Victory Energy Solutions presented information regarding the Home Energy Solutions (HES) Program. This program is a residential energy saving program that has served over 300 households in town. They have also raised over \$17,000 for the local fuel bank at Bloomfield Social & Youth Services.

Councilor Hypolite asked for clarification regarding the timeframe to apply for state rebates. Loans for additional energy conservation measures are available through the Connecticut Investment Housing Fund, Inc. (CHIF).

Councilor Rivers suggested promoting marketing strategies aggressively for energy audits throughout town.

Ms. Kennedy stated that more efforts are being made for increased marketing of the program by mailers from the utilities in monthly billing statements, canvassing and various community organizations.

Mayor Schulman and Councilor Gamble stated that they were very pleased to have participated in the energy audit.

### **Presentation of Solarize, CT Program**

**David Mann, 1 Adams Road** is a member of the Conservation, Energy and Environment Committee (CEEC). Mr. Mann presented information regarding Solarize, CT. Solarize Connecticut is a program focusing on solar photovoltaic (PV) projects through partnership localizing marketing and installation efforts for town residents.

The committee has requested town administration and staff to submit an application to participate in the program no later than February 3, 2014. The selection process and approvals will occur on February 7, 2014.

Councilor Neuwirth inquired about the typical cost to installing solar panels.

Councilor Rivers stated that any installation of solar panels depends on energy production and the benefits of offsetting additional costs for utilities.

Councilor Hypolite stated that the eagerness of residents regarding cost is associated with installations. Residents need to be informed of eligibility requirements to participate in the program.

Council will further discuss this item under Council Business.

### **Announcements**

Mayor Schulman announced the Martin Luther King Day Service will be held on Monday, January 20, 2014 at 7:00 p.m. at First Congregational Church.

### **CITIZENS STATEMENT & PETITIONS**

There were no citizens' statements or petitions.

## REPORT FROM COUNCIL SUBCOMMITTEES

Administration & Education - Councilor Rivers presented a brief summary report from the last meeting. Most building committee chairs have requested closure of renovation projects and disbandment committees. Mayor Schulman stated that he received a letter from the elementary school building committee to be disbanded. He also stated that there should be a public recognition of all building committee members for their participation and input for the school renovation projects.

Councilor Hypolite revisited the discussion regarding reimbursement rates and their impact on enrollment figures.

Mayor Schulman mentioned that he is willing to disband the school building committees if a request is received by each individual committee chair.

Councilor Gamble stated that not all building committee members have actively participated in the process.

Councilor Seldon stated that all building school committee members should be recognized for their participation and overall commitment.

Councilor Washington expressed concerns about disbanding the school building committees and its bearing on the financial audit process for the town.

Community Services – The new chair of this committee is Councilor Seldon. Councilor Seldon gave detailed report from the last meeting held on January 7, 2014 at 6:00 p.m.

Golf – The course is currently closed for the season. The Tap Inn restaurant continues to do well with dine-in services as well as the Meals to Go program. Councilor Rivers also stated that there was a broken water pipe in the garage area due to no heat or insulation.

Committee on Committees – The next scheduled meeting of this subcommittee will be held on January 14, 2014 at 6:00 p.m.

Finance – The next scheduled series of meetings for this subcommittee will be held on January 21, 2014 and January 22, 2014 to discuss town wide Capital Improvement projects. Councilor Hypolite also referenced the Blum & Shapiro audit as well as the Comprehensive Annual Final Report for Council review.

Public Safety – Councilor Washington gave a detailed report from the meeting held on December 9, 2013.

Land Use & Economic Development – The next scheduled meeting of this subcommittee will be held on January 14, 2014 at 7:00 p.m. to discuss surplus land and development or sale property.

**COUNCIL BUSINESS**

**NEW BUSINESS**

**FY 13/14-36: Consider and Take Action Regarding Tax Refunds**

*It was moved by Councilor Merritt, seconded by Deputy Mayor Gamble and voted unanimously that tax refunds (per the attached list).*

DECEMBER 2013 REFUNDS

ALLEN TOMMY	2012MV	\$44.58 \$91.52
BEAUDOIN PATRICIA	2011MV 2012MV	\$41.25 \$235.23
BROWN KIMANI	2012MV	\$7.41
DAIMLER TRUST	2012MV	\$558.95 \$342.66
FINANCIAL SER VEH TRUST	2012MV	\$271.87 \$496.56
GILEAU LAWN SERV	2012PP	\$246.29
HENDRICKSON ALICE	2012MV	\$13.34
HUNT JOHN & ANA MARIE	2012MV	\$2,016.47
HYUNDAI LEASE	2012MV	\$281.17 \$345.53
KAPLAN MERLE	2011RE	\$6,580.74
KELLY NORMA	2012MV	\$107.87
LAWRENCE BABBETTE	2012MV	\$57.41
LUKAS ROBERT	2012MV	\$26.31 \$45.61
NISSAN INFINITI	2012MV	\$51.92
PORSCHE LEASING	2012MV	\$782.31
REISNER BARBARA	2012MV	\$49.12
SFP REAL ESTATE LLC	2011RE	\$2,131.91
SMITH SHERMAN	2012MV	\$81.43
WHITE HUGHVEL	2012MV	\$136.89
Total refunds		\$15,044.35

**FY 13/14-37: Consider and Take Action Regarding Amendment to Town Manager's Employment Contract**

**It was moved by Deputy Mayor Gamble, seconded by Councilor Rivers and voted unanimously to approve the Amendment to Employment Contract for Philip K. Schenck, Jr., Town Manager. (See Attached)**

**FY 13/14-38: Consider and Take Action Regarding Community Services Subcommittee Meeting Schedule**

**It was moved by Councilor Seldon, seconded by Deputy Mayor Gamble and voted unanimously to adopt the new schedule for the Community Services Subcommittee (See Attached)**

Councilor DeLorenzo suggested a friendly amendment regarding the reservation of meeting dates and times for special called meetings if needed on the first Tuesdays of the month.

**FY 13/14-39: Consider and Take Action Regarding Early Closings for Town Buildings**

Councilor Rivers presented this item to the Council for consideration in giving the Town Manager authority to close town offices early at his discretion. The full Town Council is in agreement with Councilor Rivers' recommendation, authorizing the Town Manager to close town offices early at his discretion.

**FY 13/14-40: Discussion and Possible Action Regarding the Town of Bloomfield Submitting a Request for Proposal to the Clean Energy Finance and Investment Authority (CEFIA) to Participate in "Solarize Connecticut" (Phase IV)**

**It was moved by Councilor Hypolite, seconded by Councilor Rivers and voted unanimously to support the CEEC in submitting a proposal to CEFIA on behalf of the Town of Bloomfield to participate in Phase IV of the Solarize Connecticut program.**

Councilor DeLorenzo asked for clarification on utilizing town staff to support this program. Mr. Schenck, Jr., stated that the CEEC is currently working with Mr. Ben Whittaker of the Public Works department to coordinate project efforts over the next 20 weeks.

Councilor Merritt stated that this is a great idea to promote solar panel usage, educating residents and joining other area towns for alternative uses to conserve energy.

## **REPORT FROM MAYOR AND TOWN MANAGER**

Mayor Schulman gave brief updates regarding the following events:

- Mayor Schulman attended the Capital Region Council of Governments (CRCOG) – Executive meeting on January 8, 2014.
- Mayor Schulman and Councilor Washington attended the Grand Opening of Transformed Health & Fitness Ministries LLC on January 10, 2014.
- The Children’s ABC of the Bloomfield Alliance will host an event on January 14, 2014 from 4:00 – 9:00 p.m. at First Congregational Church.
- The Town Council Retreat will be held on Saturday, January 25, 2014 from 8:30-12:00 noon at the Windsor Marriott. The focus of this retreat is to develop further leadership strategies.

### **Town Manager’s Report**

#### **Mr. Philip K. Schenck, Jr., Town Manager reported the following updates to Council:**

- A new program initiative has begun with BATV, entitled “Town Hall Today”
- New resident packets were created and will be distributed to apartment housing complexes in town.
- On January 21<sup>st</sup> and January 22<sup>nd</sup>, 2014 the Finance subcommittee will meet to review Capital Improvement projects. There are a total of 58 projects listed for review.
- Some of the Capital Improvement projects include the following:
  - Design stage – Phase I – Filley Park construction will begin in the summer
  - Paving of Granby Street
  - Paving of Woodland Avenue – FY 2015 – CRCOG grant
  - Update of the 1977 Drainage Study
  - Mountain Avenue bridge (replacement of culverts)
- The Financial Audit and Comprehensive Annual Financial Report have been completed.
- There will be a Chamber of Commerce – Business After Hours event to be held on February 5, 2014 from 5:00 – 7:00 p.m. at Digiplex Cinemas in Wintonbury Mall.
- Over the next 30 days, an Economic Development Consultant will be selected.
- Councilor Hypolite gave positive feedback regarding the Annual Town Report.
- Mr. Schenck, Jr. will consider the possibility of creating a quarterly newsletter depending on finances to mail to every resident and business in town.

## **FINANCIAL REPORT**

There were no questions regarding the financial report.

## **APPROVAL OF MINUTES**

*It was moved by Deputy Mayor Gamble, seconded by Councilor DeLorenzo and voted unanimously to approve the minutes of December 9, 2013 with noted corrections.*

Councilor Seldon noted corrections under the section of "Report from the Mayor and Town Manager" It was noted that the Board of Education – Legislative Breakfast was held at Bloomfield Board of Education Central Office instead of the State of Connecticut – Legislative Office Building (LOB).

## **COUNCIL COMMENTS**

Councilor DeLorenzo encouraged all town residents to participate in the Home Energy Solutions program.

Councilor Neuwirth stated that he was very impressed with the "New Welcome" package.

Councilor Merritt reiterated the comments made by CEEC committee members regarding Solarize, CT. The program is subsidized by state and federal financing to assist residents with equipment purchase and installation. Councilor Merritt also congratulated all school building committee members on a job well done. However, he expressed concerns regarding the \$16,000,000 deficit with the enrollment of students within the school system.

Deputy Mayor Gamble gave kudos to the Senior Center staff for opening early for Foodshare recipients. She stated that they should be recognized and thanked.

Councilor Washington complimented the Town Manager on the "New Welcome" packet and Annual Town Report.

Councilor Rivers gave kudos to all comments made by fellow colleagues.

Councilor Seldon inquired about the cost to send every household a "New Welcome" packet. He found the information included in the packet to be very informative.

Mayor Schulman stated that possibly a single page document can be uploaded on the town website with information about the town and pertinent services offered. He also commented on

the success of Bloomfield Public Schools regarding the recent renovations to school buildings and academic performance with respect to other local communities.

Mayor Schulman wished everyone a Happy New Year!

### **EXECUTIVE SESSION**

*At 9:20 p.m., it was moved by Deputy Mayor Gamble, seconded by Councilor Merritt and voted unanimously to enter into Executive Session A.- Discussion Concerning Pending Claims and Litigation with the Council, Town Manager, Town Attorney and Assistant to the Town Manager.*

*At 9:35 p.m., it was moved by Councilor Merritt, seconded by Councilor Rivers and voted unanimously to exit Executive Session A.*

### **ADJOURNMENT**

*At 9:36 p.m., it was moved by Deputy Mayor Gamble, seconded by Councilor Merritt and voted unanimously to adjourn the meeting.*

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AMENDMENT TO EMPLOYMENT CONTRACT

WHEREAS, The Town of Bloomfield ("Employer") and PHILIP K. SCHENCK, JR. ("Employee") entered into an Employment Contract ("Contract") on July 30, 2013; and

WHEREAS, The parties wish to clarify certain terms and conditions of employment;

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. Except as otherwise specifically provided for in the Contract, which in all respects shall control, it is agreed that Employee's employment shall be subject to all rights, terms, and responsibilities pertaining to all other full time non-unionized employees of Employer.

Agreed to this \_\_\_\_\_ day of January, 2014.

EMPLOYER,  
TOWN OF BLOOMFIELD,

EMPLOYEE,

By: \_\_\_\_\_  
Sydney T. Schulman  
Its Mayor

\_\_\_\_\_  
Philip K. Schenck, Jr.

**2014 Meeting Schedule of the  
Bloomfield Town Council**

**Community Services Subcommittee**  
**Chair: Councilor Derrick Seldon**

*(1<sup>st</sup> Tuesday on a quarterly basis except where noted)*  
**6:00 p.m., Conference Room #5**

Bloomfield Town Hall  
800 Bloomfield Avenue  
Bloomfield, CT 06002

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**January 7**

**March 4**

**June 3**

**September 2**

**December 2**

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Town of Bloomfield officials and employees are invited to lead by example and make a difference in our community through the Clean Energy Communities Program.

As CL&P and United Illuminating customers in Connecticut, we are all entitled to low or no cost energy saving programs and renewable energy opportunities plus zero and low interest financing for additional services and products through Energize Connecticut.

We can lead by example by participating in the Home Energy Solutions Program and then sharing the good news with co-workers, family and friends. Saving money on our energy costs, making our homes more comfortable, safer and healthier and providing access to town wide grants are all part of the Clean Energy Communities Program for the Town of Bloomfield

Last year the Town launched an Energize Connecticut campaign to encourage town residents to participate in the Home Energy Solutions<sup>SM</sup> program. Energize Bloomfield offers homeowners and renters a chance to reduce their energy costs.

For a fee between \$0 and \$99\*, certified and insured technicians will evaluate your household energy usage and provide energy saving and weatherization services to your home. The average value of these improvements (if you were to purchase them on your own) is \$1,000. They include:

- Free energy-efficient lighting (up to 40 compact fluorescent light bulbs)
- Water-saving devices, including low-flow, high-pressure showerheads and faucet aerators
- The latest technology to seal-up air leaks in your home, including door sweeps, weather-stripping, and caulking
- Rebates for home insulation, HVAC systems and other appliances

**These services will reduce your annual energy bills by an average of \$250, year after year.** The Home Energy Solutions program is funded by a small charge on electricity and natural gas bills.

Victory Energy Solutions will make a \$25 donation to the Bloomfield Fuel Bank for every Bloomfield Employee that receives Home Energy Solutions. Interested individuals can call **877 306-4483**