

BLOOMFIELD TOWN COUNCIL

Monday, May 23, 2016

Council Chambers – 7:30 p.m.

Joan Gamble, Mayor
Sydney T. Schulman, Deputy Mayor
Patrick A. DeLorenzo Wayne Hypolite
Joseph P. Merritt Joel J. Neuwirth
E. Leon Rivers Derrick A. Seldon
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
 - A. Presentation by Weston & Sampson on the Public Works Facility
 - B. Presentation by the Prosser Library Building Committee
 - C. Presentation by Centerbrook Architects on the Alvin & Beatrice Wood Human Services Facility
- IV. Citizens' Statements and Petitions

Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than five (5) minutes, unless permitted by the Mayor or councilor presiding.
- V. Report from Council Subcommittees
 - A. Community Services – Councilor Derrick Seldon
 - B. Administration & Education – Councilor Leon Rivers
 - C. Golf – Councilor Leon Rivers
 - D. Finance – Councilor Wayne Hypolite
 - E. Public Safety – Councilor Joe Washington
 - F. Committee on Committees – Councilor Joe Washington
 - G. Land Use & Economic Development – Deputy Mayor Syd Schulman
- VI. Council Business
 - Old Business
 - 15/16-64: Discussion and Possible Action Regarding the Board of Education Solar Farm Project
 - New Business
 - 15/16-70: Consider and Take Action Regarding Transfer Appropriations within the 2015/2016 Budget

- 15/16-71: Consider and Take Action Regarding Appointments to the Juvenile Review Board
- 15/16-72: Consider and Take Action Regarding Appointments to the Youth Adult Council
- 15/16-73: Consider and Take Action Regarding Appointments to the West Hartford/Bloomfield Health District
- 15/16-74: Consider and Take Action Regarding an Appointment to Town Plan & Zoning – Alternate
- 15/16-75: Consider and Take Action Regarding an Appointment to the Zoning Board of Appeals
- 15/16-76: Discussion and Possible Action Regarding Honorary Street Naming

VII. Report from Mayor and Town Manager

VIII. Approval of Minutes

IX. Council Comments

X. Executive Session

A. Discussion Concerning Employee Evaluation--Town Manager

XI. Adjournment

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-64 -- BOARD OF EDUCATION SOLAR FARM
PROJECT

At their special meeting on Tuesday, May 17, 2016, the Land Use & Economic Development Subcommittee members had discussions regarding the Bloomfield Board of Education Solar Panel project. It was moved by Councilor Rivers, seconded by Councilor Washington to recommend to the full Council to proceed with the approval of the Bloomfield Board of Education Solar Panel project, subject to all terms and conditions during final analysis. The recommendation was passed with a majority vote.

Should Council wish to move forward, the following motion would be in order:

*Approve the Bloomfield Board of Education Solar Panel project,
subject to all terms and conditions during the final analysis.*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager *PKS*
DATE: May 19, 2016
RE: FY 15/16-70: TRANSFER APPROPRIATIONS WITHIN THE
2015/2016 BUDGET

For your information, I am enclosing the May 17th memorandum from Finance Director, William Hogan, regarding 2015-2016 Fourth Quarter Transfer Resolution.

Should Council wish to move forward, the following motion would be in order:

RESOLUTION

RESOLVED: In accordance with Section 908 of the Town of Bloomfield Charter, the below transfer of appropriations be approved:

The amounts below are free from encumbrances in the 2015-16 General Fund budget:

The above amounts are to be transferred to the following department in the 2015-16 General Fund budget:

<u>FROM</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-950	Town Contingency	\$25,000
1-900	Fixed Charges	\$20,000
	TOTAL	\$45,000

<u>TO</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-301	Planning & Development: Engineering	\$45,000
	TOTAL	\$45,000

Be it further resolved, that as part of the financial closeout of the 2015-16 fiscal year, the Town Manager is authorized to transfer any unencumbered departmental balances that may exist to the Town's Other Employment Benefit Trust fund (Fund 56).

Department of Finance
INTERDEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: William J. Hogan, Director of Finance
Date: May 17, 2016
Re: 2015-16 Transfer Resolution: May 16th Finance sub-committee approval.

Attached is a Fourth Quarter transfer resolution in the amount of \$45,000 to the Engineering Division which was discussed at the Finance sub-committee on May 16th. This transfer is a supplemental amount to cover the increased cost of the settlement regarding a 2012 road drainage issue. An earlier transfer was approved for \$25,000, which will bring the Town's portion of the cash settlement portion to \$70,000.

Funding sources for these transfers are from:

- Town Contingency- \$25,000.
- Fixed and Miscellaneous Charges-\$20,000.

The Finance sub-committee also recommended that as part of the fiscal year closeout, the authority to transfer departmental unencumbered balances to the Town's OPEB Trust as we have done in the past. The Committee voted unanimously to recommend approval of the resolution to the full Council at its May 23rd meeting.

A review of other Town operating departments indicate that sufficient balances exist and are not projected to require any additional funding at this time. The adopted 2015-16 budget of \$83,946,071 remains the same.

RESOLUTION

RESOLVED: In accordance with Section 908 of the Town of Bloomfield Charter, the below transfer of appropriations be approved:

The amounts below are free from encumbrances in the 2015-16 General Fund budget:

<u>FROM</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-950	Town Contingency	25,000
1-900	Fixed Charges	<u>20,000</u>
	TOTAL	\$45,000

The above amounts are to be transferred to the following department in the 2015-16 General Fund budget:

<u>TO</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-301	Planning & Development: Engineering	<u>45,000</u>
	TOTAL	\$45,000

Be it further resolved, that as part of the financial closeout of the 2015-16 fiscal year, the Town Manager is authorized to transfer any unencumbered departmental balances that may exist to the Town's Other Employment Benefit Trust fund (Fund 56).

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-71: APPOINTMENTS TO THE JUVENILE REVIEW BOARD

On Monday, May 16th, the Committee on Committees met and recommended the following appointments to the Juvenile Review Board.

Move to make the following appointments to the Juvenile Review Board:

1. *Roger Bunker (D); 28 Old Village Road*
2. *Patterson Crocker Jr. (D); 26 Briar Lane*
3. *Mark A. Mitchell; 14 High Wood Road*
4. *Dawn Cooper-Grodger; Social and Youth Services*
5. *India Rodgers; Social and Youth Services*
6. *Officer Kenan Vugdalic; Police Department*
7. *Officer Nicole Downs; Police Department*
8. *Officer Robert Wilkins; Police Department*
9. *Sergeant John Fox; Police Department*
10. *Amy Paluska; Carmen Arace Intermediate School*
11. *Karen Goldman; Carmen Arace Intermediate School*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-72: APPOINTMENTS TO THE YOUTH ADULT COUNCIL

On Monday, May 16th, the Committee on Committees met and recommended the following appointments to the Youth Adult Council.

Move to make the following appointments to the Youth Adult Council:

1. *Joyce Ladawn Betts (D); 45 Alexander Road*
2. *Roger Bunker (D); 28 Old Village Road*
3. *Shasona K. Cassells (D); 22 Cadwell Road*
4. *Hector L. Colon Jr. (D); 6 Jerome Avenue*
5. *Patterson Crocker Jr. (D); 26 Briar Lane*
6. *Jackson Felix (D); 10 Red Oak Hill*
7. *Carla L. Ladson (D); 46 Alexander Road*
8. *Eric Alan Martin (D); 17 Briar Lane*
9. *Raeleen Monica McMillan (D); 39 Banbury Lane*
10. *Valentina M. Parchin (D); 32 Cliffmount Drive*
11. *Juanita Richardson (D); 34 Terry Plains Road*
12. *Breonna Sykes (U); 4 Timber Lane*
13. *Caryn E. Wallace (D); 319 Tunxis Avenue*
14. *Donna Ward; 3 Richard Lane*
15. *Yolanda Jenkins; Social and Youth Services*
16. *Officer Robert Wilkins; Police Department*
17. *Sergeant John Fox; Police Department*
18. *Bethany Silver; PhD; 282 Spring Street, Manchester*
19. *Stacey McCann; Board of Education*
20. *Jesse White; Metacommet School*
21. *Shander George; Laurel Elementary School*
22. *E. Leon Rivers (D); 24 Stuart Drive*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-73: APPOINTMENTS TO THE WEST HARTFORD
BLOOMFIELD HEALTH DISTRICT

On Monday, May 16th, the Committee on Committees met and recommended the following appointments to the West Hartford Bloomfield Health District.

Move to make the following appointments to the West Hartford Bloomfield Health District:

- 1. Paula Walek (R) - 35 Sharon Road, term ending March 2018*
- 2. Gloria Jones (D) - 12 Sandpiper Drive, term ending December 2018*
- 3. Philip K. Schenck, Jr. Town Manager, "indefinite" (Town Managers of member towns are not subject to term limits)*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager *PKS*
DATE: May 19, 2016
RE: FY 15/16-74: APPOINTMENTS TO THE TOWN PLAN &
ZONING COMMISSION

On Monday, May 16th, the Committee on Committees met and recommended the following appointments to the Town Plan & Zoning Commission (Alternate).

Move to make the following appointments to the Town Plan & Zoning Commission (Alternate):

- 1. Stephen Joseph Millette (R) - 63 Wintonbury Avenue, term ending November 13, 2017*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-75: APPOINTMENTS TO THE ZONING BOARD OF APPEALS

On Monday, May 16th, the Committee on Committees met and recommended the following appointments to the Zoning Board of Appeals.

Move to make the following appointments to the Zoning Board of Appeals:

- 1. Dwight H. Bolton, Sr. (R) - 51 Burnwood Drive, term ending November 13, 2017*

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: May 19, 2016
RE: FY 15/16-76: HONORARY STREET NAMING

This item was placed on the agenda for discussion and possible action.

DRAFT

BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Monday, May 9, 2016 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Joan Gamble, Deputy Mayor Sydney Schulman, Councilors Patrick DeLorenzo, Joseph Merritt, Leon Rivers, Derrick Seldon and Joseph Washington

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager, Marc Needelman, Town Attorney, Cindy Coville, Director of Human Resources, Labor Counsel and India M. Rodgers, Clerk of Council

Absent were: Councilors Wayne Hypolite and Joel Neuwirth

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance to the flag.

PUBLIC HEARING

The public hearing was opened at 7:35 p.m.

There were no public comments.

The public hearing was closed at 7:37 p.m.

ANNOUNCEMENTS & PRESENTATIONS

Announcement Regarding HEARTSafe Community Designation by Chief Paul Hammick and Emergency Management Director Ellen White

Chief Hammick and Sergeant Ellen White presented a recertification of the HEARTSafe community designation for the Town of Bloomfield. The Town of Bloomfield initially received this designation in 2011. Since then, there are 38 AED's in town and 150 individuals have been trained in CPR/AED First Aid. This program is aimed to help individuals improve the chances that anyone suffering a sudden cardiac arrest will have the best possible chance for survival.

Presentation of Recognition Certificates to Wintonbury Hills Golf Course Employees

Councilor Leon Rivers presented recognition certificates to Wintonbury Hills Golf Course Employees for their exceptional work and dedication to the golfers, residents and the Town of Bloomfield. The following individuals were presented:

- Ciaran Carr, General Manager
- Mark Mansur, Superintendent
- Rebeca Ostafin, Food and Beverage Manager
- Kevin Laing, Assistant General Manager
- Bill Brown, Mechanic

Women's Lung Health Week

Mayor Joan Gamble read a resolution to dedicate and recognize the second full week in May as Women's Lung Health Week in the Town of Bloomfield.

CITIZENS STATEMENTS & PETITIONS

1. **David Mann, 1 Adams Road,** spoke regarding the importance of the Prosser Library location remaining in the Town Center. Mr. Mann also gave a brief explanation on the pros and cons of combining the library with 330 Park Avenue – Human Services building. He stated that the library is core to the viability of the Town Center.
2. **Mark Saunders, 13 Pent Road,** commented on ongoing communication with Mayor Gamble regarding information requested regarding water concerns. Mr. Saunders expressed discontent regarding recent communications with Mayor Gamble. He submitted an e-mail communication for the official record. He also stated that the Council and Mayor should exhibit a model of unbiased leadership.

REPORT FROM COUNCIL SUBCOMMITTEES

Administration & Education – Councilor Rivers gave a brief update of the last meeting held of this subcommittee. Committee members engaged in a lengthy discussion regarding possible renovation or build new Prosser Library project and 330 Park Avenue – Human Services building.

Golf – Councilor Rivers highlighted the Wintonbury Hills employees and acknowledged their receipt of recognition certificates.

Public Safety – Councilor Washington will give a detailed report of this subcommittee at the next scheduled Town Council meeting on May 23, 2016.

Committee on Committees – Councilor Washington reported that there was no quorum at the last meeting. The next scheduled meeting of this subcommittee will be held on Monday, May 16, 2016 at 6:30 p.m.

Land Use & Economic Development – The next meeting of this subcommittee will be held on Tuesday, May 17, 2016 at 7:30 p.m. in Conference Room #2.

COUNCIL BUSINESS

NEW BUSINESS

FY 15/16-66: Consider and Take Action Regarding Approval of Application (s) for the Neighborhood Assistance Act Program (following public hearing)

It was moved by Mayor Schulman, seconded by Councilor Rivers and voted unanimously to approve applications for the Neighborhood Assistance Act Program, as received by the Town of Bloomfield.

FY 15/16-67: Consider and Take Action Regarding Tax Refunds

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to approve tax refunds per attached list:

MAY 2016 TAX REFUNDS

BAGNALL, BARBARA	2014 RE	\$1,123.82
BERESFORD, GENEVA	2013 MV	\$625.74
BYNES, ASHLEY N	2013 MV	\$51.30
CLARK, PARIS	2014 SMV	\$86.04
DUBOFF, KEITH B	2014 RE	\$576.79
JOHNSTON, MICHAEL LEE	2013 MV	\$199.43
MARTIN, DONALD JR	2013 MV	\$175.65
NISSAN INFINITI LT	2014 MV	\$97.68
PARKS, TRACY GAIL	2014 SMV	\$177.03
POWELL, MAMIE M	2014 SMV	\$125.63
SCHLESINGER, SANDRA C	2014 MV	\$357.45
CORELOGIC	2014 RE	\$5,061.60
ROMAN GARBACIK TRUSTEE	2014 RE	\$133.56
TOTAL REFUNDS		\$8,791.72

FY 15/16-68: Consider and Take Action Regarding the Approval of the Application for the Quality School Readiness Grant Program (Priority School Readiness Municipalities)

It was moved by Deputy Mayor Schulman, seconded by Councilor Washington and voted unanimously to approve the signing of the Quality Enhancement Grant.

FY 15/16-69: Consider and Take Action Regarding Adoption of Resolution – Bloomfield Early Learning Center Façade Improvement Project

It was moved by Deputy Mayor Schulman, seconded by Councilor Merritt and voted unanimously to adopt the following resolution:

WHEREAS, pursuant to Special Act 05-1, JSS, Sec. 13(j) (24) the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and WHEREAS, it is desirable and in the public interest that the Town of Bloomfield make an application to the State for \$20,000 in order to undertake the Bloomfield Early Learning Center Façade Improvement Project and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE, Town Council:

- 1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by Special Act 05-1, JSS, Sec. 13(j) (24).**
- 2. That the filing of an application for State financial assistance by the Town of Bloomfield in an amount not to exceed \$20,000 is hereby approved and that Town Manager – Philip K. Schenck, Jr. is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments,, decisions, and revisions thereto, and to act as the authorized representative of the Town of Bloomfield.**

Mayor's Report

Mayor Gamble commented regarding the amount for a potential bond referendum for all three major projects. She also stated that more detailed information is needed prior to a final decision of the Town Council.

Town Manager's Report

Mr. Schenck, Jr., Town Manager reported the following updates to the Town Council:

- Mr. Schenck, Jr. reported that catch basin cleaning is underway.
- The FY 2016/2017 Town Budget was approved at the Annual Town Meeting on May 2, 2016.
- A business site visit was conducted at Serv Pro. Serv Pro is located on Peters Road and employs 40 individuals. They have consolidated their office in Enfield to the main hub in Bloomfield. The town will continue to work with Goman & York to identify potential occupants on vacant building space.
- Mr. Schenck, Jr. encouraged all to participate in Celebrate Bloomfield, which will be held from June 1-5, 2016.
- The State of Connecticut - Department of Transportation through the Capital Region Council of Governments (CRCOG) have approved a joint application between the Town of Bloomfield and Town of Simsbury for the northern section of the East Coast Greenway. The third application with the City of Hartford for the 6 mile section will cost approximately \$10-15 million. This section will begin at Day Hill Road to the Hartford city line.
- The town is participating in a pilot program to replace all 2,800 street lights in the next few years with LED powered lights. The town currently has 50 street LED lights.
- The Finance Subcommittee will be held on May 16, 2016 at 5:45 p.m. Committees will discuss the FY 2014/2015 town audit.

APPROVAL OF MINUTES

It was moved by Councilor Merritt, seconded by Councilor Washington and voted unanimously to approve the following:

- **Thursday, March 24, 2016 – Council Deliberations**
- **Tuesday, March 22, 2016 – Budget Meeting**
- **Thursday, March 17, 2016 – Budget Meeting**
- **Tuesday, March 15, 2016 – Budget Meeting**
- **Thursday, March 10, 2016 – Budget Meeting**

It was moved by Councilor Merritt, seconded by Councilor Washington to approve minutes for May 2, 2016 – Special Meeting.

**VOTE: AYE: J. Gamble, D. Seldon, J. Washington, L. Rivers, J. Merritt, P. DeLorenzo
 NAY: None
 ABSTAIN: S. Schulman**

The motion passes, 6-0-1.

It was moved by Councilor Merritt, seconded by Councilor Washington to approve minutes for April 25, 2016 – Town Council Meeting.

**VOTE: AYE: J. Gamble, S. Schulman, J. Washington, L. Rivers, J. Merritt, P. DeLorenzo
 NAY: None
 ABSTAIN: D. Seldon**

The motion passes, 6-0-1.

COUNCIL COMMENTS

Deputy Mayor Schulman commented on the amount of a possible bond referendum for all three major building projects. The current estimated amount is too much for the town to sustain. The Council will continue to revisit and consider the best options available for the citizens of Bloomfield.

Councilor Washington stated the Council need to be more prudent at this time more than ever, due to the economics with State finances and uncertainty for future budgets.

Councilor Seldon stated that the Council will develop sensible options for the town. The Council is also committed to achieving due diligence for all. He also stated that it is very important to keep in mind, assigning contractors to be set aside for minority businesses and women.

EXECUTIVE SESSION

At 8:35 p.m., it was moved by Deputy Mayor Schulman, seconded by Councilor DeLorenzo and voted unanimously to enter into Executive Session A. – Discussion Concerning Labor

Negotiations with the Town Council, Town Manager, Assistant to the Town Manager, Town Attorney, Labor Counsel and Director of Human Resources.

At 9:15 p.m., it was moved by Councilor Washington, seconded by Councilor Merritt and voted unanimously to exit Executive Session A and enter into Executive Session B. – Discussion Concerning Pending Claims and Litigation.

At 9:25 p.m., it was moved by Councilor Merritt, seconded by Councilor Seldon and voted unanimously to exit Executive Session B. and enter into Executive Session C. – Discussion Concerning Settlement of Tax Appeal.

At 9:29 p.m., it was moved by Councilor Seldon, seconded by Councilor Rivers and voted unanimously to authorize the Town Attorney to enter into settlement (1051 Blue Hills Avenue for \$2,300,000).

ADJOURNMENT

At 9:30 p.m., it was moved by Councilor Merritt, seconded by Deputy Mayor Schulman and voted unanimously to adjourn the meeting.