

BLOOMFIELD TOWN COUNCIL
Monday, April 25, 2016
Council Chambers – 7:30 p.m.

Joan Gamble, Mayor
Sydney T. Schulman, Deputy Mayor
Patrick A. DeLorenzo Wayne Hypolite
Joseph P. Merritt Joel J. Neuwirth
E. Leon Rivers Derrick A. Seldon
Joseph Washington

- I. Pledge of Allegiance
- II. Roll Call
- III. Announcements and Presentations
 - A. Presentation by the Library Building Committee
 - B. Presentation by Centerbrook Architects & Planners LLP on the Alvin & Beatrice Wood Human Services Center
- IV. Citizens' Statements and Petitions
Statements by members of the public may be oral or written and shall start with the speaker's name and address and shall continue for no longer than five (5) minutes, unless permitted by the Mayor or councilor presiding.
- V. Report from Council Subcommittees
 - A. Community Services – Councilor Derrick Seldon
 - B. Administration & Education – Councilor Leon Rivers
 - C. Golf – Councilor Leon Rivers
 - D. Finance – Councilor Wayne Hypolite
 - E. Public Safety – Councilor Joe Washington
 - F. Committee on Committees – Councilor Joe Washington
 - G. Land Use & Economic Development – Deputy Mayor Syd Schulman
- VI. Council Business
 - Old Business**
15/16-57: Consider and Take Action Regarding Transfer Appropriations within the 2015/2016 Budget
 - New Business**
15/16-64: Discussion and Possible Action regarding the Board of Education – Solar Farm Project
15-16-65: Consider and Take Action Regarding Appointment of Town Auditor
- VII. Report from Mayor and Town Manager

VIII. Financial Report

IX. Approval of Minutes

A. April 11, 2016

X. Council Comments

XI. Adjournment

TO: Town Councilors

FROM: Philip K. Schenck, Jr., Town Manager 

DATE: April 21, 2016

RE: FY 15/16-57: TRANSFER APPROPRIATIONS - AMENDED

Please review the attached memoranda from Finance Director William Hogan requesting an amended Fourth Quarter transfer resolution in the amount of \$220,000.

Should Council wish to move forward, the following motion would be in order:

RESOLUTION

RESOLVED: In accordance with Section 908 of the Town of Bloomfield Charter, the below transfer of appropriations be approved.

The amounts below are free from encumbrances in the 2015-16 General Fund budget:

<u>FROM</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-145	Human Resources	\$20,000
1-311	Police Department	\$25,000
1-142	Finance Department	\$35,000
1-09	Misc. Charges	\$5,000
1-09	Fixed Charges	\$35,000
1-09	Town Contingency	\$100,000
	TOTAL	\$220,000

The above amounts are transferred to the following departments in the 2015-16 General Fund budget:

<u>TO</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-120	Town Manager	\$5,300
1-301	Planning and Development	\$54,700
1-180	Transfers Out-Capital Non Recurring	\$160,000
	TOTAL	\$220,000

Increase, within Capital Non- Recurring Fund, amounts below to the following projects:

<u>Project</u>	<u>Amount</u>
Body Cameras	\$140,000
Library Design	\$5,000
330 Park Design	\$15,000
TOTAL	\$160,000

Department of Finance
INTERDEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: William J. Hogan, Director of Finance
Date: April 19, 2016
Re: Amended 2015-16 Transfer Resolution: April 25th Town Council meeting

At the April 18th Finance Sub-committee meeting, while it lacked a quorum, the attached item was discussed by Councilors' Hypolite and De Lorenzo. Both recommended passage of the transfers which is described in detail in my April 8th memo. Also included is the resolution which should be acted upon at the April 25th Town Council meeting.

Department of Finance

INTERDEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: William J. Hogan, Director of Finance
Date: April 8, 2016
Re: Amended 2015-16 Transfer Resolution: April 18th Finance sub-committee

Attached is an amended Fourth Quarter transfer resolution in the amount of \$220,000 which is to replace the earlier transfer of March 7th which is before the Finance sub-committee. This transfer is to cover the costs of the new project for Body Cameras (\$140,000) which was previously budgeted in the Town Manager's FY 16-17 budget and moved to FY 16 as part of the Town Council's budget setting actions on March 24th.

Also included is \$20,000 for architect costs for two building projects (Library and 330 Park Ave): \$10,000 is for out-of-pocket expenses which was not included in the original RFP and \$10,000 for the increased design services associated with the "combined" Library/330 Park option which was done at the Council's request.

In addition to the above, the transfer also provides funding for:

- Planning and Development department (Building Division) - \$29,700 for the funding of the second assistant building official approved by Town Council at its January 11, 2016 meeting.
- Planning and Development department (Engineering Division)-\$25,000 for the cash settlement portion from a claim filed in 2012 by JMS Newberry against the Town on a road drainage issue.
- Town Manager's Office-\$5,300 to cover increased salary costs.

Funding sources for these transfers are from:

- Town Contingency- \$100,000. This will leave a balance of \$100,000.
- Finance Department-\$35,000 from savings of the vacant Assessor position.
- Human Resources Department-\$20,000 from savings in tuition reimbursements.
- Police overtime-\$25,000.
- Fixed and Miscellaneous Charges-\$40,000.

A review of other Town operating departments indicate that sufficient balances exist and are not projected to require any additional funding at this time. The adopted 2015-16 budget of \$83,946,071 remains the same.

A Town Council resolution incorporating the above items is attached.

RESOLUTION

RESOLVED: In accordance with Section 908 of the Town of Bloomfield Charter, the below transfer of appropriations be approved.

The amounts below are free from encumbrances in the 2015-16 General Fund budget:

<u>FROM</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-145	Human Resources	\$20,000
1-311	Police Department	\$25,000
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	TOTAL	\$220,000

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<u>TO</u> <u>AMOUNT</u>	<u>DEPARTMENT/FUNCTION</u>	<u>AMOUNT</u>
1-120	Town Manager	\$5,300
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Body Cameras	\$140,000
Library Design	\$5,000
330 Park Design	\$15,000
	TOTAL
	\$160,000

TO: Town Councilors
FROM: Philip K. Schenck, Jr., Town Manager 
DATE: April 21, 2016
RE: FY 15/16-64: BOARD OF EDUCATION – SOLAR FARM PROJECT

The Land Use & Economic Development Subcommittee met on Tuesday, April 19th and voted unanimously to recommend to the Town Council to approve the concept to place solar panels on the property located behind the Board of Education building (1133 Blue Hills Avenue).

Should Council wish to move forward, the following motion would be in order:

Move to approve the concept to place solar panels on the property located behind the Board of Education building (1133 Blue Hills Avenue).

TO: Town Councilors

FROM: Philip K. Schenck, Jr., Town Manager 

DATE: April 21, 2016

RE: FY 15/16-65: APPOINTMENT OF TOWN AUDITOR

Please review the April 19th memorandum from Finance Director William Hogan regarding a recommendation to the Town Council to appoint Blum Shapiro as Town Auditor.

Should Council wish to move forward, the following motion would be in order:

RESOLUTION

Whereas, the Town Council shall annually appoint an independent public accounting firm to examine and certify the Town's financial records in accordance with statutory provisions, and

Whereas, Connecticut General Statutes §7-396 and §4-232 provide that the appointing authority of any municipality must file with the Secretary of the Office of Policy and Management (OPM) the name of the independent auditor designated to conduct its annual audit within at least thirty (30) days prior to the end of the fiscal year, and

Whereas, on January 29th, 2016 the Town issued a Request for Proposals for audit services for the fiscal year ending June 30, 2016. As a result of that RFP, the firm of Blum Shapiro LLC has been recommended to serve as the Town's independent auditor based on their fees, qualifications and services, now therefore be it,

Resolved, that the Bloomfield Town Council appoint the audit firm of Blum Shapiro LLC, with principal offices in West Hartford CT, for the audit of fiscal year ending June 30, 2016 and for two subsequent years.

Department of Finance
INTERDEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: William J. Hogan, Director of Finance
Date: April 19, 2016
Re: Auditor appointment: Finance sub-committee April 18th

At the April 18th Finance Sub-committee meeting, while it lacked a quorum, Item #1 "Appointment of Town Auditor" tabled from the March 21st meeting, was discussed by committee members Wayne Hypolite and Patrick De Lorenzo. Also in attendance was the Town Manager and Finance Director.

You will recall, the Finance sub-committee at its meeting of March 21st interviewed two audit firms: Blum Shapiro of West Hartford and RSM US of New Haven. Following the interviews, the committee requested RSM to re-evaluate their fees since they were significantly higher than Blum Shapiro. The revised fee schedule below reflects a variance of \$20,400 between the two firms.

	Blum Shapiro LLC	RSM (revised)	Variance
Year 1	51,000	58,000	7,000
Year 2	52,200	59,000	6,800
Year 3	53,400	60,000	6,600
	\$156,600	\$177,000	\$20,400

At the April 18th meeting, following discussion on the merits of both firms, Councilors' Hypolite and DeLorenzo recommended re-appointment of Blum Shapiro based on their fees, qualifications and additional service of an Information Technology Security and Controls Assessment.

At their request, it was recommended that a resolution be prepared for approval at the April 25th Town Council meeting to appoint Blum Shapiro as Town Auditor. The resolution is attached for the 25th agenda.

RESOLUTION

Whereas, the Town Council shall annually appoint an independent public accounting firm to examine and certify the Town's financial records in accordance with statutory provisions, and

Whereas, Connecticut General Statutes §7-396 and §4-232 provide that the appointing authority of any municipality must file with the Secretary of the Office of Policy and Management (OPM) the name of the independent auditor designated to conduct its annual audit within at least thirty (30) days prior to the end of the fiscal year, and

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Resolved, that the Bloomfield Town Council appoint the audit firm of Blum Shapiro LLC, with principal offices in West Hartford CT, for the audit of fiscal year ending June 30, 2016 and for two subsequent years.

Department of Finance
INTER-DEPARTMENTAL MEMORANDUM

To: Philip K. Schenck, Town Manager
From: William J. Hogan, Director of Finance
Date: April 22, 2016
Re: March Monthly Financial Report 2015-16

Attached is a statement of Revenue and Expenditures thru the month of March.

Through the first nine months into the fiscal year, the major variances continue to be on the revenue side of the budget with a projected net increase of \$1.8 million almost all due to the building permit activity. On the expenditure side, there are just a few variances worth noting at this point of the year. The costs associated with the Town Council approved hiring of a second building official, additional funds for the architects and body cameras and the settlement of a claim with JMS Newberry. These combined costs of approximately \$220,000, will be financed through a fourth quarter transfer, which has been submitted and recently approved.

Revenues

Tax Collections

- The tax collection rate thru March February is running close to last year for the first nine months of the year: 97.92 % as compared to 98.01% for fiscal 14-15. The impact of the October 1st tax sale added an estimated \$125,000 increase in the prior year levies account and supplemental motor vehicle is up \$115,000 due to higher assessments.

Building Permits

- Building Permit income has year- to- date revenue of \$1.7 million, well in excess of the original estimate of \$800,000; conservatively, an increase of \$1.0 million beyond the original estimate to a level of \$1,800,000 is estimated for the remaining months of the year. This will be updated as new permit activity is filed with our Building Department.

State Aid

- The Town has suffered approximately \$170,000 in current year State aid reductions due to the Governor's recent budget adjustments to help balance the FY 16 State budget. The largest decrease was to the State-owned PILOT grant of \$107,000 and the PILOT grant for Interfaith Housing was eliminated for a loss of \$50,000. There were other minor cuts to our transportation and ECS grant.

Other Revenues

- We have increased revenue of approximately \$435,000 in the real estate conveyance account due to a high volume of real estate transactions this year. There are other minor variances, both up and down, in various revenue accounts.

Expenditures

- As noted above, the Council approved an additional building official to assist in the Building Department's plan review responsibilities of the new projects coming on line this fiscal year. Additional funds were added for the architects, body cameras and the settlement of a claim with JMS Newberry. These combined costs of approximately \$220,000, will be financed through a fourth quarter transfer, which has been submitted and recently approved.
- The Town-wide Contingency with an original budget of \$200,000 will be partially used to finance these overages in the amount of \$100,000 leaving a balance of \$100,000.
- Police OT is consistent with estimates and is being monitored closely by Police Administration.

TOWN OF BLOOMFIELD



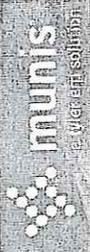
REVENUE

FOR 2016 13

JOURNAL DETAIL 2016 6 TO 2016 9

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTM	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
016002 TAXES & ASSESSMENTS						
41010 CURRENT LEVY	-71,333,195	0	-71,333,195	-71,727,841.26	394,646.26	100.6%
41020 INTEREST AND LIENS	-475,000	0	-475,000	-408,807.59	-66,192.41	86.1%
41030 PRIOR YEARS' COLLECTIONS	-675,000	0	-675,000	-746,507.20	71,507.20	110.6%
41040 SUPPLEMENTAL MOTOR VEHICLE	-485,000	0	-485,000	-574,763.49	89,763.49	118.5%
TOTAL TAXES & ASSESSMENTS	-72,968,195	0	-72,968,195	-73,457,919.54	489,724.54	100.7%
016003 STATE EDUCATION GRANTS						
42212 EDUCATION COST SHARING	-5,410,345	0	-5,410,345	-2,705,172.00	-2,705,173.00	50.0%
42250 SCHOOL TRANSPORTATION	-138,297	0	-138,297	.00	-138,297.00	0%
42275 NON PUBLIC SCHOOL HEALTH SERV	-49,600	0	-49,600	-42,323.00	-7,277.00	85.3%
TOTAL STATE EDUCATION GRANTS	-5,598,242	0	-5,598,242	-2,747,495.00	-2,850,747.00	49.1%
016007 STATE GRTS/PROPERTY TAX RELIEF						
43310 PILOT: STATE PROPERTIES	-118,744	0	-118,744	-11,324.41	-107,419.59	9.5%
43312 MASH PEQUOT FUND GRANT	-159,250	0	-159,250	-106,523.85	-52,726.15	66.9%
43315 PILOT: ELDERLY TAXES	-141,641	0	-141,641	-127,650.12	-13,990.88	90.1%
43325 TAX RELIEF-DISABLED	-1,595	0	-1,595	-1,188.92	-406.08	74.5%
43330 PILOT: COLLEGES & HOSPITALS	-188,292	0	-188,292	-188,270.75	-21.25	100.0%
43355 TELEPHONE LINE TAX	-72,000	0	-72,000	-61,993.37	-10,006.63	86.1%
43360 TAX ABATEMENT-INTERFAITH	-49,000	0	-49,000	.00	-49,000.00	0%
43365 PILOT: VETERAN'S EXEMPTION	-9,977	0	-9,977	-10,881.47	904.47	109.1%
TOTAL STATE GRTS/PROPERTY TAX RELIEF	-740,499	0	-740,499	-507,832.89	-232,666.11	68.6%
016005 OTHER STATE GRANTS						
44405 STATE GRANTS-TOWN	-5,000	0	-5,000	.00	-5,000.00	0%
44450 TOWN ROAD AID	-337,075	0	-337,075	-335,425.12	-1,649.88	99.5%
44465 TOWN CLERK RECORDING GRANT	-12,000	0	-12,000	-7,092.00	-4,908.00	59.1%
44485 DIAL-A-RIDE	-17,480	0	-17,480	-8,741.72	-8,738.28	50.0%

TOWN OF BLOOMFIELD



REVENUE

FOR 2016 13 JOURNAL DETAIL 2016 6 TO 2016 9

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
44522 POLICE GRANTS	-90,000	0	-90,000	-98,257.56	8,257.56	109.2%
TOTAL OTHER STATE GRANTS	-461,555	0	-461,555	-449,516.40	-12,038.60	97.4%
016006 USE OF ASSETS						
45520 INTEREST ON INVESTMENTS	-55,000	0	-55,000	-57,140.91	2,140.91	103.9%
45542 TOWER RENT	-54,150	0	-54,150	-52,297.35	-1,852.65	96.6%
45543 10 LISA LANE RENT	-3,000	0	-3,000	-2,000.00	-1,000.00	66.7%
45546 PREMIUM FROM BOND SALE	-52,830	0	-52,830	-52,833.50	3.50	100.0%
TOTAL USE OF ASSETS	-164,980	0	-164,980	-164,271.76	-708.24	99.6%
016007 MISCELLANEOUS RECEIPTS						
46610 MISCELLANEOUS INCOME	-145,000	0	-145,000	-126,132.44	-18,867.56	87.0%
TOTAL MISCELLANEOUS RECEIPTS	-145,000	0	-145,000	-126,132.44	-18,867.56	87.0%
016009 LICENSES & PERMITS						
47710 POLICE PERMITS	-10,000	0	-10,000	-7,826.75	-2,173.25	78.3%
47715 RIGHT OF WAY PERMITS	-1,000	0	-1,000	-750.00	-250.00	75.0%
47716 BLUEPRINTS	-600	0	-600	-276.00	-324.00	46.0%
47735 BUILDING/DEMOLITION PERMITS	-800,000	0	-800,000	-1,769,372.91	969,372.91	221.2%
47740 DOG LICENSES	-3,500	0	-3,500	2,597.50	-6,097.50	-74.2%
47745 HUNTING/FISHING LICENSES	-250	0	-250	-1,071.00	821.00	428.4%
47750 INLAND/METLAND PERMITS	-2,000	0	-2,000	-16,435.00	14,435.00	821.8%
47755 ZONING COMMISSION	-8,000	0	-8,000	-28,973.00	20,973.00	362.2%
47760 ZONING BOARD OF APPEALS	-900	0	-900	-810.00	-90.00	90.0%
TOTAL LICENSES & PERMITS	-826,250	0	-826,250	-1,822,917.16	996,667.16	220.6%
016010 FEES & SERVICE CHARGES						
48806 STATE/FBI BACKGROUND CHECKS	0	0	0	-70.20	70.20	100.0%

TOWN OF BLOOMFIELD



REVENUE

FOR 2016 13 JOURNAL DETAIL 2016 6 TO 2016 9

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
48810 POLICE X-DUTY	-140,000	0	-140,000	-140,000.00	.00	100.0%
48812 AMBULANCE SERVICE	-475,000	0	-475,000	-362,349.04	-112,650.96	76.3%
48820 LIBRARY RECEIPTS	-17,000	0	-17,000	-11,825.04	-5,174.96	69.6%
48830 TOWN CLERK FEES	-105,000	0	-105,000	-91,820.85	-13,179.15	87.4%
48835 REAL ESTATE TRANS. TAX	-315,000	0	-315,000	-721,521.66	406,521.66	229.1%
48840 SUMMER PROGRAM	-7,000	0	-7,000	-15,845.00	8,845.00	226.4%
48845 SCHOOL YEAR	-4,200	0	-4,200	-4,695.00	495.00	111.8%
48850 SWIMMING POOL	-14,000	0	-14,000	-12,274.00	-1,726.00	87.7%
48865 MINI BUS PASSES	-8,000	0	-8,000	-8,335.00	335.00	104.2%
48870 ACCIDENT REPORTS	-5,500	0	-5,500	-4,381.75	-1,118.25	79.7%
48880 ZONING VIOLATION	-2,000	0	-2,000	-2,077.30	77.30	103.9%
48888 POSTCARDS/STICKERS	-150	0	-150	-124.00	-26.00	82.7%
48895 PARKING FINES	-17,000	0	-17,000	-14,967.62	-2,032.38	88.0%
48899 ANIMAL CONTROL	-1,500	0	-1,500	-839.81	-660.19	56.0%
TOTAL FEES & SERVICE CHARGES	-1,111,350	0	-1,111,350	-1,391,126.27	279,776.27	125.2%
GRAND TOTAL	-82,016,071	0	-82,016,071	-80,667,211.46	-1,348,859.54	98.4%

** END OF REPORT - Generated by William Hogan **

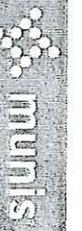
TOWN OF BLOOMFIELD
STATUS OF REVENUES, BY DETAIL
2015-2016

ACCOUNT	DESCRIPTION	ADOPTED	Received	Projected	Variance
		Budget 2015-2016	3/31/2016	6/30/2016	
TAXES & ASSESSMENTS					
41010	Current Levy	71,333,195	71,594,194	71,750,000	416,805
41020	Interest & Liens	475,000	408,807	475,000	-
41030	Prior Year Tax Levies	675,000	746,507	800,000	125,000
41040	Supplemental Motor Vehicle	<u>485,000</u>	<u>574,762</u>	<u>600,000</u>	<u>115,000</u>
TOTAL TAXES & ASSESSMENTS		72,968,195	73,324,270	73,625,000	656,805
STATE EDUCATION GRANTS					
42212	Education Cost Sharing Grant	5,410,345	2,705,172	5,408,977	(1,368)
42250	School Transportation	138,297	-	128,319	(9,978)
42275	Non Public School Hlth Service	<u>49,600</u>	<u>42,323</u>	<u>42,323</u>	<u>(7,277)</u>
TOTAL STATE EDUCATION GRANTS		5,598,242	2,747,495	5,579,619	(18,623)
STATE GRANTS /PROPERTY TAX RELIEF					
43310	State-Owned Property PILOT	118,744	11,324	11,324	(107,420)
43312	Mash Pequot Grant	159,250	106,524	159,250	-
43315	Elderly Tax Relief	141,641	127,650	127,650	(13,991)
43325	Disabled Exemption	1,595	1,189	1,189	(406)
43330	Colleges and Hospitals-PILOT	188,292	188,270	188,270	(22)
43355	Telephone Line Tax	72,000	61,993	61,993	(10,007)
43360	Tax Abatement Interfaith	49,000	-	0	(49,000)
43365	Veterans Exemption	<u>9,977</u>	<u>10,881</u>	<u>10,881</u>	<u>904</u>
TOTAL STATE GRANTS /PROPERTY TAX		740,499	507,831	560,557	(179,942)
OTHER STATE GRANTS					
44405	State Grants Town	5,000	-	0	(5,000)
44450	Town Road Aid	337,075	335,425	335,425	(1,650)
44460	Town Clerk Recording Grant	12,000	7,092	10,000	(2,000)
44522	Police Grants	90,000	98,527	98,527	8,527
44485	Dial -A-Ride	<u>17,480</u>	<u>8,741</u>	<u>17,480</u>	<u>-</u>
TOTAL OTHER STATE GRANTS		461,555	449,785	461,432	(123)
USE OF ASSETS					
45520	Interest on Investments	55,000	57,140	60,000	5,000
45542	Tower Rent	54,150	52,297	61,000	6,850
45543	Lisa Lane	3,000	2,000	3,000	-
45546	Premium from Bond Sale	<u>52,830</u>	<u>52,833</u>	<u>52,833</u>	<u>3</u>
TOTAL USE OF ASSETS		164,980	164,270	176,833	11,853
MISCELLANEOUS RECEIPTS					
46610	Miscellaneous Income	<u>145,000</u>	<u>126,132</u>	<u>128,000</u>	<u>(17,000)</u>
TOTAL MISCELLANEOUS RECEIPTS		145,000	126,132	128,000	(17,000)
LICENSES & PERMITS					
47710	Police Permits	10,000	7,826	9,000	(1,000)
47715	Right of Way Permits	1,000	750	1,000	-
47716	Blueprints	600	276	500	(100)
47735	Building/Demolition Permits	800,000	1,769,372	1,800,000	1,000,000
47740	Dog Licenses	3,500	(2,817)	3,500	-
47745	Hunting/Fishing Licenses	250	390	400	150
47750	Inland/Wetland Permits	2,000	16,435	17,000	15,000
47755	Zoning Commission	8,000	28,973	30,000	22,000
47760	Zoning Board of Appeals	<u>900</u>	<u>405</u>	<u>800</u>	<u>(100)</u>
TOTAL LICENSES & PERMITS		826,250	1,821,610	1,862,200	1,035,950

TOWN OF BLOOMFIELD
STATUS OF REVENUES, BY DETAIL
2015-2016

ACCOUNT	DESCRIPTION	ADOPTED	Received	Projected	Variance
		Budget	3/31/2016	6/30/2016	
		2015-2016			
FEES & SERVICE CHARGES					
48806	Background Checks	-	70	100	100
48810	Police Extra Duty	140,000	100,000	100,000	(40,000)
48812	Ambulance Service	475,000	362,350	425,000	(50,000)
48820	Library Receipts	17,000	11,825	15,000	(2,000)
48830	Town Clerk Fees	105,000	91,820	105,000	-
48835	Real Estate Trans. Tax	315,000	721,521	750,000	435,000
48840	Summer Program	7,000	15,845	15,845	8,845
48845	School Year	4,200	4,695	4,500	300
48850	Swimming Pool	14,000	12,274	14,000	-
48865	Mini Bus Passes	8,000	8,335	8,500	500
48870	Accident Reports	5,500	4,381	5,500	-
48880	Zoning Violation	2,000	2,077	2,100	100
48888	Postcard/Sticker Revenue	150	124	150	-
48895	Parking Fines	17,000	14,967	17,000	-
48899	Animal Control	1,500	117	1,500	-
TOTAL FEES & SERVICE CHARGES		1,111,350	1,350,401	1,464,195	352,845
TOTAL GENERAL FUND REVENUES		82,016,071	80,491,794	83,857,836	1,841,765

TOWN OF BLOOMFIELD



EXPENSES

FOR 2016 13

JOURNAL DETAIL 2016 6 TO 2016 9

	ORIGINAL APPROP	TRANSERS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0110 TOWN COUNCIL	186,319	0	186,319	153,763.12	240.00	32,315.88	82.7%
0120 TOWN MANAGER	373,735	0	373,735	281,213.32	.00	92,521.68	75.2%
0130 TOWN CLERK	364,686	0	364,686	272,417.34	20,239.32	72,029.34	80.2%
0141 FINANCE/ADMINISTRATION	138,435	0	138,435	107,520.07	.00	30,914.93	77.7%
0142 FINANCE/ASSESSOR	356,667	0	356,667	221,183.63	10,953.00	124,530.37	65.1%
0143 FINANCE/TAX COLLECTOR	274,760	0	274,760	208,912.69	2,760.56	63,086.75	77.0%
0144 FINANCE/CENTRAL OFFICE	64,655	0	64,655	49,051.76	830.64	14,772.60	77.2%
0145 HUMAN RESOURCES	480,138	0	480,138	347,817.82	2,005.60	130,314.58	72.9%
0146 FINANCE/INFO. SYS.	552,495	0	552,495	384,326.75	.00	148,591.29	73.1%
0147 FINANCE/ACCOUNTING	257,657	0	257,657	204,824.20	19,576.96	52,832.80	79.5%
0160 TOWN ATTORNEY	213,136	0	213,136	149,028.21	.00	64,107.79	69.9%
0170 TOWN TREASURER	10,430	0	10,430	8,301.47	.00	2,128.53	79.6%
0210 TOWN PLAN & ZONING	7,135	0	7,135	2,878.23	.00	4,256.77	40.3%
0220 ZONING BOARD OF APPEALS	2,992	0	2,992	485.82	.00	2,506.18	16.2%
0230 BOARD OF TAX REVIEW	4,506	0	4,506	667.00	.00	3,839.00	14.8%
0240 REGISTRAR OF VOTERS	114,143	0	114,143	69,067.31	.00	45,075.69	60.5%
0241 ELECTIONS	31,300	0	31,300	12,285.86	521.90	18,492.24	40.2%
0250 INLAND WETLANDS & WATER COURSE	3,930	0	3,930	2,524.86	.00	1,405.14	64.2%
0260 ECONOMIC DEVELOPMENT COMM	1,455	0	1,455	470.98	.00	984.02	32.4%
0275 COMMISSION ON AGING	3,390	0	3,390	1,041.07	.00	2,348.93	30.7%
0281 YOUTH ADULT COUNCIL	3,000	0	3,000	1,262.96	.00	1,737.04	42.1%
0290 ADVISORY COMM ON HANDICAPPED	1,000	0	1,000	.00	.00	1,000.00	.0%
0294 CONSERV. ENERGY & ENVRMNT COM	2,400	0	2,400	105.00	.00	2,295.00	4.4%
0295 BEAUTIFICATION COMMITTEE	3,400	0	3,400	1,294.35	1,809.00	2,296.65	91.3%
0296 FAIR RENT COMMISSION	1,000	0	1,000	.00	.00	1,000.00	.0%
0297 ETHICS COMMISSION	500	0	500	.00	.00	500.00	.0%
0301 PLANNING & DEVELOPMENT	887,069	0	887,069	664,883.46	56,645.82	165,539.72	81.3%
0311 POLICE	7,707,212	0	7,707,212	5,825,914.25	228,935.60	1,652,362.15	78.6%
0401 PUBLIC WORKS	3,178,482	-40,000	3,138,482	2,150,676.70	145,125.31	842,679.99	73.2%
0510 LEISURE SERVICES	749,714	0	749,714	518,416.14	18,611.51	212,686.35	71.6%
0610 PUBLIC LIBRARIES	1,560,396	0	1,560,396	1,210,193.23	16,409.41	333,793.36	78.6%
0711 HEALTH	194,100	0	194,100	145,570.50	.00	48,529.50	75.0%
0721 SOCIAL SERVICES	606,199	0	606,199	440,578.50	1,013.85	164,611.65	72.8%
0751 SENIOR SERVICES	690,241	0	690,241	524,578.48	9,345.68	156,016.84	77.4%
0805 FACILITIES MAINTENANCE	1,680,767	40,000	1,720,767	1,098,616.01	77,774.56	544,376.43	68.4%
0910 FIXED CHARGES	15,394,405	0	15,394,405	13,745,392.35	435,010.65	1,214,002.00	92.1%
0950 MISCELLANEOUS CHARGES	313,000	0	313,000	87,785.16	.00	224,215.76	28.3%
0970 DEBT SERVICE	6,198,140	0	6,198,140	6,029,850.00	.00	168,290.00	97.3%
1200 BOARD OF EDUCATION	39,268,082	0	39,268,082	27,615,108.74	.00	11,652,973.26	70.3%
1201 BOE-PRIOR YEAR	0	0	0	1,186.50	.00	-1,186.50	100.0%
7180 OPERATING TRANSFERS OUT	2,065,000	0	2,065,000	2,065,000.00	.00	.00	100.0%
GRAND TOTAL	83,946,071	0	83,946,071	64,604,488.84	1,048,748.45	18,292,833.71	78.2%

** END OF REPORT - Generated by William Hogan **

TOWN OF BLOOMFIELD
 Status of Expenditures, by Activity (Department)
 As of 03/31/ 2016

FUNCTION & ACTIVITY	Adopted Budget 2015-16	Revised Budget 2015-16	Spent / Encumbered As of 03/31/ 2016	Estimated To Be Spent/Enc. As of 6/30/2016	Estimated Unencumbered Balance (Deficit) As of 6/30/2016	% Used
100 Town Administration	3,273,113	3,273,113	2,445,146	3,223,413	49,700	74.7%
200 Boards & Agencies	180,151	180,151	94,410	180,151	-	52.4%
301 Planning and Development	887,069	887,069	721,528	941,769	(54,700)	81.3%
311 Public Safety	7,707,212	7,707,212	6,054,850	7,682,212	25,000	81.3%
401 Public Works	3,178,482	3,138,482	2,295,801	3,138,482	40,000	73.2%
510 Leisure Services	749,714	749,714	537,027	749,714	-	71.6%
610 Public Library	1,560,396	1,560,396	1,226,602	1,560,396	-	78.6%
700 Human Services	1,490,540	1,490,540	1,121,380	1,490,540	-	75.2%
805 Facilities Services	1,680,767	1,720,767	1,176,391	1,720,767	(40,000)	68.4%
910 Fixed Charges	15,394,405	15,394,405	14,180,404	15,259,405	135,000	92.1%
950 Miscellaneous Charges	313,000	313,000	88,725	308,000	5,000	28.3%
970 Debt Service	6,198,140	6,198,140	6,029,850	6,198,140	-	97.3%
1200 Board of Education	39,268,082	39,268,082	27,615,108	39,268,082	-	70.3%
7180 Operating Transfers Out	2,065,000	2,065,000	2,065,000	2,225,000	(160,000)	100.0%
Total Town Budget	83,946,071	83,946,071	65,652,222	83,946,071	-	78.2%
100 Town Administration						
110 Town Council	186,319	186,319	154,003	186,319	-	82.7%
120 Town Manager	373,735	373,735	281,214	379,035	(5,300)	75.2%
130 Town Clerk	364,686	364,686	292,657	364,686	-	80.2%
141 Finance Administration	138,435	138,435	107,520	138,435	-	77.7%
142 Finance Assessor	356,667	356,667	232,138	321,667	35,000	65.1%
143 Finance Tax Collector	274,760	274,760	211,673	274,760	-	77.0%
144 Finance Central Office	64,655	64,655	49,882	64,655	-	77.2%
147 Finance Accounting	257,657	257,657	204,824	257,657	-	79.5%
146 Finance Infor. Systems	552,495	552,495	403,903	552,495	-	73.1%
145 Human Resources	480,138	480,138	349,823	460,138	20,000	72.9%
160 Town Attorney	213,136	213,136	149,208	213,136	-	70.0%
170 Town Treasurer	10,430	10,430	8,301	10,430	-	79.6%
Total	3,273,113	3,273,113	2,445,146	3,223,413	49,700	74.7%
200 Boards & Agencies						
210 TPZ	7,135	7,135	2,878	7,135	-	40.3%
220 ZBA	2,992	2,992	485	2,992	-	16.2%
230 Board of Tax Review	4,506	4,506	667	4,506	-	14.8%
240 Registrars of Voters	114,143	114,143	69,067	114,143	-	60.5%
241 Elections	31,300	31,300	12,807	31,300	-	40.9%
250 Inland Wetlands	3,930	3,930	2,524	3,930	-	64.2%
260 Economic Development	1,455	1,455	471	1,455	-	32.4%
275 Commission on Aging	3,390	3,390	1,041	3,390	-	30.7%
281 Youth Adult Council	3,000	3,000	1,262	3,000	-	42.1%
294 Cons. Energy & Environment	2,400	2,400	105	2,400	-	4.4%
290 Advisory Comm. Handicapped	1,000	1,000	-	1,000	-	0.0%
295 Beautification Committee	3,400	3,400	3,103	3,400	-	91.3%
296 Fair Rent Commission	1,000	1,000	-	1,000	-	0.0%
297 Ethics Commission	500	500	-	500	-	0.0%
Total	180,151	180,151	94,410	180,151	0	52.4%
Planning and Development						
301 Planning and Development	887,069	887,069	721,528	941,769	(54,700)	81.3%
Total	887,069	887,069	721,528	941,769	(54,700)	81.3%
Public Safety						
311 Police	7,707,212	7,707,212	6,054,850	7,682,212	25,000	78.6%
Total	7,707,212	7,707,212	6,054,850	7,682,212	25,000	78.6%
Public Works						
401 Public Works	3,178,482	3,138,482	2,295,801	3,138,482	40,000	73.2%
Total	3,178,482	3,138,482	2,295,801	3,138,482	40,000	73.2%
Leisure Services						
510 Leisure Services	749,714	749,714	537,027	749,714	-	71.6%
Total	749,714	749,714	537,027	749,714	-	71.6%

TOWN OF BLOOMFIELD
 Status of Expenditures, by Activity (Department)
 As of 03/31/ 2016

FUNCTION & ACTIVITY	Adopted Budget 2015-16	Revised Budget 2015-16	Spent / Encumbered As of 03/31/ 2016	Estimated To Be Spent/Enc. As of 6/30/2016	Estimated Unencumbered Balance (Deficit) As of 6/30/2016	% Used
Public Library						
610 Library Operations	1,560,396	1,560,396	1,226,602	1,560,396	-	78.6%
Total	1,560,396	1,560,396	1,226,602	1,560,396	-	78.6%
Human Services						
711 Health	194,100	194,100	145,570	194,100	-	75.0%
721 Social Services	606,199	606,199	441,587	606,199	-	72.8%
751 Senior Services	690,241	690,241	534,223	690,241	-	77.4%
Total	1,490,540	1,490,540	1,121,380	1,490,540	-	75.2%
Facilities Services						
805 Facilities Maintenance	1,680,767	1,720,767	1,176,391	1,720,767	(40,000)	68.4%
Total	1,680,767	1,720,767	1,176,391	1,720,767	(40,000)	68.4%
Fixed Charges						
910 Fixed Charges	15,394,405	15,394,405	14,180,404	15,259,405	135,000	92.1%
Total	15,394,405	15,394,405	14,180,404	15,259,405	135,000	92.1%
Miscellaneous Charges						
950 Miscellaneous Charges	313,000	313,000	88,725	308,000	5,000	28.3%
Total	313,000	313,000	88,725	308,000	5,000	28.3%
Debt Service						
970 Debt Service	6,198,140	6,198,140	6,029,850	6,198,140	-	97.3%
Total	6,198,140	6,198,140	6,029,850	6,198,140	-	97.3%
Board of Education						
1200 Board of Education	39,268,082	39,268,082	27,615,108	39,268,082	-	70.3%
Total	39,268,082	39,268,082	27,615,108	39,268,082	-	70.3%
Operating Transfers Out						
7180 CNRE	2,065,000	2,065,000	2,065,000	2,225,000	(160,000)	100.0%
Total	2,065,000	2,065,000	2,065,000	2,225,000	(160,000)	100.0%
Total Town Government Operations	83,946,071	83,946,071	65,652,222	83,946,071	-	78.2%

Town of Bloomfield
Status of Revenues and Expenditures
As of 03/31/2016

REVENUES	ADOPTED 2015-16	Year to Date As of 03/31/2016	Projected As of 6/30/2016	Variance (under)
Taxes and Assessments	72,968,195	73,324,270	73,625,000	656,805
State Education Grants	5,598,242	2,747,495	5,579,619	(18,623)
St. Grants-Property Tax Relief	740,499	507,831	560,557	(179,942)
Other State & Federal Grants	461,555	449,785	461,432	(123)
Use of Assets	164,980	164,270	176,833	11,853
Miscellaneous Revenue	145,000	126,132	128,000	(17,000)
Licenses and Permits	826,250	1,821,610	1,862,200	1,035,950
Fees and Service Charges	1,111,350	1,350,401	1,464,195	352,845
TOTAL REVENUES	\$ 82,016,071	\$ 80,491,794	\$ 83,857,836	\$ 1,841,765

FUNCTION & ACTIVITY	ADOPTED 2015-16	Year to Date As of 03/31/2016	Projected As of 6/30/2016	Variance (over)
EXPENDITURES				
Town Administration	3,273,113	2,445,146	3,223,413	49,700
Boards & Agencies	180,151	94,410	180,151	-
Planning and Development	887,069	721,528	941,769	(54,700)
Public Safety	7,707,212	6,054,850	7,682,212	25,000
Public Works	3,138,482	2,295,801	3,138,482	40,000
Leisure Services	749,714	537,027	749,714	-
Public Library	1,560,396	1,226,602	1,560,396	-
Human Services	1,490,540	1,121,380	1,490,540	-
Facilities Services	1,720,767	1,176,391	1,720,767	(40,000)
Fixed Charges	15,394,405	14,180,404	15,259,405	135,000
Miscellaneous Charges	313,000	88,725	308,000	5,000
Debt Service	6,198,140	6,029,850	6,198,140	-
Board of Education	39,268,082	27,615,108	39,268,082	-
Operating Transfers Out	2,065,000	2,065,000	2,225,000	(160,000)
TOTAL TOWN BUDGET	83,946,071	65,652,222	83,946,071	-
Variance	\$ (1,930,000)	\$ 14,839,572	\$ (88,235)	\$ 1,841,765

Estimated, Unassigned Fund Balance June 30, 2016

Unassigned Fund Balance June 30, 2015 (audited)	\$ 15,109,199
Add: Additional Revenue 2015-16	\$ 1,841,765
Add: Estimated Unencumbered Balances	\$ -
Less: Special Appropriations 2015-16	\$ -

Estimated, Unassigned Fund Balance June 30, 2016 \$ 16,950,964

DRAFT

BLOOMFIELD TOWN COUNCIL

There was a regular meeting of the Bloomfield Town Council held at 7:30 p.m. on Monday, April 11, 2016 in Council Chambers, Bloomfield Town Hall, 800 Bloomfield Avenue, Bloomfield, CT.

Present were: Mayor Joan Gamble, Deputy Mayor Sydney Schulman, Councilors Patrick DeLorenzo, Wayne Hypolite, Joel Neuwirth, Derrick Seldon, Leon Rivers and Joseph Washington

Also present were: Philip K. Schenck, Jr., Town Manager, Sharron Howe, Assistant to the Town Manager, Attorney Marc Needelman and India M. Rodgers, Clerk of Council

Absent was: Councilor Joseph Merritt

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance to the flag.

ANNOUNCEMENTS & PRESENTATIONS

Mayor Gamble congratulated S & S Centerless Grinding on their grand opening and ribbon cutting ceremony held on April 9th.

PUBLIC HEARING

There was a public hearing held concerning a proposed ordinance relating to Veteran's Tax Benefits.

The public hearing opened at 7:36 p.m.

There were no public comments.

The public hearing closed at 7:38 p.m.

CITIZENS STATEMENTS & PETITIONS

1. Attorney Aaron Romano, 55 Woodland Avenue spoke regarding his client Mr. Shawn Kong, owner of 6A Tobey Road. Attorney Romano expressed concerns regarding the right of refusal for immediate abutters to purchase town owned land. He also requested clarification on how to proceed with the Request for Proposal as an immediate abutter.

Deputy Mayor Schulman stated that the RFP outlines the contractual obligations for town owned land.

Attorney Romano stated six different factors in RFP, however right of first refusal only addresses the price. There are five other factors listed as requirement for the RFP.

Deputy Mayor Schulman stated that the need for clarification would come from the Town Attorney. The recommendation would suggest the best interest of the town to execute this right. All of these concerns would be referred to Town Administration as recommended by the Town Attorney.

REPORT FROM COUNCIL SUBCOMMITTEES

Administration & Education – There will be a special meeting of this subcommittee held on Tuesday, April 12, 2016 at 6:00 p.m. to discuss Capital Improvement Road Repairs.

Golf – Councilor Rivers stated that the golf course will attempt to open under current weather conditions.

Finance – The next meeting of this subcommittee will be held on Monday, April 18, 2016 at 5:45 p.m.

Public Safety – Councilor Washington will give a detailed report of this subcommittee at the next Council meeting, scheduled for April 25, 2016.

Committee on Committees – Councilor Washington stated that there was no quorum at the last meeting held.

Land Use & Economic Development – There will be a special meeting of this subcommittee held on Tuesday, April 19, 2016 at 7:00 p.m.

COUNCIL BUSINESS

OLD BUSINESS

FY 13/14-4: Consider and Take Action Regarding Amendment to Policy 3014.01 – Sale of Excess Town Land

It was moved by Councilor Hypolite, seconded by Councilor Washington to amend the existing Town of Bloomfield Policy Number 3014.01 regarding the Sale of Excess Town Land by adding the following subsection:

F. - The Town Council, at its sole discretion, may notify any immediate abutters of pending sale of property and offer a right of refusal with a specified time limit to execute such sale.

Councilor Hypolite read amendment and requested clarification on the intent of the suggested language regarding abutting land owners and their right of refusal.

Councilor Rivers stated that any applicant interested in the RFP must comply and respond to all items required for consideration.

Councilor Seldon emphasized the word “may” in the recommended motion and would be at the Council’s discretion for notification.

Councilor DeLorenzo stated that the outline of this policy is clear and the question “may” is determined by the procedure.

Mr. Schenck, Jr. clarified the motion and the inclusion of “may” by giving flexibility to the Council. The new policy is permissive rather than restrictive. The final determination and the process will be controlled by the Council.

Councilor Washington asked for clarification regarding the new proposed ordinance. It was noted that the intent of the amendment was to allow Council to restrict the sale of property if desired, to abutters and place conditions on a particular property as part of the sale.

VOTE: **AYE: J. Gamble, P. DeLorenzo, L. Rivers, J. Neuwirth, J. Washington**
 NAY: W. Hypolite, D. Seldon
 ABSTAIN: S. Schulman

The motion passes, 5-2-1.

NEW BUSINESS

FY 15/16-61: Consider and Take Possible Action Regarding Adoption of Proposed Ordinance Sec. 18-8 – Exemption for Veterans and Surviving Spouses

It was moved by Deputy Mayor Schulman, seconded by Councilor Rivers and voted unanimously to adopt Ordinance Sec. 18-8 Exemption for Veterans and Surviving Spouses.

Sec 18-8. Exemption for Veterans and Surviving Spouses

- (a) Pursuant to the authority granted by Connecticut General Statute §12-81f, the Town of Bloomfield hereby authorizes an additional real property tax exemption for qualifying veterans and their surviving spouses.
- (b) The additional property tax exemption permitted by §12-81f of the General Statutes applicable to the assessed value of property up to the amount of \$10,000, is hereby authorized for veterans and their spouses described herein. Any veteran entitled to an exemption from property tax in accordance with §12-81f (19) of the General Statutes or any veteran’s surviving spouse entitled to an exemption from property tax in accordance with §12-81f (22) of the General Statutes shall be entitled to an additional exemption applicable to the assessed value of property up to the amount of \$10,000, provided that such veteran or such surviving spouse meets all of the requirements of §§12-81f and 12-81j of the General Statutes.

- (c) The additional property tax exemption described in sub-section (b) shall be applicable to the assessment year commencing October 1, 2016, and each assessment year thereafter.

FY 15/16-62: Consider and Take Action Regarding Approval of Tax Appeal Settlements

This matter was referred for discussion during Executive Session.

FY 15/16-63: Consider and Take Action Regarding Approval of Personnel Matter

This matter was referred for discussion during Executive Session.

Mayor's Report

Mayor Gamble requested a Moment of Silence for Mrs. Cynthia Bercowitz. Mrs. Bercowitz was a longtime resident of Bloomfield, former Lions Club member and the widow of Herman Bercowitz, founder of Copaco Shopping Center.

Mayor Gamble reminded dog owners to protect their animals from vicious stray dogs in some neighborhoods.

Town Manager's Report

Mr. Schenck, Jr., Town Manager reported the following updates to the Town Council:

- Mr. Schenck, Jr. stated that the Department of Public Works will be completing neighborhood street sweeping. They will also begin to clean catch basins per DEEP regulations.
- The Annual Town Meeting will be held on May 2, 2016 at 7:00 p.m. at Bloomfield High School auditorium. The proposed town budget was increase by 1.47%, which is an increase of .65 mils.
- On April 16, 2016 from 10:00 a.m. – 12:00 p.m., the Conservation, Energy and Environment Committee (CEEC) will sponsor a light bulb swap. Each town resident may exchange their iridescent bulbs to more efficient LED.
- The town issued a Letter of Appointment for the Bloomfield Police Cadet Program. This application period will remain open and Human Resources will continue to recruit.

APPROVAL OF MINUTES

It was moved by Councilor Neuwirth, seconded by Councilor Seldon to approve the minutes of March 28, 2016 with noted corrections.

VOTE: **AYE: J. Gamble, J. Washington, W. Hypolite, L. Rivers, J. Neuwirth**
 NAY: None
 ABSTAIN: S. Schulman, P. DeLorenzo

The motion passes, 5-0-2

COUNCIL COMMENTS

Councilor DeLorenzo reminded all town residents to donate to the local Food Bank.

Councilor Neuwirth reminded all town residents to support the golf tournament fundraiser for “Celebrate Bloomfield”. The tournament will be held on May 1, 2016 at Wintonbury Hills Golf Course. Contact Councilor Neuwirth for more information.

Councilor Rivers attended the open house of S & S Centerless Grinding on April 9, 2016. He applauded all small businesses in town.

EXECUTIVE SESSION

At 8:23 p.m., it was moved by Deputy Mayor Schulman, seconded by Councilor Washington and voted unanimously to enter into Executive Session A. – Discussion Concerning Pending Claims and Litigation.

At 8:43 p.m., it was moved by Councilor DeLorenzo, seconded by Deputy Mayor Schulman and voted unanimously to exit Executive Session A.

At 8:44 p.m., it was moved by Councilor Neuwirth, seconded by Councilor Washington and voted unanimously to enter into Executive Session B. – Discussion Concerning Personnel Matter

At 9:11 p.m., it was moved by Councilor Rivers, seconded by Councilor Washington and voted unanimously to exit into Executive Session B and enter into regular session.

It was moved by Councilor Washington, seconded by Councilor Neuwirth and voted unanimously to authorize the Town Attorney to enter into settlement with the following tax appeals:

- **Tunxis Avenue L.P. (Woodside Village) vs. TOB for \$11,795,920.00**
- **Connecticut General vs. TOB for \$54,433,700.00**
- **Wintonbury Healthcare vs. TOB for \$3,850,000.00**

It was moved by Councilor Seldon, seconded by Councilor Washington and voted unanimously to authorize the Town Manager to enter into a Memorandum of Agreement with Chief Paul Hammick concerning Retiree Health Benefits.

ADJOURNMENT

At 9:16 p.m., it was moved by Deputy Mayor Schulman, seconded by Councilor DeLorenzo and voted unanimously to adjourn the meeting.